

How to Set Up a Venmo Account (1) and Make payments to the Women's Club of New Seabury (2)

(1) If you want to set up a Venmo Account, see below:

To set up a Venmo account, you will need to download the Venmo app from your google play store or Apple app store. Once downloaded you will click on sign-up. You will be asked to provide a mobile telephone number and email address to set up your account. From there you will follow the prompts on your screen.

Once your account is created you can add payment information to complete payments and balance transfers.

You can add a bank account or credit or debit card to your profile to both send funds to other users and send the funds that you receive to your bank account. Please note that Venmo does not charge for sending money from a linked bank account, debit card, or your Venmo account. **But if you use a linked credit card, Venmo will charge a 3% fee for sending money.**

Here's how to add a bank through the App:

Tap the "☰" icon at the top of the app

1. Tap "Settings"
2. Tap "Payment Methods"
3. Tap "Add bank or card..."
4. Tap "Bank"
5. Select your preferred verification method and enter the requested information

If you choose to add your bank manually, do not enter the check number that appears after your account number. This can cause transfers to fail or be rejected by your bank. Additionally, if you add your bank account to Venmo manually, Venmo will send micro transfers to your bank account to verify ownership (these will each be \$1 or less). To avoid any overdraft or other bank fees make sure you have at least \$2 in your bank account.

Once you add a bank account, we strongly recommend that you verify before anything else. Venmo is not responsible for lost bank transfers because of incorrect bank credentials. For information on how to verify your account, please visit our help article:

<https://help.venmo.com/hc/en-us/articles/221073067>.