



## CHATTAHOOCHEE COUNTY BOARD OF ASSESSORS CHANGE OF ADDRESS AND HOMESTEAD EXEMPTION REMOVAL FORM

Please complete and submit this form to request a change of mailing address and/or to request Homestead Exemption removal:

- If you did not apply for the exemption(s)
- If you no longer qualify for the exemption(s)
- If you no longer reside at this property

☐ CHANGE OF MAILING ADDRESS

☐ REMOVE EXEMPTIONS

An individual who is not the legal property owner must provide documentation to substantiate their relationship to the owner(s) or legal interest in the property when submitting a request:

- Attorney letter or copy of Power of Attorney stating the relationship to owner
- Will or testamentary documents with their name listed

Property in the name of a business may have a company representative send written correspondence or complete this form on behalf of the company.

Name: \_\_\_\_\_

Property address: \_\_\_\_\_ Parcel number: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Date moved or no longer occupied property address: \_\_\_\_\_

I do swear or affirm that the above facts are true and accurate.

\_\_\_\_\_  
Signature Daytime phone number Date

\_\_\_\_\_  
Print Name Relationship to owner (Provide documentation)

Please return this form to the Chattahoochee County Board of Tax Assessors.

**By mail:** Tax Assessor; 215 McNaughton St. Cusseta, Ga 31805

**In Person:** Main office 215 McNaughton St. Cusseta, Ga 31805

**Email to:** [taxassessor@ugoccc.com](mailto:taxassessor@ugoccc.com)

### OFFICE USE ONLY:

Date processed \_\_\_\_\_ Clerk \_\_\_\_\_ Parcel ID \_\_\_\_\_

Address Changed? Yes No Tax Year \_\_\_\_\_ Exemptions removed? Yes No N/A Tax Year \_\_\_\_\_

Exemption Case # \_\_\_\_\_ Exemption Code \_\_\_\_\_