

NEW MANUFACTURED HOUSE PERMITS

Information needed to prepare permit:

1. Completed application
2. Contractor's License (copy)
3. Business License (copy)
4. Liability Insurance (copy)
5. Sales receipt (copy)
6. Elevation certification
7. Septic plans (copy)
8. Perk test (Health Dept.)
9. Project E-911 address (Map and Parcel # of property)
10. Name, address and phone number of property owner
11. Name, address, phone number and license # of electrician
12. Cost is based on valuation of home (cash, check or money order)

All above items must be received in the permitting office (each and every permit must have these items). Once all information is received by the clerk it can take up to 5 business days for a permit to be issued.

NO WORK CAN BEGIN UNTIL PERMIT IS ISSUED AND POSTED BY THE PROPERTY OWNER AND/OR CONTRACTOR...

Thank you,

Lou Beck
Permitting Clerk
UGOCCC