

Building and Maintenance

responsible for the general and preventive maintenance of all County facilities to include, but not limited to the following: carpentry/painting, electrical, plumbing, HVAC, irrigation, and custodial duties.

- Write specifications and draw up plans for minor renovations for all County facilities.
- Coordinate with architectural contractors on the construction and renovation of all county facilities.
- Coordinate with contractors for the repairs/renovations, etc. of all county facilities.

Maintenance

- Carpentry
 - All carpentry maintenance of county facilities.
 - Some minor renovations/construction of county facilities.
 - Security locks and locking devices (electrical and mechanical).
- Electrical
 - Installation and maintenance of electrical equipment for county facilities to include, but not limited to, the following: ball fields, recreation centers, splash pads, civil defense sirens, fountains, security systems, etc.
 - Street lights
 - Holiday decorations
 - Coordinate, install and oversee electrical equipment for Special events.
- Plumbing
 - Installation and maintenance of plumbing equipment for county facilities to include, but not

limited to the following: ball fields, tennis courts, recreation centers, swimming pools, fountains, etc.

- Coordinate, install and oversee plumbing equipment for special events.
- Irrigation
 - Installation and maintenance of sprinkler system for county facilities to include, but not limited to the following: parks, ball fields, medians etc.
- HVAC
 - Installation and maintenance of heating and air conditioning system equipment for county facilities
 - Maintenance of drinking fountains (compressors).