

No Limits Dance Academy Studio Policies & Handbook

2026–2027 Dance Season

Welcome to No Limits Dance Academy! We are honored to be part of your dancer's journey. Our goal is to provide a positive, organized, and professional environment where every dancer can grow in confidence, technique, and a love of dance. The following policies help ensure a successful experience for all of our families.

1. Enrollment & Class Placement

- Enrollment is for the entire dance season (September through the June recital).
- Consistent attendance is essential to each dancer's progress. Taking extended breaks during the dance season is generally permitted unless approved by the Studio Director due to extenuating circumstances.
- Dancers must be 3 years of age on or before the first day of class.
- Preschool dancers should be fully potty trained and able to participate in class independently without a parent present. Exceptions may be made at the discretion of the Studio Director.
- Enrollment is limited. Once a class is full, dancers will be placed on a waiting list until space becomes available.
- Dance class placement does not always correspond with a dancer's age or school grade. Dancers are placed in classes based on a combination of age, experience, technical ability, maturity, and overall class balance. As a result, dancers may be placed with students who are older or younger than they are.

2. Tuition & Payments

Tuition is based on the cost of the entire dance season (September through June) and is divided into **10 equal monthly installments** for the convenience of our dance families.

Monthly tuition remains the same regardless of the number of classes held in a given month. Holidays, studio closures, and recital preparation are already factored into the annual tuition rate.

Tuition Policies

- Tuition is due on the **1st of each month**.
- Tuition is considered delinquent after the **10th** of the month.
- **Accounts unpaid after the 20th will incur a \$20 late fee.**
- Accounts that become two months past due will result in the dancer being removed from class until the account is brought current.
- There are **no refunds or credits** for missed classes, vacations, holidays, withdrawals, or studio closures.

- If a dancer wishes to withdraw from a class, written notice must be received before the first day of the month. Tuition is still owed for the current month if notice is received after the first.

Registration Fee

An annual registration fee of \$15 applies to returning dancers who pre-register. The registration fee is \$20 for all new dancers and returning dancers who do not pre-register.

Payment Responsibility

Each dancer account must have one primary financially responsible party.

No Limits Dance Academy does not accept tuition payments from third-party organizations or vendors, including but not limited to schools, charter schools, scholarship vendors, educational reimbursement programs, or similar organizations. Tuition is the responsibility of the parent or legal guardian listed on the account. Third-party payment arrangements often involve complex billing and reimbursement processes that our small administrative staff is unable to manage. This policy helps ensure timely, accurate account management for all families.

3. Attendance

Regular attendance is extremely important. Dance is a progressive art, and each class builds upon previous lessons.

- Please notify your teacher or the office if your dancer will miss two or more consecutive classes.
- No make-up classes are offered for missed classes due to illness, vacations, or other absences.
- Private lessons do not count as a make-up class. Private lessons may be available at an additional cost depending on teacher availability.
- **Regular attendance is essential for a dancer's progress and the success of the class. Recreational dancers should have no more than 6 absences during the Fall Semester and 8 absences during the Spring Semester.** Dance classes build on previous weeks, and frequent absences make it difficult for dancers to learn choreography while taking valuable rehearsal time away from the rest of the class. Excessive absences may affect a dancer's participation in performances at the discretion of the Studio Directors.

4. Dress Code

Proper dance attire helps dancers move safely and allows instructors to properly assess technique.

All dancers are expected to:

- Wear the required class attire.
- Wear the correct shoes for each dance style.
- Wear hair securely pulled away from the face.
- Follow all studio dress code requirements.

Please refer to the current NLDA Dress Code for detailed attire requirements.

5. Studio Expectations

To help create a positive learning environment:

- Water is the only beverage permitted inside the studios.
- Food is not allowed inside the dance rooms.
- Please dispose of all trash in the outside garbage bins.
- No gum is permitted.
- Students are expected to treat teachers, staff, fellow dancers, volunteers, and studio property with kindness and respect.

Families are also expected to communicate respectfully with staff, fellow dancers, fellow parents & volunteers at all times.

The studio reserves the right to dismiss any family whose behavior is disruptive, disrespectful, threatening, or repeatedly violates studio policies.

6. Parent Observation

Parent Observation Week is held during the last week of each month.

To ensure dancers remain focused:

- One adult per dancer may observe.
- No siblings or additional guests.
- Observation is for watching only.
- Please silence cell phones.
- No talking to dancers, instructors, or other parents during class.

Exceptions may be made by the Studio Director.

7. Parent Communication

The majority of studio communication is sent electronically.

Families are responsible for reading:

- Emails

- Parent Portal announcements
- Studio newsletters
- Social media announcements (when applicable)

Failure to read studio communications does not exempt families from studio policies or deadlines.

8. Studio Closures

The studio is closed for:

- Labor Day
- Thanksgiving Break
- Winter Break
- Presidents Week
- Spring Break
- Memorial Day

If Halloween falls on a weekday, classes will be canceled that day.

9. Performances & Recitals

All enrolled dancers have the opportunity to perform in our studio productions provided the following requirements are met.

To participate in any recital, dancers must:

- **Maintain satisfactory attendance.**
 - 6 absences allowed in the fall semester.
 - 8 absences allowed in the spring semester.
- **Have all tuition and fees paid in full.**
- Attend the mandatory dress rehearsal.
- Follow all recital rules and policies.

Failure to meet these requirements may result in a dancer being unable to perform.

10. Candy Cane Lane (December Show)

- Costume rental fees apply and are required for participation in the show.
- Older and advanced dancers may be required to purchase their own costumes.
- Admission tickets are required for all audience members.
- **Each studio family is encouraged to volunteer backstage and/or with front-of-house duties during recital weekend. Parent volunteer support is an industry standard and plays a vital role in creating a safe, organized, and successful recital experience for our dancers. Volunteer assignments will be coordinated by the studio.**

11. June Recital

- A production fee of **\$10–\$20 per dancer** is due each spring.
- Costume fees vary by class level and typically range from **\$60–\$85 per costume**.
- Costume payments must be received by the announced deadline before costumes are ordered.
- Costume fees are non-refundable, and costumes are required for participation in the recital.
- Admission tickets are required for all audience members.
- **Each studio family is encouraged to volunteer backstage and/or with front-of-house duties during recital weekend. Parent volunteer support is an industry standard and plays a vital role in creating a safe, organized, and successful recital experience for our dancers. Volunteer assignments will be coordinated by the studio.**

12. Show Expectations

During rehearsals and performances, all studio families are expected to:

- Follow all recital procedures.
- Treat volunteers, staff, and theater personnel respectfully.
- Follow instructions given by studio staff.

Failure to do so may result in dismissal from current or future studio events.

13. Photography & Social Media

No Limits Dance Academy may photograph or record classes, rehearsals, performances, camps, or studio events for promotional purposes including:

- Social media
- Website
- Printed materials
- Studio advertising

If you do not wish your dancer's image to be used, please notify the studio in writing.

14. Illness

Please help us keep our dancers healthy.

If your dancer has a fever, vomiting, diarrhea, or other contagious illness, please keep them home until they are symptom-free according to current public health recommendations.

15. Policy Updates

Studio policies are subject to change throughout the season when necessary. Families will be notified of any significant policy updates.

By electronically signing below, I acknowledge that I have read and understand the No Limits Dance Academy Studio Handbook and agree to abide by its policies and procedures. I understand that these policies may be updated from time to time and that it is my responsibility to stay informed of any changes communicated by the studio.