

RESOURCE REQUEST (ICS 213 RR)

1. Incident Name:			2. Date / Time:			3a. EOC RR #:			3b. NCSPARTA RR #:		
Requestor	4. Order (Use additional forms when requesting different resource sources of supply):										
	Qty.	Unit	Detailed Item Description: (Vital characteristics, brand, specs, experience, size, etc.)	Tactical? Y/N	Cost	5. Resource Status					
						Received by	Date/Time	Assigned to	Released to	Date/Time	
6. Requested Delivery/Reporting Location / Time / POC / POC Phone:											
7. Suitable Substitutes and/or Suggested Sources:											
8. Requested by Name/Position:				9. Priority: ☐ FLASH ☐ High ☐ Medium ☐ Low			10. Section Chief Approval:				
Logistics	11. Name of Supplier/POC:					12. Supplier Phone/Fax/Email:					
	13. Logistics Notes:										
	14. Logistics Approval:					15. Date/Time:					
	16. Order placed by:										
Finance	17. Finance Notes:										
	18. Finance Approval:					19. Date/Time:					

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