

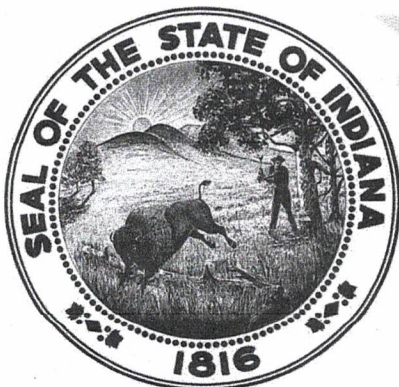
**State of Indiana
Office of the Secretary of State**

**Certificate of Amendment
of**

CROWN POINT HIGH SCHOOL ALUMNI ASSOCIATION INC.

I, DIEGO MORALES, Secretary of State, hereby certify that Articles of Amendment of the above Domestic Nonprofit Corporation have been presented to me at my office, accompanied by the fees prescribed by law and that the documentation presented conforms to law as prescribed by the provisions of the Indiana Code.

NOW, THEREFORE, with this document I certify that said transaction will become effective
Wednesday, December 13, 2023.



In Witness Whereof, I have caused to be affixed my signature and the seal of the State of Indiana, at the City of Indianapolis, December 15, 2023

Diego Morales

DIEGO MORALES
SECRETARY OF STATE

2010010701022 / 10140006

To ensure the certificate's validity, go to <https://bsd.sos.in.gov/PublicBusinessSearch>



**ARTICLES OF AMENDMENT TO THE ARTICLES
OF INCORPORATION (NONPROFIT)**

State Form 4161 (R19 / 6-19) / Corporate Form 364-2

Approved and Filed
2010010701022/10140006
Filing Date: 12/15/2023
Effective : 12/13/2023 02:00 PM
Diego Morales
Indiana Secretary of State

Indiana Code 23-17-17-1 et. seq.
23-0.5-9-15

FILING FEE: \$30.00

The undersigned officer of the Nonprofit Corporation named in Article I below (hereinafter referred to as the "Corporation") desiring to give notice of corporate action effectuating Amendment(s) to the Articles of Incorporation, certifies the following facts:

ARTICLE I - AMENDMENT(S)

SECTION 1: The name of the Corporation is:

Crown Point High School Alumni Association, Inc

SECTION 2: The date of incorporation of the Corporation (month, day, year)

January 7, 2010

SECTION 3: The name of the Corporation following this amendment to the Articles of Incorporation is:

Crown Point High School Alumni Association, Inc

SECTION 4:

The exact text of Article(s) Crown Point High School Alumni Association, Inc of the Articles of Incorporation is now as follows:

Article I Name: The name of this corporation shall be Crown Point High School Alumni Association, Inc. The abbreviation "Inc." was added because it had been inadvertently omitted in past printings of this document.

Article III a. was amended to omit the word religious

Article IV was amended to say Treasurer in place of Secretary

Full Articles of Incorporation as amended is attached to this document.

SECTION 5:

The date of adoption of the amendment to the Article(s) October was 25, 20 23.

IN SEC OF STATE RCVD
DEC 13 '23 AM 11:35

ARTICLE II – MANNER OF ADOPTION AND VOTE

SECTION 1: Action by the Board of Directors

The Board of Directors duly adopted a resolution proposing to amend the Article(s) of Incorporation: (Select one.)

- ☒ At a meeting held on October 25, 20 23, at which a quorum of such Board was present.
- ☐ By written consent executed on _____, 20 _____, and signed by all members of such Board.

SECTION 2: Action by members

IF APPROVAL OF MEMBERS WAS NOT REQUIRED:

The Amendment(s) were approved by a sufficient vote of the Board of Directors or incorporators and approval of members was not required.

☒ Yes ☐ No

The Amendment(s) were approved by a person other than the members, and that approval pursuant to Indiana Code 23-17-17-1 was obtained.

☐ Yes ☒ No

IF APPROVAL OF MEMBERS WAS REQUIRED:

	TOTAL	MEMBERS OR DELEGATES ENTITLED TO VOTE AS A CLASS		
		1	2	3
MEMBERS OR DELEGATES ENTITLED TO VOTE	7			
MEMBERS OR DELEGATES VOTED IN FAVOR	7			
MEMBERS OR DELEGATES VOTED AGAINST	0			

- ☒ The manner of the adoption of the Articles of Amendment and the vote by which they were adopted constitute full legal compliance with the provisions of the Act, the Articles of Incorporation, and the By-Laws of the Corporation.

ARTICLE III – REGISTERED AGENT INFORMATION

To determine if your Registered Agent is a Commercial Registered Agent (CRA), go to INBIZ.in.gov.

Provide either commercial registered agent or noncommercial registered agent information below.

☐ Commercial registered agent

Name of registered agent (Do not provide address.)

OR

☒ Noncommercial registered agent

Name of registered agent

Christine Lee

Address (number and street) (A P.O. Box is not acceptable unless accompanied by a Rural Route number.)

314 Jodi Lane

City

Valparaiso

State

IN

ZIP code

46385

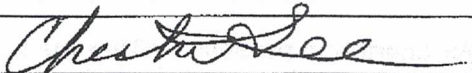
(OPTIONAL) E-mail address of the registered agent at which the registered agent will accept electronic service of process

chris100200@yahoo.com

- ☒ By checking the box, the Signator(s) represent(s) that the Registered Agent named in these Articles of Amendment has consented to the appointment of Registered Agent.

I hereby verify, subject to penalties of perjury, that the facts contained herein are true.

Signature



Date of signature (month, day, year)

12/9/2023

Printed name

Christine Lee

Title

Secretary Treasurer



CROWN POINT HIGH SCHOOL Alumni Association

Articles of Incorporation

ARTICLE I: **Name**

The name of this corporation shall be Crown Point High School Alumni Association, Inc.

ARTICLE II: **Purpose**

This is a non-profit corporation organized solely for general charitable purposes.

ARTICLE III: **General & Specific Purposes**

- a. Said organization is organized exclusively for charitable, educational, and scientific purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code.
- b. Upon the dissolution of the organization, assets shall be distributed for one or more exempt purposes within the meaning of section 501 (c) (3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of the organization is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

The corporation shall have and exercise all rights and powers conferred on corporations under the laws of the state of Indiana, provided that this corporation is not empowered to engage in any activity which is not in furtherance of its purposes as set forth in sub-paragraph "a" of this Article Three. No part of net earnings, properties, or assets of this corporation, on dissolution or otherwise shall inure to the benefit of any member or director of this corporation.

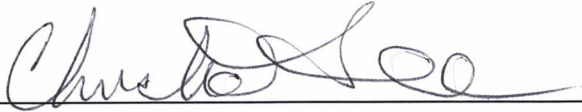
- c. This corporation is organized and operated exclusively for charitable purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code under the Crown Point High School Alumni Association, Inc. Notwithstanding any other provision of these articles, the corporation shall not carry on any other activities not permitted to be carried on (1) by a corporation exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Internal Revenue Law), or (2) by a corporation, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Internal Revenue Law). No substantial part of the activities of this corporation shall consist of the carrying on of propaganda or otherwise attempting to influence legislation, nor shall this corporation participate in or intervene in (including the publishing or distributing of statements) any political campaign on behalf of (or in opposition to) any candidate for public office.

ARTICLE IV:
Registered Office & Registered Agent

The registered office for the transaction of the business of the corporation is to be in Valparaiso, Indiana. The initial registered agent is the current Treasurer of the Crown Point High School Alumni Association. The registered office for the corporation and the business address of the registered agent is Crown Point High School Alumni Association Inc 314 Jodi Lane, Valparaiso, IN 46385.

ARTICLE V:
Directors

- a. The powers of the corporation shall be exercised, its properties controlled, and its affairs conducted by a board to be known as the board of directors. The number of directors of this corporation shall be set forth in the corporation bylaws.
- b. Each member of the Board shall have one vote each on issues coming before the board.
- c. The directors named herein as the board of directors shall serve their term as specified in the bylaws of this corporation.
- d. Membership provisions, such as stating the qualifications and rights of the members of each class and the commencing date for term of office shall be set forth in the corporation's bylaws.
- e. The Election provisions, such as stating the method and manner of appointing members of the Board of Directors, shall be set forth in the corporation bylaws. The general membership shall be put on notice of said election provisions at least 60 days prior to the election.



December 8th, 2023

Christine Lee, Treasurer



December 8th, 2023

Jay Robert Mayden, President

Crown Point High School Alumni Association Inc.

Bylaws

PREAMBLE

The Crown Point High School Alumni Association Inc, as organized and defined herein, is represented in all matters and affairs by a Board of Directors. All references to the "Association" in these bylaws shall be deemed to be in the context of such Board representation. The Association may also be known as the "CPHS Alumni Association" or "Association".

ARTICLE I **Identification**

Section 1.1 - Name

The name of this Association shall be the Crown Point High School Alumni Association, Inc. This name can be abbreviated as "CPHS Alumni Association, Inc." or "Association".

Section 1.2 – Principal Office and Resident Agent

The post office address of the principal office of the CPHS Alumni Association is P.O. Box 240, Crown Point, IN 46308. The registered agent is the current President of the Crown Point High School Alumni Association

Section 1.3 – Fiscal Year

The fiscal year for the Association will begin January 1 and end at the close of business December 31.

ARTICLE II **Intentions**

Section 1 – Purpose/Mission

The purpose of the Crown Point High School Alumni Association is to develop and maintain a close relationship between Crown Point Community Schools, its constituents, and its alumni for their mutual benefit. The Association is committed to, and involved in, the support and well-being of Crown Point Community Schools and its alumni.

Section 2 - Objectives

To assist Crown Point School District in communicating with its alumni and in maintaining a dialogue which interprets the goals and objectives of the CPHS Alumni Association to the alumni and, conversely, to convey to Crown Point Community School District, the views, attitudes, and needs of the alumni in seeking to preserve, advocate and promote alumni interests.

The Association is not operated for profit and no profit shall benefit any individual or group of individuals connected with the organization except in consideration for services rendered.

Section 3 – Dissolution

Upon the dissolution of the organization, assets shall be distributed for one or more exempt purposes within the meaning of section 501 (c) (3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to the state or local

government, for a public purpose. Any such assets not disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of the organization is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

ARTICLE III **Membership**

Section 1 - Definition and Classes of Alumni

All persons who have attended Crown Point Community Schools as listed by the registrar are defined as being alumni, and those who have taken part in the educational process at any level, both faculty and staff are defined as alumni.

Section 2 - Dues

To become a Full Member of the Association, payment of dues in full is required. Unless approved by the Executive Committee, dues will not be prorated. Dues for active membership are to be determined by the Officers and Board of Directors.

ARTICLE IV **Board of Directors**

Section 1 - Organization and Authority

The Association is directed by an elected volunteer Board of Directors, which acts on behalf of the Association.

Section 2 – Eligibility

Only Full Members, as defined in Article III, sections 1 and II, shall be eligible to serve in any of the Association's positions.

Section 3 – Board of Directors

The Board of Directors of this Association shall consist of a President, Vice President, Secretary, Treasurer, Retired Teacher and four at large members.

Section 4 –Appointment

Members of the current Board of Directors shall appoint the nominees to the incoming Board of Directors in the month of April and shall serve a term of two years.

Section 5 - Assumption of Duties

Officers shall assume their official duties beginning June 1 and shall serve a term of two years or until their successors are appointed.

Section 6 - Vacancies

Vacancies on the Board of Directors may be filled for the unexpired term by appointment of a 2/3 vote of the Board.

Section 7 - Removal

Any Board member who fails to perform the duties described in these bylaws may be removed by a 2/3 vote of the Board. Any Board member that has four unexcused absences from the regular business meetings within a twelve-month period shall be removed from the office. All excused absences shall be approved by the President.

ARTICLE V **Duties of Officers**

Section 1 – President

The President shall preside at all meetings of the organization and coordinate the work of the officers and committees of the organization in order that the Association objectives may be promoted. The President shall be a member of all committees. The President or Vice President as well as the Treasurer shall have custody of all funds and the authority to disperse the funds as approved by 2/3 vote of the Board of Directors. The President shall have one vote on the Board of Directors.

Section 2 - Vice President

The Vice President shall act as assistant to the President; perform the duties of the President in the absence or inability of the officer to act. The Vice President shall have one vote on the Board of Directors.

Section 3 - Secretary

The Secretary shall record the minutes of all meetings of the organization and keep a current record of the possession of all records, books, and other materials pertaining to each office. The Secretary shall have one vote on the Board of Directors.

Section 4 - Treasurer

The Treasurer and the President or Vice President shall have custody of all funds of the organization. The Treasurer shall keep a full and accurate account of receipts and expenditures made by the Association, make disbursements as approved by the Board of Directors and present a financial statement at each meeting of the Association and at other times as requested by the Board. The Board of Directors may have the accounts and books audited annually or upon change of officer by an auditor or an auditing committee selected by the Board, who, satisfied that the annual report is correct, shall sign a statement of that fact at the end of the report. The Treasurer shall have one vote on the Board of Directors.

Section 4.1 Secretary/Treasurer

The Secretary and Treasurer positions may be combined to a single office that will perform all of the duties of both offices.

Section 5 – At-Large Members

At-Large members shall assume responsibilities as delegated by the Board. At-Large members shall each have one vote on the Board of Directors.

Section 6 - Other Duties

All officers shall perform the duties outlined in these bylaws and those assigned from time to time. Upon the expiration of office or in case of resignation or dismissal, each officer shall submit to the Board of Directors within ten (10) days all records, books, and other materials pertaining to the office.

ARTICLE VI **Meetings**

Section 1 - Annual Meeting

There will be an annual meeting of the CPHS Alumni Association conducted during the regular **January** business meeting.

Section 2 - Order of Business

The order of business at the annual meeting shall be:

- a. Call to order
- b. Approval of Minutes
- c. Approval of annual financial report
- d. Business
- e. Correspondence
- f. Committee Reports
- g. Adjournment

Section 3 - Notice of Meeting

Notice of the annual meeting of the membership shall be made in writing at least thirty days in advance.

ARTICLE VII **Business of the Alumni Association**

Section 1 - Board of Directors Voting

Votes on Alumni Association business shall be by majority and may be taken by proxy as authorized by the Board of Directors.

Section 2 - Committees

The President may create, support and assign Board Members to chair committees as it may deem necessary for the promotion of the purpose of the Alumni Association.

ARTICLE VIII **Amendments**

Section 1 - Procedure

The bylaws of the Association may be altered, amended, or repealed at any meeting of the Board of Directors by a 2/3 vote. A written notice of the proposed amendment(s), with the reasons for them, must be given to each member of the Board at least 30 days in advance of such a meeting.

Section 2 - Proposals

Amendments may be proposed by any Association member and must be presented in writing to the President. The text of the proposed amendment(s) shall be reviewed by the Board of Directors and if necessary, a legal consultation as to the effect, if any, of the proposed amendment on the exempt status within the meaning of Section 501(c) (3) of the Internal Revenue Code and the nonprofit status of the Association under the laws of the state of Indiana.

Section 3 - Review

These bylaws were reviewed by a committee selected by the Board of Directors every five years

Revised and accepted by a unanimous vote of the Board of Directors on October 25th, 2023



December 8th, 2023

Christine Lee, Treasurer



December 8th, 2023

Jay Robert Mayden, President