



## GLENLYON UPPER LODDON LANDCARE GROUP

### Minutes of the

### ANNUAL GENERAL MEETING

held at 9.00 am on Sunday 27<sup>th</sup> August 2023  
at the Pavilion, Glenlyon Recreation Reserve

#### 1. Meeting Open - commenced at 9.05 am

#### 2. Acknowledgement of Country

President Adam Rowe acknowledged that this meeting of Glenlyon Upper Loddon Landcare Group is being held on the traditional lands of the Dja Dja Wurrung people and paid respect to elders past and present.

#### 3. Welcome to Members and Guests

President Adam Rowe welcomed all GULLG Members and Guests and advised that the purpose of the AGM is to allow members to meet committee members and to question GULLG's accounts, the President's Report, and the organisation's activities.

#### 4. Attendance:

- Present: Adam Rowe, Justin Rowe, Ian Fleischer, Glenda Fleischer, Evan Fleischer, John Cottrell, Mick Bolton, Rosemary Gollmick.
- Apologies:- P Scullin, R Sewell, C Priest.

#### 5. Quorum:

President Adam Rowe advised that no business may be conducted at a committee meeting unless a quorum is present and that the quorum for a general meeting is the presence of 10% of the members entitled to vote. A quorum is present.

#### 6. Confirmation of Minutes of AGM held Monday 25th September 2022

President Adam Rowe advised that the Minutes of Meeting have been circulated (following the meeting) and called for their confirmation.

**Motion:** That the Minutes of Meeting held on 25<sup>th</sup> September 2022 be confirmed

Moved: I Fleischer

Second: G Fleischer

Carried

The Secretary advised that the minutes of the General Meeting held on 25<sup>th</sup> September 2022, 15<sup>th</sup> March 2023 & 28<sup>th</sup> May 2023 also require confirmation.

**Motion:** That the Minutes of Meeting held on 25<sup>th</sup> September 2022, 15<sup>th</sup> March 2023 & 28<sup>th</sup> May 2023 be confirmed

Moved: J Rowe

Second: E Fleischer

Carried

#### 7. Business arising from the previous Minutes

The Secretary advised the following action items:

- AGM 25 September 2022:
  - re Peter Scullin's recommendation that a discussion paper be prepared and circulated to the committee for consideration and referral to members on GULLG extending its activities to align with the diversity of interests of the communities in its area of activity,



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particularly those relating to the township and rural interests - the Secretary advised that a draft report was prepared but not considered – no further action.

- General Meeting 25 September 2022:
  - Gorse Control on private property: Refer Treasurers report re VGT Grants
  - Gorse Control along Green Gully Road: resolved this is a Hepburn Shire Council issue.
  - Mature Trees along Morton Street pathway to Biolink: ongoing, subject to evaluation this year.
- General Meeting 28 May 2023:
  - Replacement working bee: The proposed additional working bee has been cancelled.
  - Tree Replacement Program: The development of a tree replacement program inside the GRR racetrack is to be progressed this year with the GRRAMC.
  - Damage along Morton Street pathway to Biolink: Together with the abovementioned mature tree matter an evaluation of the damage sustained and repair work required to be completed this quarter.
  - Chemical Bank: This request has been raised with the GRRAMC – to be progressed in place for spraying season.
  - Excavation work along Biolink: The evaluation of the work required will be undertaken once the wet weather abates – and a report prepared for the Committee.

## 8. Correspondence

There was little external correspondence over the period with the most important being notices of available grant funding, applications, and outcomes.

## 9. Reports

### *Presidents Report*

The past 12 months have seen some tremendous growth within the Glenlyon Upper Loddon Landcare Group as well as a continued commitment to our goals. The below is only a small part of the hard work the committee and membership have done which has resulted in our membership growing to over 70 members. Largely the work this year has been focused on the following main areas.

### **Rehabilitating the Biolink after COVID and storms**

The hands-on Working Bees held on 26 Nov 22, 26 Feb 23 and 18 June 23 have proven successful in allowing us to get a substantial hold over the maintenance of the area, not to mention helping to improve its accessibility for all users. A particular thanks to Ian Fleischer, Colin Metcalfe and John Cottrell who have recently been undertaking works on a Thursday morning to help move things along, but if you have not had the opportunity to walk the Biolink you will note the following;

- Clearing of the path approx. 1m on either side from Rec Reserve to the first bridge
- Removal of low/overhanging branches
- New road base at Rec Reserve bridge to improve accessibility – with thanks to Hepburn Shire Council for supplying the road base
- Removal of the substantial amount of blackberry around the second bridge



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- Old and damaged tree guards were removed and existing repaired around still establishing trees.

We also held our 2<sup>nd</sup> annual National Tree Day Event on 31 July 2023, special thanks to Treasurer Justin Rowe for leading our inclusion in this event. We successfully planted 71 native trees, shrubs and grasses along the Biolink which will go a long way to starting the rehabilitation process of lost vegetation after storms. This day also saw the installation of over 6 nesting boxes for some of our endangered wildlife. The result of this is that we will be supplied more boxes from Hepburn Shire Council to install further along the Biolink.

A particularly special event was held recently with around 18 members and friends gathered at Greenlion, the home of John Cable and Jill Teschendorf to assist with panting over 300 native trees and shrubs. For those that are not aware John Cable, one of our lifetime members is currently very unwell and under care in Melbourne. I know that you will all join me in sending our best wishes and support to both John and Jill at this time.

#### **Increasing the Marketing and presence of GULLG**

This year thanks to a grant from the North Central CMA we successfully established and launched our website, and to our Secretary John Cottrell for driving and building the website. This is a critical tool for allowing us as a group to not only showcase our works but also build awareness within the wider community and help drive our membership. In the initial month of being live, we registered over 1,000 visits to the page which is a great result. This, along with our Facebook page, is helping to drive awareness of the good work we do. It also provides a space where we can provide details of upcoming events, meetings, resources for the community etc. Make sure you check it out at [www.glenlyonlandcare.org.au](http://www.glenlyonlandcare.org.au) The \$500 grant from the NCCMA covered the cost of building the website and the domain hosting costs for the next 3 years.

We also ensured we continued to build our connections with other Landcare Groups as well as fostering the long-standing relationship we have with the Upper Campaspe Landcare Network (UCLN) including special events such as the Clay Seed Ball Workshop held on 4 September 2022, the Macro photography workshop held over 8-9 October 2022 and the head of UCLN John Walter joining us as a guest speaker at our last AGM to talk to the work being undertaken as part of the Pollinator Corridor Project.

#### **Establishing a firm program of works and grant funding opportunities**

A great deal of work has gone into providing a framework for GULLG in terms of not only physical hands-on projects but also in the space of grants and funding and wider community benefit driving activities such as the Victorian Gorse Taskforce.

We now have a calendar of events available on the website which shows our regular Membership Meetings and Hands-on Working Bees. We have been driven to better take advantage of the grants that are available to us as a community group and I am pleased to report that in 2022 – 23 we were able to successfully apply for the following grants:

1. **Catherine King Community Grant - \$1,000** towards the purchase of a battery-powered backpack spray unit and critical safety equipment
2. **NCCMA Community Grant - \$500** used to build our website and hosting costs
3. **Hepburn Shire Council General Community Grant - \$1,000** towards operating costs of community groups
4. **Hepburn Shire Council Biodiversity Grant - \$4,788.75** towards the planned Glenlyon Beautification Project



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5. **Victorian Gorse Taskforce - \$3,170.23** towards costs for 3 landowners in the management of gorse within their properties

We have several active grants currently underway, and we will keep the membership informed of these as they come to fruition.

There were no questions about the President's Report

**Motion:** That the President's Report be received

- Moved: G Fleischer
- Second: I Fleischer
- Carried

#### *Treasurers Report*

Treasurer Justin Rowe presented the following report

#### **Income Summary**

Total \$7,311.23

- \$670 from memberships (Increase of \$290 compared to 2021-22)
- \$4,670.23 from Grants (VGT, NCCMA, Catherine King)
- \$50 Spray trailer rental
- \$1,921.00 raffle

#### **Summary of Spending**

Total \$4,952.34

- Insurance \$0 (Paid before the start of the 2022-23 financial year and just after)
- Annual expenses \$340.60 (Spray trailer registration, PO Box rental, account audit fee, Consumer Affairs)
- Equipment and Materials \$398.93 (Trees, Spray trailer and mower metres, signage, raffle expenses)
- Consumables \$86.03 (Mower fuel and oil, working bee food)
- Maintenance Card Establishment Funds \$500.00

#### **Grants**

- \$456.55 NCCMA Grant – Website hosting fees (3 years)
- \$3,170.23 VGT Grants – 3 landowner reimbursements, 1 landowner funds returned

#### **Account Balances as of 30/6/2023**

- Cheque A/c \$4,843.97
- Term Deposit 1 - \$3,176.34 (Interest earned \$2.37)
- Term Deposit 2 - \$15,128.54 (Interest earned \$12.67)
- Maintenance Account \$500.00
- Committed Funds (remaining grants) \$1,043.45
- Financial position \$22,605.40 (Increase of \$1,830.48)

**Audited Financial Statement for the period 01/07/2022 to 30/06/2323.**



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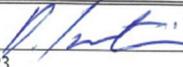
held at 9.00 am on Sunday 27<sup>th</sup> August 2023

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Glenlyon Upper Loddon Landcare Group  
Financial report for the period 1 July 2022 to 30 June 2023

Receipts		Payments	
Membership Income	\$ 670.00	Audit Fees	\$ 165.00
VGT Grants	\$ 3,170.23	Purchase of Trees	\$ 141.80
NCCMA Grant	\$ 500.00	Catering Costs (2 events)	\$ 43.15
GULLG 2022 Raffle	\$ 1,921.00	Spray Trailer and Mower hour metres (plus mower oil)	\$ 133.00
Spray Trailer Income	\$ 50.00	Consumer Affairs Annual Statement Payment	\$ 61.20
Catherine King Grant	\$ 1,000.00	VGT Grant Reimbursements	\$ 3,170.23
		Landcare Signage	\$ 79.98
		Raffle Expenses	\$ 44.15
		Maintenance Card Float	\$ 500.00
		Maintenance Card Expenditure	\$ 42.88
		Spray Trailer Registration	\$ 62.40
		PO Box Annual Rental Fee	\$ 52.00
		Website Hosting Fees - 3 years (NCCMA Grant)	\$ 456.55
<b>Total Receipts</b>	<b>\$ 7,311.23</b>	<b>Total Payments</b>	<b>\$ 4,952.34</b>
		<b>Surplus for this period</b>	<b>\$ 2,358.89</b>
Account Balances			
Cheque a/c 30/06/22	\$ 2,485.08	Cheque a/c 30/06/23	\$ 4,843.97
Term Deposit (154) 30/6/22	\$ 3,173.97	Plus Deposit not yet banked	\$ -
Int earned TD	\$ 2.37	Term Deposit (154) Matures 19/10/23	\$ 3,176.34
Term Deposit (338) 30/6/22	\$ 15,115.87		
Int earned TD	\$ 12.67	Term Deposit (338) Matures 21/9/23	\$ 15,128.54
Plus surplus for this period	\$ 2,358.89		
Maintenance Card	\$ 500.00	Maintenance Card	\$ 500.00
	\$ 23,648.85	<b>Total of all funds held in accounts:</b>	<b>\$ 23,648.85</b>
		<b>Less - Committed Funds:</b>	
		Grant funds remaining	\$ 1,043.45
		<b>Uncommitted Funds at 30/06/22:</b>	<b>\$ 22,605.40</b>

Cash Book & Finance Reports.xlsx, Jul 22 - Jun 23

Auditor   
12 July 2023

Treasurer   
12 July 2023

prepared 6/07/2023

Treasurer Justin Rowe expanded on the following grant applications over the past year.

Financial Year	Grant	Purpose	Amount
2022-23	VGT community grant	Private gorse management projects – 4 landowners	\$3,170.23
2022-23	North Central Management Authority community grants	3 years of hosting fees for the newly established GULLG website	\$500.00
2023-24	Stronger Communities Programme (Catherine King)	Battery-powered backpack sprayer	\$1,000
2023-24	Hepburn Shire Council Landcare grant	Landcare operating activities	\$1,000.00
2023-24	Hepburn Shire Council - Biodiversity grant	Glenlyon Pollinator Garden project	\$4,788.95
2023-24	Victorian Gorse Taskforce (VGT) Community grant	Private gorse management projects – 6 landowners	\$5,649.75
2023-24	Hepburn Shire Council - Weed Management grant	Contractor weed management on the Biolink (Gorse and Broom)	Pending approx. \$7,000

There were no questions about the Treasurers Report

Glenlyon Upper Loddon Landcare Group Inc.

Email: [glenlyonlandcare@outlook.com](mailto:glenlyonlandcare@outlook.com)

Website: [www.glenlyonlandcare.org.au](http://www.glenlyonlandcare.org.au)

Facebook: [Glenlyon Upper Loddon Landcare Group](https://www.facebook.com/GlenlyonUpperLoddonLandcareGroup)

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**Motion:** That the Treasurer's Report be received

- Moved: A Rowe
- Second: E Fleischer
- Carried

#### *Membership Report*

The Secretary reported that during the financial year ending 30<sup>th</sup> June 2023, GULLG membership increased to 70.

<b>Membership on 30 June 2022.</b>	48
Membership not renewed.	8
New members accepted.	30
<b>Membership on 30 June 2023.</b>	70
Membership on 27 <sup>th</sup> August 2023.	74
Life Members	Bob Kennedy John Cable

Initiatives that assisted with an increased *Interest in Volunteering through Landcare* were:

- The actively managed stall at the New Year's Day Mixed Sports event at the Glenlyon Recreation Reserve.
- The Raffle ran over the last quarter of 2022 and drawn NYD 2023.
- The establishment of a [Facebook Page](#) and a [Website](#). The combination of these two communication platforms allows members and others to keep in touch with the actions of GULLG.

#### 10. Election of Office Bearers and Committee Members for 2023 – 2024

President Rowe, who had earlier advised that he would be standing down, declared all positions vacant and called for nominations.

Nominations were advanced for the positions of Vice President, Treasurer, Secretary, and two committee members – leaving the elections short a president and two committee members.

The following were duly elected unopposed:

- Vice President – Rod Sewell
- Treasurer – Justin Rowe
- Secretary – John Cottrell
- Committee Member – Evan Fleischer
- Committee Members – Ian Fleischer

Following discussion on this outcome, Adam Rowe agreed to continue to fill the role of President on a casual basis until October – a move gratefully received on behalf of all GULLG members.

**Motion:** That Adam Rowe be appointed interim President of Glenlyon Upper Loddon Landcare Group for the period to 31<sup>st</sup> October 2023.

- Moved: J Rowe

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- Second: E Fleischer
- Carried

The Committee will continue the search for a new President and a further two Committee Members.

President Rowe thanked retiring committee members for their contribution over the past year and welcomed the new committee, and with them looked forward to a fulfilling 2023-24.

#### 11. Appointment of Auditor

President Rowe advised that the role of the Glenlyon Upper Loddon Landcare Group auditor is reviewed annually and that the committee has performed that review and recommends that:

- Daryl Santurini Accountant be appointed as Glenlyon Upper Loddon Landcare Group auditor for the financial year 2022-23

There were no questions on the recommended appointment.

**Motion:** That Daryl Santurini Accountant be appointed as Glenlyon Upper Loddon Landcare Group auditor for the financial year 2023-24

- Moved: I Fleischer
- Second: M Bolton
- Carried

#### 12. Membership Fee

President Rowe advised it is the role of the AGM to review the annual membership fee, and that the committee has performed that review and recommends that:

- a) The annual Glenlyon Upper Loddon Landcare Group Membership Fee remains at \$10 per individual for the 2023-24 financial year, and
- b) A joining Membership Fee paid in April/May/June also be accepted as the annual fee for the following year.

There were no questions about the recommended membership fee.

**Motion:** That the annual Glenlyon Upper Loddon Landcare Group Membership Fee remains at \$10 per individual for the 2023-24 financial year, and that a joining Membership Fee paid in April/May/June of 2024 also be accepted as the annual fee for the following year.

- Moved: M Bolton
- Second: I Fleischer
- Carried

#### 13. General Business

- a) GULLG equipment hire – Pricing

The meeting discussed the setting of pricing for the hiring of GULLG equipment to financial members. It was advanced that all bonds should be set at \$50 and that the daily hire of the newly acquired Stihl Battery Back-pack Sprayer be set at \$25.

**Motion:** That GULLG equipment be available for hire to GULLG financial members as follows:

- i. Mobile Spray Trailer - \$25/day with \$50 bond
- ii. Honda Brush Cutter - \$10/day with \$50 bond

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- iii. Stihl Battery Backpack Spray - \$25/day with \$50 bond
- iv. Guarany 12-litre Manual Backpack Spray (2x) - \$5/day with \$50 bond
- v. Wildlife Camera - \$15/month with a \$50 bond

- Moved: A Rowe
- Second: I Fleischer
- Carried

b) GULLG calendar of events

To lessen the demands on committee members time and provide clear event dates for members it was advanced that the annual GULLG timetable comprise the following:

**Motion:** That future GULLG meetings be set as follows:

<b>For Members</b>	<ul style="list-style-type: none"> <li>• 4x Working Bees (last Sunday of February, May, August &amp; November)</li> <li>• AGM (August) and a mid-year General Meeting (February) – with both coinciding with working bee dates</li> </ul>
<b>For Committee</b>	<ul style="list-style-type: none"> <li>• 4x Committee Meetings (2<sup>nd</sup> Monday of February, May, August &amp; November) held either online or in person</li> </ul>
<b>Other</b>	<ul style="list-style-type: none"> <li>• As required - Occasional Training, Education, Social Gatherings etc. and additional General and Committee Meetings are to be advised separately</li> </ul>

- Moved: J Cottrell
- Second: A Rowe
- Carried

c) Purchase of battery charger

The Secretary advised that the Stihl Battery Back-pack Sprayer purchased under the Catherine King Community Grant was a 'skin' only which required the purchase of a battery and charger. As the total cost of the sprayer & battery package was \$976 – there is a requirement to purchase a charger.

**Motion:** That a battery charger be purchased suitable for the Stihl Battery Back-pack Sprayer at an approximate cost of \$170.

- Moved: J Rowe
- Second: A Rowe
- Carried

d) Community Meeting – Beautify Glenlyon Pollinator Garden Project

GULLG has been successful in obtaining a biodiversity grant and project approval from Hepburn Shire Council to establish a pollinator-attracting garden in central Glenlyon on the triangle of land outside the Glenlyon General Store and bordered by Ford and Barkly Streets. As the project garden is to be located in a central position in the Glenlyon township GULLG seeks to hold a community event to enable the community to learn more about the project.

**Motion:** That a community event be held on Monday 18<sup>th</sup> September, 7.00 pm - 9.30 pm at the Glenlyon Hall to enable the community to learn more about the Beautify Glenlyon Pollinator Garden Project.

- Moved: J Rowe



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- Second: A Rowe
- Carried

#### 14. Next meeting

**Motion:** The next AGM of GULLG will be held on Sunday, 25<sup>th</sup> August 2024

- Moved: A Rowe
- Second: I Fleischer
- Carried

#### 15. Close of Meeting

President Adam Rowe thanked everyone for their attendance and closed the meeting at 10.13 am