

## GLENLYON UPPER LODDON LANDCARE GROUP

### Minutes of the

### ANNUAL GENERAL MEETING

held at 8.00 pm on Thursday 22<sup>nd</sup> August 2024

Glenlyon Hall, Barkly Street, Glenlyon

#### 1. Meeting Open - 8.05 pm

#### 2. Welcome to Members and Guests

President Rod Sewell welcomed all GULLG Members and Guests. He advised that the purpose of the AGM is to allow members to meet committee members, receive the President's Report and question GULLG's accounts and the organisation's activities.

#### 3. Attendance:

- Present: Rod Sewell, Adam Rowe, Justin Rowe, Ian Fleischer, Glenda Fleischer, Evan Fleischer, John Cottrell, Lee Barkas, Alan Barkas, John Cable, Julie Coyle, Norm McMurray, Colin Metcalfe, Jill Teschendorff, Keith Fletcher.
- Apologies:- Peter Scullin, Fran Scullin, Christine Stott, Cristy Mace, Pam Morley, Sue Cottrell, Helen Metcalfe.

#### 4. Quorum:

The President advised that no business may be conducted at a general meeting unless a quorum is present and that the quorum for a general meeting is the presence of 10% of the members entitled to vote.

A quorum is present.

#### 5. Confirmation of Minutes of AGM held Sunday 27<sup>th</sup> August 2023

President Sewell advised that the unadopted Minutes of the Annual General Meeting held Sunday 27<sup>th</sup> August 2023 were circulated following the meeting and also attached to the 2024 AGM Agenda papers and called for their confirmation.

**Motion:** That the Minutes of the Annual General Meeting held on Sunday 27<sup>th</sup> August 2023 be confirmed

Moved: G Fleischer

Second: E Fleischer

Carried

#### 6. Business arising from the previous Minutes

The Secretary advised there were no actions from the previous Annual General Meeting.

#### 7. Correspondence

The Secretary advised that due to correspondence now being received largely through email addressed to various of the committee members rather than in postal letter form addressed to the Secretary tracking has become problematic.

Notwithstanding, the majority of correspondence known to have been received relates to the following:

- grant funding, applications, outcomes and acquittals
- DECCA on actions of GULLG as Committee of Management
- LVI on annual membership and insurance
- UCLN activities

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## 8. Reports

### *Presidents Report*

Thank you to all the current members and new members for the 2023/24 year, and a special thanks to those members who actively participated in the year's achievements, including:

- The successful grant application and establishment of the Pollinator Garden
- Good turnout for the 2023 National Tree Day with the preparation and
- establishment of three separate planting areas along the Biolink between the two footbridges adjacent to the Loddon River.
- Permission from DEECA and Dja Dja Warrung to plant native vegetation along the Loddon River upstream from the Biolink
- Successful Fundraising of \$3,077.57 over two monthly periods at the Farmers Arms Daylesford - Farmers Arms Community Raffle
- Hands-On Days / Working Bees
  - along the Biolink track, brush cutting, clearing weeds, and removal of redundant tree guards
  - installation of 18 nesting boxes within the Glenlyon Biolink and the Reserve
  - significant clearing and burn-off of fallen branches and trees along the river bank that were impacting the river flow and creating a flood risk

In addition, the Committee are exploring the following:

- with DEECA and Hepburn Shire Council the potential for GULLG's involvement in the future of the Glenlyon Wetlands Reserve located between Molesworth and Mostyn Streets, Glenlyon
- the erection of an information shelter to be located between the two footbridges along the Biolink Track
- supporting UCLN's Nature Survey to conduct comprehensive habitat and fauna surveys at various Landcare project sites to determine what happens after the planting, and how we ensure the sustained success of restoration efforts.

I would like to acknowledge Ian Fleischer for his fantastic work in treating gorse within the Glenlyon Recreation Reserve

I would particularly like to thank the committee for all their work for the year and look forward to continuing the great work for 2024/25

Rod Sewell

There were no questions about the President's Report

**Motion:** That the President's Report be accepted

- Moved: J Cable
- Second: E Fleischer
- Carried

### *Treasurers Report*

GULLG has had another busy year which was reflected in record highs in spending and revenue.

### **Expenditure**



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Excluding grant expenditure, GULLG's costs for 2023-24 totalled \$3,407.47. Spending largely fell into the following categories:

- Equipment (New purchases, trailer registration and maintenance of existing equipment) \$1,382.76
- Operating costs (LVI insurance, Consumer Affairs fee, financial audit, PO Box rental) \$847.60
- Chemicals (Grazon cost share with GRR) \$431.75
- Plants (Stakes, New Year's Day new member giveaway) \$310.00
- Stationary (Whiteboard, Square reader, first aid kit) \$240.98
- Catering (Hands-on days, National Tree Day, other events) \$116.40
- Marketing (Promotional flyers) \$77.98

### **Income**

GULLG's income totalled \$5,232.21 for the 2023-24 financial year and was drawn from the following sources:

- Fundraising (Farmer's Arms Friday night raffle) \$3,077.57
- Hepburn Shire Council Operation Grant \$1000.00
- Membership fees \$579.64
- Term Deposit Interest \$538.59
- Donations \$350.00
- Equipment Hire \$225.00

### **2023-24 Budget**

Reflecting on the budget endorsed by the GULLG committee early in the 2023-24 financial year, total expenditure was higher than budget by \$717.12. This was entirely attributed to unscheduled maintenance required by the spray trailer.

Income was significantly higher than forecast for the period, with GULLG bringing in \$3,732.21 more than budget. This was due to the unplanned fundraising, higher-than-expected equipment hire and donations from members.

For the 2023-24 financial year GULLG made a profit of \$1,824.74.

### **Financial Position**

GULLG ended the 2023-24 financial year with a combined total of \$6,372.11 across both operational accounts.

GULLG has significant financial reserves in term deposits to a total of \$18,843.47.

As of June 30 2024, GULLG had total funds to the amount of \$25,215.58 (excluding committed grants funds)

### **Grants**

In the 2023-24 financial year, GULLG was awarded and oversaw grants to the value of \$18,792.24. This included:

- \$5,649.75 reimbursed to members as part of the Victorian Gorse Task
- Community Grant program.
- \$1,000.00 from Hepburn Shire Council to cover general operating expenses
- \$4,788.95 from the Hepburn Shire Council Biodiversity Grant for the Glenlyon Pollinator Garden.
- \$7,353.54 Hepburn Shire Council for weed management along the Biolink



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The majority of these funds have been expended save for \$2159.29 from the Pollinator Garden project which will reach completion in Spring 2024.

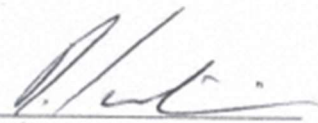
#### Financial Audit


GULLG's finances were audited by accountant Daryl Santorini on 24 July 2024 (see below).

Glenlyon Upper Loddon Landcare Group  
Financial report for the period 1 July 2023 to 30 June 2024

Receipts		Payments	
Membership Income	\$ 759.64	Audit Fees	\$ 165.00
HSC Landcare Grant	\$ 1,000.00	Landcare Victoria Annual Insurance and Membership Fee	\$ 560.00
HSC Sustainability Grant	\$ 4,788.95	Catering Costs (3 events)	\$ 116.40
VGT Community Grant	\$ 5,649.75	Pollinator Project Expenses (Grant Funds)	\$ 2,629.66
Spray Trailer Hire	\$ 225.00	Spray Pack (C King Grant Funds)	\$ 976.60
HSC Weed Management Grant	\$ 7,353.54	Consumer Affairs Annual Statement Payment	\$ 63.60
GRR 50% Chemical Share	\$ 431.75	VGT Grant Reimbursements	\$ 5,649.75
Farmer's Arms Fundraiser	\$ 3,077.57	Weed Chemicals (50% reimbursed from GRR)	\$ 863.50
HSC Environmental Group Grant	\$ 1,000.00	Maintenance and Repairs	\$ 990.57
Donations	\$ 350.00	Biolink Weed Management Program (Grant Funds)	\$ 7,353.54
		Stationary (First aid kit, payment reader, whiteboard)	\$ 240.98
		Plants for NYD Membership Giveaway	\$ 90.00
		Equipment (Spray pack charger, whipper snipper parts, NTD stakes)	\$ 547.25
		Marketing (Flyers)	\$ 77.98
		Spray Trailer Registration	\$ 64.94
		Post Office Box Rental	\$ 59.00
Total Receipts	\$ 24,636.20	Total Payments	\$ 20,448.77
		Surplus for this period	\$ 4,187.43
Account Balances			
Cheque a/c 30/06/23	\$ 4,843.97	Cheque a/c 30/06/24	\$ 9,031.40
Term Deposit (154) 30/6/23*	\$ 3,176.34		
Int earned YTD	\$ 2.38		
Term Deposit (319) 25/9/23	\$ 5,178.72	Term Deposit (319) Matures Monthly	\$ 5,336.72
Int earned YTD	\$ 158.00		
Term Deposit (338) 30/6/23	\$ 15,128.54	Term Deposit (338) Matures 21/9/24	\$ 13,506.75
Transfer 338 to 319	\$ 2,000.00		
Int earned YTD	\$ 378.21		
Plus surplus for this period	\$ 4,187.43		
Maintenance Card	\$ 500.00	Maintenance Card	\$ 500.00
	\$ 28,374.87	Total of all funds held in accounts:	\$ 28,374.87
		Less - Committed Funds:	
		Grant funds remaining	\$ 3,159.29
		Uncommitted Funds at 30/06/24:	\$ 25,215.58
		Available Funds at 30/06/24:	\$ 6,372.11

\* Term deposit ending 154 closed September 2023. Balance transferred to new term deposit ending 319. \$2000.00 transferred from term deposit ending 338 into term deposit 319 September 2023.

  
Auditor  
24 July 2024

  
Treasurer  
24 July 2024

Justin Rowe

Glenlyon Upper Loddon Landcare Group Inc.

Email: [glenlyonlandcare@outlook.com](mailto:glenlyonlandcare@outlook.com)

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Facebook: [Glenlyon Upper Loddon Landcare Group](https://www.facebook.com/GlenlyonUpperLoddonLandcareGroup)

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GULLG Treasurer

There were no questions about the Treasurers Report

**Motion:** That the Treasurer's Report be accepted

- Moved: A Rowe
- Second: I Fleischer
- Carried

### **Membership Report**

The President advised that the following:

<b>Membership on 30 June 2023.</b>	<b>70</b>
• Not renewed.	18
• New members	14
<b>Membership on 30 June 2024.</b>	<b>66</b>
<b>2024-25 Membership</b>	
• Not renewed (as of 22 August 2024)	22
• New members	0
<b>Membership as of 22<sup>nd</sup> August 2024.</b>	<b>44</b>
Life Members (included)	Bob Kennedy John Cable

### **9. Election of Office Bearers and Committee Members for 2023 – 2024**

President Sewell advised that he would be standing for re-election and accordingly passed the Chair to the Secretary who declared all positions vacant and called for nominations.

Nominations were called for the position of President – a single nomination was received for Rod Sewell. Mr Sewell accepted the nomination.

As there was no other nomination Mr Rod Sewell was re-elected unopposed as President.

The Secretary returned the Chair to President Rod Sewell.

The president called for nominations for the positions of Vice President, Secretary and Treasurer. The following nominations were received.

Position Vacant	Nomination	Nomination Accepted	Vote Carried
<b>Vice President</b>	Adam Rowe	Y	Y
<b>Secretary</b>	Nil		
<b>Treasurer</b>	Justin Rowe	Y	Y
<b>Community Members (4x)</b>			



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	Ian Fleischer	Y	Y
	Julie Coyle	Y	Y
	Colin Metcalfe	Y	Y
	Evan Fleischer	Y	Y

As there were only single nominations received respectively for the positions of Vice President, Secretary and Treasurer and the four community members all positions were declared elected.

The New Committee comprises:

<b>President</b>	Rod Sewell
<b>Vice President</b>	Adam Rowe
<b>Secretary</b>	Nil
<b>Treasurer</b>	Justin Rowe
<b>Community Members (4x)</b>	
	Ian Fleischer
	Julie Coyle
	Colin Metcalfe
	Evan Fleischer

President Sewell thanked retiring committee members for their contribution over the past year and welcomed the new committee, and with them looked forward to a fulfilling 2024-25.

#### 10. Membership Fee

President Sewell advised it is the role of the AGM to review the annual membership fee, and that the committee has performed that review and recommends that:

- The annual Glenlyon Upper Loddon Landcare Group Membership Fee remains at \$10 per individual for the 2024-25 financial year, and
- A joining Membership Fee paid in April/May/June also be accepted as the annual fee for the following year.

There were no questions about the recommended membership fee.

**Motion:** That the annual Glenlyon Upper Loddon Landcare Group Membership Fee remains at \$10 per individual for the 2024-25 financial year, and that a joining Membership Fee paid in April/May/June of 2025 also be accepted as the annual fee for the following year.

- Moved: A Rowe
- Second: E Fleischer
- Carried



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#### 11. Appointment of Auditor

President Sewell advised that the role of the Glenlyon Upper Loddon Landcare Group auditor is reviewed annually and that the committee has performed that review and recommends that:

- Daryl Santurini Accountant be appointed as Glenlyon Upper Loddon Landcare Group auditor for the financial year 2024-25

There were no questions on the recommended appointment.

**Motion:** That Daryl Santurini Accountant be appointed as Glenlyon Upper Loddon Landcare Group auditor for the financial year 2024-25

- Moved: E Fleischer
- Second: J Cable
- Carried

#### 12. General Business

There were no submissions for General Business

Glenda Fleischer sought leave from the President to request that it be noted that the work of the committee over the past year be formally noted.

#### 13. Next meeting

**Motion:** The next AGM of GULLG will be held on Thursday 21<sup>st</sup> August 2025

- Moved: E Fleischer
- Second: A Rowe
- Carried

#### 14. Close of Meeting

President Sewell thanked everyone for their attendance and closed the meeting at 8.43 pm