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# North Forke Plantation 2024

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## **POOL AND CABANA INFORMATION AND RULES**

The North Forke Plantation pool and cabana areas may be used by residents provided that all annual and special assessments have been paid and no outstanding liens or violations of covenants exists. The Pool Committee is committed to keeping the pool and cabana areas attractive and in good, safe condition. Residents should report any item that needs attention or if they have a recommendation for improvement. These reports should be directed to the Chair of the Pool Committee or to the Board.

### **Security Gate**

Entrance to the pool can be obtained only with the use of a key FOB. Once inside, the gates are to remain closed and locked at all times. If you do not have a key FOB, have lost yours, or it no longer works, please contact our Management Company. A homeowner will not be charged to replace a defective FOB, but will be charged to replace a lost key FOB.

### **Trespass Violation**

During pool season, the pool will be open from 7 a.m. – 8 p.m. daily except during designated swim team practice times. Persons found on the premises after hours, without prior approval from the Pool Committee or the Board of Directors will be considered trespassing and subject to legal action.

### **Cabana Telephone (678) 344-0793**

A telephone is located under the cabana during pool season and is available for emergencies. It may also be used by residents for local calls provided the duration of the call is limited.

### **Lifeguard and Pool Maintenance Contract**

North Forke Plantation Homeowners Association, Inc., (NFPHA), contracts with Sears Pool Management Consultants, Inc., (SPMC) to provide lifeguard services and care of the pool. SPMC maintenance includes water testing and chemical treatments and is intended to meet the requirements of the Gwinnett County Board of Health Ordinance for operation of a pool.

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## Limitation of Number of Guests

When the pool is crowded with North Forke families, in the interest of safety, the lifeguard or Pool Committee may find it necessary to limit the number of invited guests who do not live in North Forke. These circumstances may be few, but should this situation occur, your cooperation will be appreciated. In cases where a parent or other adult supervisor is not present when a non-adult family member visits the pool, the lifeguard or Pool Committee has the right to limit the number of non-North Forke guests to 3 visitors.

## Pool Schedule

The pool season usually begins in May and ends in early September. Please check the neighborhood website: [www.northforkeplantation.com](http://www.northforkeplantation.com) for the most current pool schedule, which will include pool open hours and lifeguard coverage information. During swim team practice times, the pool will not be available for open swimming. Information on Swim Team Practice times and Meet dates/times are posted on the pool bulletin board and can also be found on both the neighborhood website and the Swim team Website:

[www.northforkebarracudas.com](http://www.northforkebarracudas.com).

***PARENTS: On occasion, a lifeguard is unexpectedly absent. Please remember that it is your responsibility to verify that a lifeguard is on duty when your children visit the pool.***

**REMEMBER TO USE THE BUDDY SYSTEM. NEVER SWIM ALONE!**

## NFPHA Barracudas and Swim Meets

On home meet days, the pool will be closed to resident swimming at 4:30 p.m. until closing in order to set up for and host the swim meets. Signs will be posted in advance to inform residents of the specific hours that the pool will not be available and will be posted at

[www.northforkeplantation.com](http://www.northforkeplantation.com).

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## General Rules and Regulations

Lifeguards are hired, trained, and supervised by SPMC. All pool users are expected to cooperate with and support the actions of the lifeguard in the enforcement of the rules and regulations. SPMC lifeguards have the final authority in all matters pertaining to the conduct of people in the pool area. Lifeguards are not babysitters but are present to help ensure the safety of all swimmers. Parents are responsible for the supervision and safety of their children at and in the pool, and for ensuring that their children abide by the pool rules and regulations. (See “Disciplinary Actions for Pool Violations”).

The Following rules and regulations apply:

1. No bicycles, skateboards, roller blades, or pogo sticks in the pool area
2. No pets in the pool and cabana areas
3. No diving, running, and dangerous play
4. No loud, profane, or abusive language. This may result in ejection from the pool grounds
5. No smoking or vaping within the fenced pool area
6. If alcohol is consumed at poolside, use must be in moderation, in conformance with all applicable law, and at your own risk.
7. Use of pool toys, ball, and floatation items such as tubes and air mattresses shall be at the discretion of the lifeguard on duty. Any toy, ball, flotation item, or activity must not in any way jeopardize the safety or enjoyment of other pool users. The lifeguard on duty has the right, responsibility, and authority to prohibit any item or activity at the sole discretion.
8. No glass or breakable objects in the pool and cabana areas
9. No eating or drinking permitted in the pool or near the edge of the pool
10. No chewing gum in the pool water.
11. Swim diapers (not regular diapers) and rubber pants are required on children age 3 and under.
12. The lifeguard stand is off limits to everyone other than the lifeguard on duty.
13. The Pump Room at the cabana is off limits to unauthorized persons.
14. No swimming when the facility is closed.
15. On the hour, a “Safety Break” will be called for 10 minutes. Only individuals 18 years of age or older and babies/toddlers swimming with adults may swim at this time
16. When a lifeguard is not on duty, no one under the age of 16 years may enter the pool unless accompanied by an individual over 18 years.
17. When a lifeguard is on duty, children who have completed the 5<sup>th</sup> grade (or will complete the 5<sup>th</sup> grade in May of the current year) may swim without adult supervision. All other children must be accompanied by an individual 16 years or older. A swim test may be required at the Lifeguard’s discretion.
18. North Forke residents must accompany all guests and may be required to sign guests in with the lifeguard on duty.

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## Disciplinary Action

The lifeguard reserves the right to restrict pool use of any individual whose behavior endangers the safety and well-being of other swimmers. The following disciplinary procedures will be followed when violations occur.

1. The Lifeguard will give a verbal warning when a pool rule or regulation is repeatedly violated.
2. After repeated verbal warnings from the lifeguard, the individual will be suspended from pool usage for 24 hours. The action will be documented by the lifeguard and reported to the Chair of the Pool Committee.
3. Should the individual be suspended a 2<sup>nd</sup> time, the lifeguard will notify either the Pool Committee or the Management Company, and the North Forke homeowner will be notified in writing that repeated violations have occurred, and that continued violations could lead to loss of pool privileges for **up to 30 days**.
4. Should the individual be suspended a 3<sup>rd</sup> time, the lifeguard will notify either the Pool Committee or the Management Company, and the North Forke homeowner will be notified that their key FOB will be disabled from pool use for a maximum of 30 days and pool privileges will be lost during this period.

## NFPHA Socials

1. During adult NFPHA-sanctioned pool events, the pool will be closed to other parties. Adult NFPHA sanctioned events may be scheduled at times other than the contract pool hours. No more than two such adult functions will be permitted during the pool season and should not conflict with private pool parties that have been pre-arranged.
2. Notify the Chair of the Pool Committee of an upcoming children's or teen NFPHA-sanctioned pool event. During such events, the pool will not be closed to other swimmers. These events must be scheduled during contract pool hours. Lifeguard services, based on the ratio listed under private pool parties below, must be pre-arranged by the coordinator of the children's or teen social by contacting CMA directly and completing a form (available on the website), with a note that extra lifeguard charges should be billed directly to the Association. Lifeguard costs attributed to NFPHA-sanctioned socials will be charged to the Pool Committee's budget and not to the children's or teen social budget.

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## Private Pool Parties Reserved and Hosted by Residents

A “private party” is considered a party of 10 or more people hosted by a North Forke resident. The following guidelines apply for private parties.

1. All arrangements for a private pool party must be made through the Management Company. Arrangements must be made at least 14 days in advance of the party.
2. Permission does not need to be obtained from the Pool Committee, but private parties may be limited by the availability of the facilities. Although rare, if the pool is closed due to a chemical imbalance, no party can take place.
3. Only a North Forke resident may host a special private pool party and must be present throughout the entire party.
4. Parties may not be booked from 5 p.m. Friday through 8 p.m. Sunday, on public holidays, or when the pool is designated for swim team practices or swim meets.
5. Parties may be booked for both adults and children. During a party, no smoking or alcohol use is permitted inside the pool fence, and appropriate apparel and behavior are expected, and all party guests must observe the North Forke rules and regulations.
6. The pool will not be closed to other North Forke swimmers during any private party.
7. A maximum of 30 people may attend a party, and parties are limited to two hours.
8. The North Forke resident must obtain and complete the Pool Reservation and return it directly to the Management Company with payment or lifeguard services. It is the responsibility of the host to pre-arrange and confirm the lifeguard services with the Management Company.
9. Additional lifeguards may be needed for private parties and pre-arrangement, confirmation, and payment is the responsibility of the host.
  - a. No extra lifeguard is needed if the number of party guests is 10 or less
  - b. At times when a contract lifeguard is already on duty, the host must employ at least one extra lifeguard for 11-30 guest swimmers.
  - c. When a contracted lifeguard is not on duty, the host must arrange and pay for one lifeguard to be present during parties with up to 20 guests, and two lifeguards to be present during parties with more than 20 guests.
  - d. Payment for private lifeguard services (minimum of 2 hours), must be received by the Management Company when the party reservation is made
10. If ample lifeguard coverage has not been pre-arranged, the lifeguard on duty has the authority to remove the party from the pool to ensure the safety of all swimmers.
11. A security deposit is not required. It is understood that the resident hosting the party is responsible for all damages to the pool, its furniture, or to the surrounding area (to include trash resulting from the party). Should damage occur during a private party, a charge will be billed to the host to cover damage or cleaning service should either occur as a direct result from the pool party. The charge will be billed to the host by the North Forke Plantation Homeowners Association, Inc., and payment must be received within 30 days after receipt of the bill.

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## Clubhouse Rental and Pool Use

Rental of the clubhouse **DOES NOT INCLUDE** use of the pool or pool area. Clubhouse guests are **NOT** allowed in the pool or the pool area at any time. This is strictly prohibited and any violation will result in restriction of future use of the clubhouse.

## NORTH FORKE PLANTATION TENNIS RULES AND REGULATIONS

The North Forke Plantation tennis courts may be used by residents of the community provided that all dues, special assessments, and other balances owed are paid, and no outstanding liens or covenant violations exists. The Tennis Committee is committed to keeping the courts and perimeter fencing in good repair for the safe enjoyment of all players. Should a resident player notice an item that needs attention, please report it to the Chairperson of the Tennis Committee. The Tennis Committee reserves the right to amend the following rules and regulations as deemed to be in the best interest of the neighborhood.

### Court Availability

1. Hours for recreational tennis are from 7 a.m. – 10 p.m. year-round. In the summer, on Thursday and Friday evenings only, hours may be extended beyond 10 p.m. only to accommodate organized tennis teams whose official matches are in progress. No recreational tennis is to be played after 10 p.m.
2. Prime Time runs from 7 p.m. to 10 p.m. weekdays, and all day Saturday, Sunday, and Holidays. During prime time, play is limited to adult members and their guests. A dependent may play during prime time if playing with an adult, if there are courts open at the beginning of a time slot, or if a court has been forfeited.

### Court Reservations and Play

1. A weekly sign-up sheet will be posted at the courts.
2. Courts are available for sign-up only 48 hours in advance. If a court is reserved prior to the designated time (with respect to the 48-hour rule), you may cross through the improper reservation, replace it with your own, and promptly notify the member whose reservation was replaced.
3. Even if courts are empty, members must sign up. This allows the Tennis Committee to track court usage information which will be valuable to assess the need for additional courts in the future. If a player does not sign up and begins to play on an empty court, he/she could be bumped if another player arrives and signs up for that court.
4. A member may play only two hours per day during prime time to include any time played as part of organized team matches or practice. However, if courts are open after your time slot is complete, you may continue to play if no other member requests the courts.

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5. Court times run on the half hour in one-hour blocks, beginning at 7 a.m. Court time may be scheduled on the quarter hour to accommodate group coaching/lessons. Pre-approval from the Tennis Committee is required for quarter-hour scheduling. If it is determined that quarter-hour scheduling adversely impacts other players, teams, or lessons, it may be revoked at any time. Members may reserve a maximum of two hours of court time per day and only adult members may reserve prime time. However, a dependent may use a court during prime time if it is not reserved and the 10-minute forfeiture time has lapsed. You may sign up for any member of your household but not for any other member.
6. If a member fails to show up by 10 minutes past the reserved court time, the reservation is “forfeited”, and the court is open on a first come basis. When a court is forfeited, any player may use the court for the balance of that hour only. A player may obtain a “forfeited” court no more than twice a day, up to a maximum of 2 hours per day. The second hour of the forfeited reservation may be used by adult players awaiting a court, with priority given to adult players who have not played or are not scheduled to play that day. All players must sign in for the forfeited court and should note on the sheet the forfeited time slot.
7. Private lessons (for both adult and child) with a pro/coach must be held during non-prime time only and must be scheduled with the Tennis Scheduler/ Any person (adult or child) may reserve a court for on-going private lessons in advance, as long as the lessons do not interfere with any sanctioned play. The only time coaching during prime time will be allowed is for teams who play on weekend leagues (men’s, business women’s, juniors’) as long as it does not interfere with any sanctioned play.
8. Courts 1 or 2 should be reserved for lesson/coaching whenever possible. This will free up Courts 3 and 4 for leisure and league play. If you are using courts 3 and 4 for a lesson and either Court 1 or 2 is available, the leisure/league players will have the right to ask you to move your lesson.
9. As a courtesy, please remove your name from the sign-up sheet as soon as you know you will be unable to keep your court time. Repeated “no shows” will be subject to review by the Tennis Committee.
10. Reserving courts for organized matches takes precedence over reserving courts for recreational play. Make-up of home matches can bump recreational reservations but not prearranges team practices. Make-up matches and pre-season and/or scrimmage matches must be scheduled with the Tennis Scheduler.

### Regulations

1. Appropriate tennis attire including shirts and non-scuff, flat soled tennis shoes are to be worn on the court.
2. Children under 12 years of age must be accompanied or supervised by an adult member when they are playing tennis.
3. Players must conduct themselves in a sportsmanlike manner and practice proper tennis etiquette.

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4. No glass containers, pets, skateboards, roller skates, bicycles, or strollers are allowed inside the fence area.
5. After matches, tennis captains are responsible for the following: emptying the trash receptacles, straightening up and locking down the bathrooms (when needed), and restacking the chairs on the pavilion.

## Enforcement of Rules and Regulations

1. All members should assist in the enforcement of the rules and regulations. Please report violations to the Tennis Committee.
2. Flagrant violation of the rules and regulations will result in sanctions and/or fines that will be determined by the Board.
3. Complaints or grievances shall be submitted in writing to the Tennis Committee for review.

## Organized Tennis

1. Tennis captains are required to turn in their rosters to the Tennis Scheduler two weeks prior to the ALTA/USTA submission deadline.
2. Non-resident fees are to be paid prior to the start of the season. Tennis captains are required to write a single check for the non-resident fees (payable to NFPHA), and submit it to the Tennis Committee Chairperson. It will then be up to each captain to see that they are reimbursed by the non-resident player(s). Each non-resident (includes relatives of residents that do not reside in North Forke) on a North Forke team will be assessed a fee of \$25 per adult player per season and \$25 per junior player per season. There will be a \$50 cap for the calendar year. The \$25/\$25 fee is due prior to the start of the first two seasons played in the calendar year (i.e. if a non-resident player paid \$25 for 2013 Winter season and \$25 for 2014 Summer season). No allowances are given for "alternate" status.
3. Tennis team captains must be residents/members of North Forke Plantation.
4. Tennis Team Waiting List, Vacancies
  - a. The Tennis Committee Chairperson will maintain a list of members interested in joining a tennis team.
  - b. Members are responsible for contacting the Chairperson to get their names on the list.
  - c. Each team can set the number for the maximum amount of players. However, a team must have the following minimum amount of North Forke resident/member players to consider a roster closed.

|         | ALTA | USTA |
|---------|------|------|
| Men     | 14   | 12   |
| Women   | 14   | 12   |
| Mixed   | 16   | ---  |
| Juniors | 08   | ---  |



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5. Proposals for new teams must be submitted to the Tennis Committee. The proposal shall include the proposed league, category, level, and team members. The Tennis Committee will make a determination to sanction a team for play at North Forke Plantation based on the impact on existing teams. A minimum of half (1/2) of the total number of players on any proposed or returning team must be North Forke residents. Should a team be unable to meet the ½ half rule, the team's Captain may request a special exception from the North Forke Board of Directors. Such a request will be required each season and could be revoked if another team would like that particular slot based on the fact that it can satisfy the ½ rule. This special exception will allow teams that cannot meet the ½ rule to organize a team and play out of North Forke on a case-by-case, season-by-season basis.
6. Prior to each season, each team will determine the inner workings of their team and its approach to player usage. The Tennis Committee urges fairness and inclusion of members as positive theme for our neighborhood.
7. Attention Captains: Once you obtain your team's official season schedule, please deliver a copy of your schedule to the Tennis Scheduler ASAP.
8. Reserving Courts – Official team matches will be preprinted on the weekly schedule.
9. Teams are automatically scheduled 2 courts for matches. If any remaining courts are open 48 hours before match time, a third court may be signed up at that time and used in addition to the other 2 courts. If at match time, the fourth court is available and beginning match play will not interfere with a later reservation, this court may be used for league play.
10. After completion of an organized match, the court is considered open for recreational play even if a match is still in progress on the adjacent court. Recreational players shall observe good tennis etiquette by not interfering or disrupting any organized match still in progress.
11. After approval of their roster, a team may set aside 2 courts for 2 hours per week in coaching or practice time which will be blocked off on the sign-up sheets. These times are to be scheduled through the Tennis Scheduler. Practices may begin up to 3 weeks prior to the first scheduled season's match. Existing teams may carry their practice day and time slot over from season to season if they so desire. Once a practice time is given up, it becomes open to all existing teams.
12. Residents who are delinquent in payment of NFPHA dues may not join a sanctioned tennis team at North Forke. They may only join when all annual, special assessments, and related late fees, are paid.