1526 N Washington Ave
Emmett, Idaho 83617
petadoptionleagueofgc.com
208-365-1359

Pet Adoption League

Confidentiality Agreement

Approved 10/1/2025

This agreement applies to all members of the Board of Directors (Board), the Advisory Council, any Board Committee and all employees of Pet Adoption League of Gem County (PAL).

I will perform my volunteer and governance services with honesty, self-discipline, and professionalism. I understand that discussions of and among the Board, the Advisory Council and the Board Committees are confidential, and I agree not to disclose such information to any third party and to maintain the confidentiality of all meetings and discussions of the Board, the Advisory Council, and the Board Committees.

I understand PAL possesses information that is treated by PAL as confidential. My relationship with PAL as a Board, Advisory Council, Board Committee member and/or employee creates a relationship of confidence and trust between me and PAL with respect to certain information applicable to the business of PAL, its patrons or other third parties. All such information, in whatever form or medium, is considered confidential information, is to be broadly construed, and includes, without limitation, all information pertaining to PAL, its operations, strategies, personnel, facilities, finances, future plans, and patrons, including, without limitation, donor lists, e-mail lists, policies and procedures, contacts, e-mail and other messages. I agree to maintain the confidentiality of all such information and understand I may not disclose any such information to anyone outside PAL or otherwise use any such information for any purpose other than PAL related business. I understand and agree that all such information is the sole property of PAL.

PAL is committed to respecting the privacy of its patrons. Patron information, including contact information, donation amounts and payment details, planned giving details, and any other personal information I may obtain through PAL and its relationship with its patrons, may not be shared with or traded or sold to any other agencies or individuals, and may not otherwise be used for any purpose other than PAL related business. For purposes of this agreement, the term “patron” includes customers, adopters, volunteers, and donors.

I understand and agree that I am required to maintain the confidentiality of the information described above during my service to PAL and thereafter, indefinitely.

I have read and reviewed this Confidentiality Agreement and by my signature below agree to abide by its terms.

Printed Name: _____

Signature: _____

Date: _____