

CITY OF TWINSBURG, OHIO

ORDINANCE 115-2025

THE PERMANENT APPROPRIATION ORDINANCE FOR 2026 APPROVED BY COUNCIL FROM ESTIMATES SUBMITTED BY THE MAYOR, PROVIDING FOR THE ORDINARY EXPENSES AND OTHER NECESSARY EXPENSES OF THE CITY OF TWINSBURG, OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2026; AND DECLARING AN EMERGENCY.

WHEREAS, pursuant to Section 5705.38 of the Ohio Revised Code the City is required to pass an annual appropriations measure on or before the first day of the year; and

WHEREAS, the Administration has requested and received from each office or department of the City of Twinsburg a detailed statement, upon uniform forms, of estimated expenses for the upcoming fiscal year (2026), said information being incorporated herein; and

WHEREAS, said information was submitted to the Finance Department and Council for inspection and deliberation.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Twinsburg, County of Summit and State of Ohio:

SECTION I: That in order to provide for the ordinary and other necessary expenses of the City of Twinsburg, during the fiscal year commencing January 1, 2026, the following sums be and are hereby set aside and appropriated as follows:

	<u>PERSONAL SERVICES</u>	<u>OTHER EXPENDITURES</u>	<u>TOTAL</u>
<u>GENERAL FUND (100)</u>			
Council	\$ 225,450	\$ 113,000	\$ 338,450
Mayor's Office	\$ 442,000	\$ 31,500	\$ 473,500
Civil Service	\$ 700	\$ 79,250	\$ 79,950
Human Resources	\$ 260,000	\$ 79,850	\$ 339,850
Information Technology	\$ 243,250	\$ 392,250	\$ 635,500
Law Department	\$ 296,500	\$ 374,050	\$ 670,550
Finance Department	\$ 462,000	\$ 49,500	\$ 511,500
General Government	\$ 3,065,000	\$ 7,855,500	\$ 10,920,500
Communications	\$ 1,267,500	\$ 199,400	\$ 1,466,900
Police Department	\$ 4,954,000	\$ 754,820	\$ 5,708,820

Fire Department	\$ 4,602,000	\$ 1,104,925	\$ 5,706,925
Public Works	\$ 3,741,950	\$ 3,540,250	\$ 7,282,200
Engineering Department	\$ 704,250	\$ 543,500	\$ 1,247,750
Building Department	\$ 558,000	\$ 151,000	\$ 709,000
Planning Board	\$ 1,180	\$ 1,600	\$ 2,780
Planning & Econ. Development	\$ 429,950	\$ 171,500	\$ 601,450
Parks and Recreation	\$ 937,500	\$ 384,050	\$ 1,321,550
Senior Activities	\$ 162,750	\$ 94,300	\$ 257,050
	\$ 22,353,980	\$ 15,920,245	\$ 38,274,225
<u>SPECIAL REVENUE FUNDS:</u>			
Street Maintenance & Repair (210)		\$ 2,195,000	\$ 2,195,000
Parks & Recreation Revolving (212)		\$ 37,500	\$ 37,500
Municipal Motor Vehicle (214)		\$ 300,000	\$ 300,000
Permissive Tax (216)		\$ 392,000	\$ 392,000
State Highway (220)		\$ 125,000	\$ 125,000
Drug Fund (230)		\$ -	\$ -
Law Enforcement (240)		\$ 1,500	\$ 1,500
Unclaimed Funds (270)		\$ 250	\$ 250
Reserve Fund (272)		\$ 10,000	\$ 10,000
Federal Grant (281)		\$ 5,032,826	\$ 5,032,826
State Grant (282)	\$ 27,500	\$ 1,289,088	\$ 1,316,588
OneOhio Opioid Settlement (286)		\$ 18,500	\$ 18,500
Fire Pension (290)	\$ 277,488	\$ 5,500	\$ 282,988
Police Pension (291)	\$ 277,488	\$ 5,500	\$ 282,988
Police & Fire Levy Fund (295)	\$ 1,110,000	\$ 1,277,683	\$ 2,387,683
<u>DEBT SERVICE FUNDS:</u>			
General Bond Retirement (320)		\$ 720,000	\$ 720,000
S/A Bond Retirement (330)		\$ 1,500	\$ 1,500
<u>ENTERPRISE FUNDS:</u>			\$ -
Sewer Revenue (510)	\$ 2,836,850	\$ 19,282,487	\$ 22,119,337
Water Utility (512)		\$ 15,000	\$ 15,000
Sewer Improvement (514)		\$ 200,000	\$ 200,000
Golf Course (520)	\$ 818,000	\$ 1,373,055	\$ 2,191,055
Fitness Center (522)	\$ 1,004,500	\$ 915,463	\$ 1,919,963

<u>CAPITAL IMPROVEMENT:</u>				\$	-
Capital Improvement Fund (820)			\$	3,114,269	\$ 3,114,269
TOTAL FOR ALL FUNDS		\$	28,705,806	\$	52,232,366
				\$	80,938,172

SECTION II: That the Director of Finance be and hereby is authorized to draw warrants on the City Treasury for payment from any vouchers therefore or any ordinance or resolution of Council to make expenditures, provided that no warrant shall be drawn or paid for salaries or wages except to persons employed by authority of and in accordance with law or ordinance, for items of expense constituting a legal obligation against the City, and for the purposes other than those covered by specific appropriations herein made.

SECTION III: That no official or employee or board or commission authorized to make expenditures shall present any voucher, certification or other documents authorizing any expenditure when such expenditure exceeds an appropriation set forth herein without prior approval by the Mayor and by majority vote of Council except for inter-department transfers authorized by the Mayor and Finance Director. The Director of Finance shall not draw warrants or otherwise approve any expenditure exceeding an appropriated amount without the approval required by this Section.

SECTION IV: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in open meeting or meetings of this Council, and that all deliberations of this Council were in meetings open to the public and in full compliance with all legal requirements, including without limitations, those set forth in Section 121.22 of the Ohio Revised Code.

SECTION V: That this Ordinance is hereby declared to be an emergency measure, necessary for the immediate preservation of the public peace, health, safety welfare and convenience of the citizens of the City of Twinsburg, and for the additional reason of time limitations to commence projects in a timely manner for next year's budget, and provided it receives the affirmative vote of five or more members of Council, it shall take effect and be in force immediately upon its passage and approval of the Mayor; otherwise, it shall take effect and be in force at the earliest period allowed by law.

PASSED: _____

Submitted to the Mayor for approval
this _____ day of _____, 2025

APPROVED: _____

EFFECTIVE: _____

Approved by the Mayor _____, 2025

Greg Bellan, President of Council

Sam Scaffide, Mayor

ATTEST:

1st Reading: _____
2nd Reading: _____
3rd Reading: _____

Shannon Collins, Clerk of Council

Passed: _____

Vote: Yes: _____
No: _____

CERTIFICATE OF POSTING

I, Shannon Collins, Clerk of Council, of the City of Twinsburg, State of Ohio, do hereby certify that publication of the foregoing Resolutions, resolutions was duly made by posting true copies thereof at the most public places in said City as determined by Section 113.02 of the Codified Resolutions of the City of Twinsburg; each for a period of fifteen days commencing on the _____ day of _____, 2025.

Shannon Collins, Clerk of Council



MEMO

DATE: November 17, 2023

TO: Shannon Collins, Clerk of Council
CC: Mayor Sam Scaffide, Matt Vazzana, Law Director

FROM: Christina Conway, Finance Director

RE: Legislation Request for the 2026 Annual Appropriation Ordinance

1. Nature of Legislation:

This request is to provide the 2026 Permanent Appropriation Ordinance for Council's review and approval.

2. Why is it being proposed:

Ohio Revised Code 5705.38 requires that a City pass an appropriation measure on or before the first day of the year. We are required to pass and submit to Summit County, a temporary or permanent budget by December 31, 2025.

3. Is there a need for an emergency clause? If yes, please explain why:

Yes. The ordinance will receive three readings, but on the third reading will need to be passed under emergency in order to submit to Summit County by December 31, 2025.

Christina Conway DATE: 11/17/2025
DEPARTMENT HEAD SIGNATURE