

**Leisure Lake Meeting Minutes**  
**Approved 6-12-2021**

Denise Lindquist called the meeting to order at 9:00 am and took roll call at the shelter house.

**Board members present for roll call/meeting:** Denise Lindquist, Denise Johnson, Cinda Stifel, Jamie Allen, Kim Telkamp, Ted Heirs, Randy Wellman and Kenny Thrap

**Absent:** Mike Parkhurst, Ginny Johns and David Knox

**Guests:** Angela Knox, Dale Hansen, Lynn Woolf, Tom Woolf, Jack Stifel, Carlyne Kelso, Sheri Knox, Sean Maschler, Nancy Thrap, Connie Metzger and Tom Metzger

**Guest comments/discussion:**

Enforcement of by-laws (boat motor maximum horsepower is 55hp, suggestion of speed limit signs to be posted at each road turning off of Township Road).

Question about the by-law change proposal brought to the Directors at the May meeting (there was no formal change presented).

Suggestion to propose a by-law change that updated the protocol for amending by-laws.

**Minutes/Financials:**

Motion by Kenny Thrap to approve May meeting minutes, 2<sup>nd</sup> by Denise Johnson. No discussion, motion passed unanimous.

Motion to approve April financial statement by Kenny Thrap, 2<sup>nd</sup> by ???

Question was asked about the draft written for the annual payment for the purchase of the old ELB Fire Station made from the operating funds checkbook and then reimbursed from the special assessment savings account (documentation of the transactions). The financial statement is a representation of where the Association is financially in a single moment in time, and is not intended to show daily movement of funds. The audit committee provides the verification of the movement of funds by reviewing the paper trail for verification. All special assessment projects are paid from the operating budget checking account, which then is reimbursed by an electronic bank transfer from the special assessment funds savings account, into the operating budget funds checking account (the Association does not maintain a checking account for the special assessment funds and does not maintain a savings account for the operating budget funds).

Motion passed unanimous.

**Corrections of the Minutes of April 10, 2021**

Vicki Baker, chairman of the Bylaws committee, said the committee met with members of the Legal Committee to discuss issues that pertain to both committees. The Leisure Lake lawyer said our bylaws are good, but that we need consequences to enforce them. The Bylaws Committee is willing to work on suggestions for the board to consider for enforcement of our Bylaws. She said they would make a presentation at the next board meeting.

### **Corrections of the Minutes of May 8, 2021**

Vicki Baker handed out a proposal from the Bylaws Committee. See handout attached to these minutes. It was decided first priority was bylaw change protocol. The second priority was to help set up procedure manuals.

### **Road Committee:**

Many questions about the placement of gravel. The road committee will publish a schedule for gravel placement at the July meeting for the months of July and August.

### **Building Committee:**

A large shed has been moved onto a lot on Plaza Drive where there is no existing dwelling and the owner indicated they will be moving into it. It does not appear there is an existing working septic system on the property. The legal committee was directed to seek advice from the appropriate government authorities to document the course of action that can be taken when this situation presents itself and bring back to the July meeting, so action can be taken.

### **Legal Committee:**

The legal committee was directed to seek advice from the appropriate government authorities to document the course of action that is to be taken when a private property owner discovers a neighboring property has a septic system not working properly, or no septic system at all, and is discharging sewage or grey water onto their property, and bring back to the July meeting so private property owners may be educated on the specific course of action they can take to get the issue resolved.

### **Vision/Mission Committee:**

The committee can now accept bank cards and credit cards for receiving funds generated during events.

July 4<sup>th</sup> events are published on bulletin boards and on the website.

### **Lake and Property Maintenance Committee:**

Chemicals for lily pads have been purchased and is in the box for use.

### **Lake Reclamation Committee:**

The owner of the land south of our subdivision has filed for a permit to build 2 ponds that would be on creeks feeding the south end of the big lake. When constructed, they will slow the influx of runoff of rains and reduce the impact of silt for the south end of the big lake. This is great news for the longevity of our lake.

The reconstruction of Little Leisure Lake is scheduled to begin before July 1.

### **LOL Committee:**

A checking account has been set up using the Association's EIN number and a debit card has been issued. The account balance will be represented on the Association's monthly financial sheet and audited by the audit committee, 2 signatures are required for all check transactions.

**Shelter House Committee:**

Cement planters have been purchased and placed, flowers have been planted in them.

**By-Law Committee:**

No report.

The Directors requested the By-law Committee create and propose an amendment to our existing by-laws on a process for presenting and amending our by-laws (requiring a written amendment, requiring the final proposal to be presented at 3 consecutive regularly scheduled Director meetings before the Directors can make a final vote to amend our by-laws), and bring to the July meeting.

**Fishing Tournament Committee:**

There were 29 participants in the tournament. Many photos were taken but only a few waivers were signed providing authorization to publish the photos. Weather was excellent, and fishing was good. Winners will be posted on the website.

**Nomination Committee:**

Nominations have been closed, ballots have been constructed and mailed with newsletter.

**Office Committee:**

Need volunteers to sell advertisements, which finance our newsletter.

**Old Business:**

*Fee structure/* much discussion about assessment increase and structure. This has been postponed to the July meeting where a decision will be made for the upcoming billing cycle.

*LOL bank account/* Transactions will be subject of audit by audit committee using receipts and distributions dated April 1, 2021 going forward.

**New Business:*****Qualifications for Directors/***

The current by-laws that identify qualifications to be a Director states the Member must be listed as an owner of a property on the deed, must have a covenant in place on each of the properties they are listed as an owner (on the deeds of properties within the Leisure Lake Association subdivision) and be a member in good standing according to the schedule of dates listed in the by-laws. Only 1 member of the household may be a Director at any time and can only be elected to 2 consecutive terms at which time must take a vacation from the service as Director. (this is a summary of the by-law language).

Sean Maschler, during discussion of the vote on, approval, and subsequent signing of Little Leisure Lake Reconstruction project, inquired as to any assurance that the president, Denise Lindquist, could provide that all voting board members on the issue were indeed in good standing at the time of the vote and thus eligible to vote. Denise Johnson answered that all board members were in good standing.

***Members not in good standing participating on committees/***

Each committee has been given the charge to create written rules and mission of their committee to be submitted to the Directors at a regular meeting for review and approval. These rules will identify if a member who is not in good standing may or may not be involved with said committee.

***Sale of grader/***

Motion to sell the maintainer made by Ted Heirs, 2<sup>nd</sup> Randy Wellman. Question was asked who will oversee the sale of the maintainer, Denise Lindquist volunteered. Motion passed unanimous.

***Conflicts on Committees/***

Everyone must keep the mission of their committee in mind and respect the views of every committee member.

***Shelter House Heat/***

Specifications for heaters and controls will be created by 7/1 so estimates can be requested, and contract signed.

***Water Testing/***

Need to order test kit and identify who will gather samples and deliver to lab.

**Adjourn:**

Motion to adjourn by Cinda Stifel and 2<sup>nd</sup> Randy Wellman.

Motion carried unanimous.