

Studio Policies 2021-2022
(updated 8/10/2021)

General:

- Enrollment is based on an annual basis (September - June Recital). Because continued attendance is essential for maintaining class progression and is necessary for improving and maintaining each dancer's technique, "taking time off of classes" is not permitted without prior approval and in extenuating circumstances only.
- Parent observation of classes is limited to the first class of each month. In special circumstances, exceptions may be made. One person per dancer is allowed to observe (no siblings, additional relatives, etc.) Parent observation is for observing only. No talking to the dancers, talking on cell phones or talking to other parents is allowed.
- In order to ensure the most professional and beneficial environment for learning dance, all students must wear their hair pulled back securely away from their faces and dress in proper attire as described in the studio dress code. Proper footwear must also be worn. See the studio dress code for more details.
- Dancers must be 3 years of age prior to enrolling in classes. (Exceptions may be made at the discretion of the studio director.)

Tuition:

- Tuition is paid based on a yearly rate. Tuition is the same amount each and every month (September - June Recital). There are no refunds for unattended classes or studio vacations.
- No refunds will be given if a student tests positive for Covid and is asked not to come into the studio. Or, if a student who is exposed to Covid and is asked not to come into the studio.
- No refunds will be given if a student drops a class mid-month. If a student wishes to drop a class, the parent must notify the studio BEFORE the first of the month as to not be included in the next billing cycle.
- No refunds will be given if classes go virtual due to the pandemic. If a student does not wish to take a virtual class, the parent must notify the studio BEFORE the first of the month as to not be included in the next billing cycle.
- Tuition can be paid in full by semester. No refunds or credits will be given for semesters paid in full.

- There is an annual \$20 registration fee for each student.
- Tuition is due the 1st lesson of each month and is considered delinquent after the 10th of the month. Please make your payments in a timely manner. If you need to make special arrangements for tuition payments, please contact us and we will work out the details. Any tuition that is paid after the 20th of the month will have a \$10.00 late fee added to it.
- Only 1 person responsible for tuition please. If tuition will be coming from multiple sources there must be only 1 person listed as the contact. This is to avoid complications with payments.

Attendance:

- If your dancer is going to miss 2 or more classes in a row please let your teacher know ahead of time or email the office. If you don't know ahead of time, please email the office as soon as you do know.
- It is highly discouraged for dancers to drop a class in the months of November, December, May and June. During these months, the dancers will be placed in choreography for the recitals. Dropping during these months can cause hardship to their fellow classmates and the instructors' choreography.

Candy Cane Lane:

- All students will have the opportunity to perform in Candy Cane Lane, the studio's December recital (provided certain conditions have been met).
- Good class attendance is required to be in the show.
- All tuition, costume and studio fees must be paid before the show.
- Participation in the dress rehearsal is mandatory for dancers to be in the show. A dancer that does not participate in the dress rehearsal will not be allowed to participate in the show.
- Due to facility costs, there will be an admission charge to all those attending the recital (with the exception of the dancers).
- Most costumes for Candy Cane Lane will be provided for the dancers at a minimal rental fee.
- Older/more advanced dancers may have to purchase their own costumes.

June Recital:

- All students will have the opportunity to perform in the studio's December and June recitals (provided certain conditions have been met).
- Good class attendance is required to be in the show.
- All tuition, costume and studio fees must be paid before the show.
- Participation in the dress rehearsal is mandatory for dancers to be in the show. A dancer that does not participate in the dress rehearsal will not be allowed to participate in the show.
- Each dancer will be required to pay a \$10 production/trophy fee for the June show. This will be collected in May or June.
- The cost for most June recital costumes ranges from \$50.00 - \$70.00 per costume. Boys' costumes or those for more advanced classes may be higher.
- Costumes must be paid for before they are ordered, and there are no refunds on costumes.
- Due to facility costs, there will be an admission charge to all those attending the recital (with the exception of the dancers).

Coronavirus

- Masks must be worn at all times by students, teachers and parents regardless of their vaccination status.
- Do not send your dancer to class if they are sick or have been exposed to someone who tested positive for Covid.
- We ask that parents are honest and transparent regarding their child being exposed to Covid and/or if they are getting a positive test result. This is to ensure the safety of all NLDA students, staff and families.
- Parents must notify the studio immediately if their child tests positive for Covid.
 - We will notify the class if a) the class occurred 2 days prior to symptom onset or b) 2 days prior to a PCR positive test (i.e. the date the test was taken).
 - Students who were in the class on the exposure date will be asked not to come into the studio for 10 days (without testing) or for 7 days after receiving a negative test result.

- The studio will continue to practice our risk management strategies: mask wearing, ventilation, sanitizing the studios, social distancing (to the best of our ability) and limiting people allowed in the studio.

Dance Team:

- All dancers (that are on the NLDA Dance Team) and their parents must read and sign the dance team contract.