

RALEIGH HOG ROAD CAPTAIN INFORMATION

Last updated: 12-Jan-2020 by Kevin Mooney

PURPOSE

This document details the roles of the Road Captains and the types of things they are doing for the Raleigh HOG Chapter and watching for on rides. It is not meant to cover every eventuality nor is it meant to be a complete and comprehensive document.

GENERAL DUTIES AND RESPONSIBILITIES

Road Captains are Ambassadors of Raleigh HOG and should act accordingly.

Road Captains will conduct themselves to the highest ethical measure at all times while representing Raleigh HOG.

Road Captains will continue to develop and maintain high levels of riding skills and make themselves available to assist any chapter member with riding skills assessment or assistance.

QUALIFICATIONS

Chapter Road Captains are volunteers who are self-nominated and chosen to serve by the Safety Officer at the beginning of each year. Road Captains serve at the discretion of our dealership, the Safety Officer, and the Head Road Captain. A Road Captain can be removed from the Road Captain group by the Raleigh HOG Chapter at any time.

RALEIGH HOG ROAD CAPTAIN INFORMATION

Road Captains are selected based using the following criteria:

- Demonstrating advanced and safe riding ability
- Enthusiasm for Raleigh HOG and our members
- Proving advanced riding ability by successfully completing a course such as the Motorcycle Safety Foundation Advanced Rider Course (ARC) or BikeSafe
- Demonstrating their ability to work cooperatively with the existing Road Captains
- Having participated in at least two (2) Raleigh HOG Chapter rides in the previous year

There may be other, subjective considerations applied by Raleigh HOG and the Road Captains when considering the inclusion of a member into the Road Captain group.

RALEIGH HOG ROAD CAPTAIN INFORMATION

ROAD CAPTAIN POSITIONS

HEAD ROAD CAPTAIN

The Head Road Captain is selected by the Raleigh HOG Safety Officer on a yearly basis. The Head Road Captain is backup to the Raleigh HOG Safety Officer, assisting the Safety Officer as needed throughout the year.

The Head Road Captain also acts as the spokesperson for the Road Captain group and helps support the Road Captains in assisting fellow riders.

RALEIGH HOG ROAD CAPTAIN INFORMATION

ROAD CAPTAIN ROLES DURING RIDES

RIDE LEADER

POSITION IN FORMATION: Front-left position in the group

PRE-PLANNING:

The Rider Leader determines the route for the ride. Raleigh HOG does not require that the Ride Leader be a Road Captain. All members are encouraged to lead rides. Ride Leaders are encouraged to pre-ride the route to validate assumptions about the route and that it will be safe and logistically workable for the expected capabilities of our members.

Road Captains should support the Ride Leader in negotiating the following:

- route pre-ride and planning, paying attention to rider safety and comfort
- road conditions along the route
- identifying “challenges” on the route – blind turns, unexpected stops signs or signals, road overhangs, narrow roads and bridges, construction along the route, etc.
- availability of gas stations within mileage limits of all riders
- availability of clean restrooms at designated stops along the route
- availability of quality food and refreshments at the destination or at designated stops that is sufficient for all members on the ride
- on the day of the ride ensure all riders sign the sign-in sheet along with waivers for non-members and/or youth riders. Completed sheets should be left at the front desk of the dealership for the Safety Officer.
- provide riders with a pre-ride briefing including but not limited to route being taken, safety concerns, bread-crumbing, and any road hazards observed during the pre-ride, and hand signals.

RALEIGH HOG ROAD CAPTAIN INFORMATION

WING ROAD CAPTAIN

POSITION IN FORMATION: Front-right position in the first group. A Wing Road Captain should only be needed if the Ride Leader does not have a CB Radio.

PRE-PLANNING:

Ideally, the Wing Road Captain should have ridden on the Rider Leader's pre-ride to insure their familiarity with the route.

BEFORE STARTING THE RIDE:

It is the responsibility of the Drag Road Captain to enlist the support of a Wing Road Captain if the Ride Leader does not have a CB Radio. Raleigh HOG Road Captains with a CB Radio are encouraged to volunteer for the Wing position.

DURING THE RIDE:

The Wing's primary responsibility is to monitor the riders in the group and keep the Rider Leader informed through constant communication via pre-determined hand signals. Specific communication to the Rider Leader should include:

- if any riders are left behind at stop signs or lights
- when the lane is clear for a lane change
- if the group gets separated for any reason
- communication from Mid or Drag Road Captains, including accidents and/or stopped riders

RALEIGH HOG ROAD CAPTAIN INFORMATION

MID-GROUP ROAD CAPTAINS

POSITION IN FORMATION: Equally distributed throughout the group.

PRE-PLANNING:

Road Captains are encouraged to assist Ride Leaders with any pre-rides conducted by the Rider Leader.

BEFORE STARTING THE RIDE:

As ambassadors for the Raleigh HOG Chapter, look for new riders, greet them warmly and try to determine their capabilities for the planned ride.

Assist the Ride Leader in getting rider participants signed up for the ride.

DURING THE RIDE:

Each Road Captain participating in the ride event will:

- assist in maintaining a good formation with respect to the riders in front of you
- ride in the right half of the lane for convenience when pulling off to assist others
- ensure separated turns are bread-crumbed
- stop with female bread-crumb riders to ensure their safety
- monitor the group for problem riders and situations, and be prepared to speak to the individual to correct the issue
 - only speak to a rider about an issue with another Road Captain present

RALEIGH HOG ROAD CAPTAIN INFORMATION

DRAG ROAD CAPTAIN

POSITION IN FORMATION: Last position at the rear of the group.

BEFORE STARTING THE RIDE:

The Drag Road Captain ideally should have a CB Radio, but it is not required. The Drag Road Captain should enlist another Road Captain with a CB Radio to ride as the Wing Road Captain if the Ride Leader does not have a CB Radio. The Drag Road Captain is encouraged to carry a first aid kit such as the Harley kit (Part Number 93511-10).

DURING THE RIDE:

The Drag Road Captain:

- will occupy the driving lane to the right or left as directed by the Ride Leader or Wing Road Captain prior to the group changing lanes, effectively protecting the lane for the group in front of the Drag Road Captain
- watch for problems with the group in front of you and be prepared to lend assistance if needed
- will assist any rider needing help, while the other Road Captains alert the Ride Leader or Wing Road Captain to the problem
- will assist in reorganizing the group after stops

RALEIGH HOG ROAD CAPTAIN INFORMATION

ADDITIONAL GENERAL INFORMATION

TRAFFIC FLOW/CONTROL DURING RIDES:

WE DO NOT STOP OR IMPEDE SURROUNDING TRAFFIC DURING RIDES!

The only exceptions are:

- to facilitate the initial formation of the groups when exiting the dealership
- or, if necessary, in the event of an accident

SAFETY ISSUES:

All Road Captains should help with reducing risks on all Chapter rides and events.

- All Road Captains should be proactive in looking for, and addressing, riders or situations that could be deemed unsafe for the ride participants.
- When approaching a rider with a ride concern do so,
ONLY WITH ANOTHER ROAD CAPTAIN PRESENT.
It is better to not have a one-on-one confrontation with a rider when there is an issue. Having another Road Captain present should help the rider with understanding it's not a personal attack from one individual but a ride concern.
- Be courteous, diplomatic, and tactful when approaching any rider when addressing concerns.
- Explain the problem, and offer suggestions to correct it.
- Never address the issue in front of others! Discuss issues privately to minimize rider embarrassment or defensiveness. Treat all riders with respect.
- If the problem persists, discuss it with the Head Road Captain, Safety Officer, Assistant Director, or Director.
- If necessary, the decision to remove an unsafe rider from the group is the prerogative of two individuals, ideally the Ride Leader and a Road Captain.

RALEIGH HOG ROAD CAPTAIN INFORMATION

SPECIAL BIKES:

It is the practice of Raleigh HOG that motorcycles pulling trailers are designated as "Special Bikes" on Chapter rides. Special Bikes are required to ride behind all other motorcycles on chapter rides but in front of the Drag Road Captain. Due to handling concerns the usual following distances may have to be doubled for a Special Bike.

Trikes are to ride single file and not double-up at traffic stops. This is for safety and to help maintain a safe and cohesive ride experience for our members.

Riders, in general, should be encouraged to ride wherever they are most comfortable within the group.

ADDITIONAL ISSUES THAT MIGHT AFFECT SAFETY AND FUN:

Road Captains should constantly be monitoring the following issues during rides. Be on the lookout for riders who:

- do not keep a safe distance while riding
- are under the influence of drugs or alcohol.
- make unsafe lane changes
- go too wide or too close on corners
- rides recklessly
- move from side-to-side or are constantly out of position
- are lagging far behind in the mountains
- use foul or offensive language towards another rider or vehicle
- refuse to heed Road Captain instructions, advice, or warnings
- are obviously riding above their skill level
- have obvious mechanical problems.
- cross the center lines on turns
- ride side-by-side
- are constantly "rubber-banding" the group
- riding faster or slower than the group
- fail to give correct hand signals
- consistently delays the ride when the group is leaving a stop

RALEIGH HOG ROAD CAPTAIN INFORMATION

All Road Captains should carry a blank copy of the H.O.G. Accident Report Form at all times. Road Captains should also carry extra copies of sign-in sheets and waivers.

Road Captains will make themselves available to assist with all aspects needed during any emergency – such as an accident or re-routing due to unforeseen road closure or construction.

RIDE DOCUMENTS

[Ride Leader Checklist](#)

[Rider Sign-in Form](#)

[Road Captains List](#)

A release form is required for anyone going on the ride who is **not** a current Raleigh HOG member. (**Note:** A release is required for all Minors – whether they are members or not!) You should have several of these with you on ride day. Multiple-day rides require a waiver for each day of the ride. There are three waivers you may need:

- [Event release for Adults](#) - Signed by Adult, Non-members.
- [Event release for Minors](#) - Signed by **Parent** or **Guardian** of Minor (under 18, **member or not**).
- [Minor's Assumption of Risk](#) - Signed by Minor, if 12 years of age or older.

[Injury Report Form](#) - Fill out in the event of an injury. Also call someone from the list below.

Kevin Mooney – 919-846-7112

Clint Newsome – 919-291-9785

Tony Rogers – 919-291-9451

Ralph Gray – 919-413-6051