



Unified Government of Cusseta-Chattahoochee County, Georgia

EMT-A

Department – EMA

Reports to – Director

Does this position have any direct supervisory responsibilities? No Yes

If yes, please list the positions reporting to this position:

Essential Duties and Responsibilities:

- + Provide patient care in accordance with license, company policies, procedures, protocols, guidelines, directives and standards.
- + Maintain working knowledge and proficiency of anatomy, physiology, pharmacology and other standards of care specific to the employee's level of licensure.
- + Respond to all assigned calls in an appropriate, safe and efficient manner.
- + Complete required documentation, obtain appropriate signatures and submit documentation as required for each assigned call by the end of each assigned shift.
- + Efficiently utilize supplies and equipment according to departmental guidelines; to include the efficient operation of all basic life support equipment, properly logging in and out equipment, cleaning and restocking units, reporting possible abuse or damage of equipment to the Field Operations Supervisor.
- + Maintain a thorough working knowledge of local geography and the ability to read map, street, and grid books.
- + Ensure the unit and equipment are consistently maintained in a clean, organized and ready condition after each response. Shall ensure proper fuel, fluid and tire pressure levels at all times. Report vehicle equipment damage or malfunctions as outlined in the operations standard operating procedures.
- + Complete all station duties and maintain crew quarters in neat and serviceable conditions.
- + Perform all of the above functions in accordance with established financial and operational plans and goals pertaining to cost effectiveness and efficient management.
- + Prompt and regular attendance at work.
- + Performs other duties as assigned.

Education and Experience:

- | | |
|---|--|
| <input checked="" type="checkbox"/> High School Diploma | <input type="checkbox"/> No experience necessary |
| <input type="checkbox"/> Associate's Degree | <input checked="" type="checkbox"/> 1-2 years related experience |
| <input type="checkbox"/> Bachelor's Degree | <input type="checkbox"/> 3-5 Years related experience |
| <input type="checkbox"/> Master's Degree | <input type="checkbox"/> 6-10 Years related experience |
| <input type="checkbox"/> Doctoral Degree | <input type="checkbox"/> Over 10 Years experience |



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Certificates, Licenses, Registrations, and Special Skills

- ✚ Obtain licenses and certifications as required
- ✚ Experience in fire fighting
- ✚ Public Speaking
- ✚ Emergency services

Working Environment

- ✚ Indoor/ Outdoor Setting
- ✚ High Stress
- ✚ Hazardous Materials

I have Read and understand this position description and agree to carry out all duties and responsibilities as stated herein.

Name (please print)

Signature

Date