



The Commission

of the Unified Government of Cusseta-Chattahoochee County, Georgia

215 McNaughton St Cusseta, Georgia 31805
(706) 989-3602 Fax (706) 989-2005 lisa@ugoccc.com

Charles Coffey, Chairman
Timothy Biddle, Vice Chairman
Gerald Douglas
Damon Hoyte
Jason Frost

Thomas Weaver, County Manager

Lisa Bickel, County Clerk

Bin Minter, County Attorney

MINUTES OF THE REGULAR MEETING

Aug. 5, 2025

215 McNaughton St.

PRESENT:

Chairman Coffey
Vice-Chairman Biddle
Commissioner Douglas
Commissioner Hoyte
Commissioner Frost

Thomas Weaver, County Manager
Lisa Bickel, County Clerk
Bin Minter, County Attorney

Chairman Coffey called the Regular Monthly Meeting of the *Commission of the Unified Government of Cusseta-Chattahoochee County, Georgia* to order at 6:00 p.m., with all other Commissioners present, and live streaming on our Facebook page.

APPROVAL OF THE MINUTES OF THE JULY 1, 2025, REGULAR MEETING

Commissioner Hoyte made the motion to approve the minutes as written. Seconded by **Commissioner Frost**. The vote was unanimous.

APPROVAL OF THE JULY 28, 2025, WORK SESSION MINUTES

Commissioner Douglas made the motion to approve the minutes as written. Seconded by **Commissioner Biddle**. The vote was unanimous.

APPROVAL OF THE JULY 28, 2025, WORK SESSION EXECUTIVE MINUTES

Commissioner Biddle made the motion to approve the minutes as written. Seconded by **Commissioner Douglas**. The vote was unanimous.

OPEN FORUM

NONE

SPEAKER

NONE

OLD BUSINESS

ATTORNEY - The only old business he had at this time is the cemetery draft which is on the agenda.

County Manager will be bringing some projects to the Commission at the next Work Session that can be done with SPLOST and Tourism funding, such projects include a dock at Riverbend Park, bathrooms at the basketball court on King St, and a Welcome Center at City Hall, we should be able to get some estimated costs at the next Work Session. He did get with Mordie, and he reached out with a dredging company to see if they would come out and dredge out the sand at the river around where the boats go into the water at the boat ramp. Commissioner Frost asked if we had reached out to the Army Core of Engineers before we spend any money, and the County Manager replied that the way they do it is they put you on a list, and you could be waiting for months to years before they get to you. We will look at the costs and see if it is something that is reasonably low it might be worth doing now.

NEW BUSINESS

ATTORNEY - nothing at this time.

County Manager - There is one thing that Johnny Floyd has brought to him that we will need to amend the agenda for and add as a voting item so we can get GEMA to approve, we have been waiting a year for GEMA. This will be for the hazard mitigation plan, so we can submit for reimbursement.

Motion to amend the agenda and add the hazard mitigation plan made by Commissioner Biddle, Seconded by Commissioner Frost. The vote was unanimous.

Motion to approve the Hazard Mitigation Plan made by Commissioner Biddle, Seconded by Commissioner Douglas, the vote was unanimous.

AGENDA ITEMS

Friendship Rd Bids, Recommendation for Award: Motion to approve Oxford for winning bid, made by **Commissioner Hoyte**, seconded by **Commissioner Biddle**. The vote was unanimous.

Planning & Zoning Board (Changing from a Seven to Five Member Board): Motion to approve changing to a five-member board made by **Commissioner Frost**, Seconded by **Commissioner Douglas**. Opposed were **Commissioners Biddle** and **Commissioner Hoyte**, **Chairman Coffey** was the tie breaker, and his vote is to approve. The motion passes. The attorney a long-term fix would be to amend the zoning ordinance, but the short-term fix would be a resolution and recording in the minutes today. Commissioner Hoyte stated there is someone in the audience who would like to speak. Latrese Brown in the audience put an application in and would like to be on the Planning and Zoning Board, and she would be willing to be the seventh member. Commissioner Frost asked to Ms. Browns point he does love that she wants to be on the board, however he still believes that a five-member board is the best route to go. We do keep all applications on file for anyone that wants to be on a board. The Commission thanked Ms. Brown for coming to speak and for wanting to be a board. The attorney asked if the terms are two or four years, the Commission stated they are four years. Motion is to reduce from a seven-member board to a five-member board, as someone resigns, or as someone's term comes to and end it will not get filled, the first two, which one is already available, and the next one will be open shortly. This will take us to a five-member board, this is the motion that was voted on.

Board of Health Appointment Alison Wigand: Motion made by **Commissioner Biddle**, seconded by **Commissioner Douglas**. The vote was unanimous. The Commissioner thanked her for stepping up and volunteering for the Board of Health, we have needed a certified nurse for some time now.

FLOST Resolution – 1st Reading: 1st Reading, Chairman Coffey asked if we could also get it posted on the website, will have 2nd reading at Work Session, and vote at regular meeting.

SEID Grant/Trail Grant Application: Motion made by **Commissioner Biddle**, seconded by **Commissioner Frost**. The vote was unanimous. This will help us move forward with possible funding to get our trail project funding.

4H- Annual Agreement Renewal: Motion made by **Commissioner Frost**, seconded by **Commissioner Douglas**. The vote was unanimous.

New Horizons Reappointment of April Hughes: Motion made by **Commissioner Hoyte**, seconded by **Commissioner Biddle**. The vote was unanimous.

Cemetery Ordinance: Post on website, ordinance change, starting the process, 90-day process, no vote needed at this time. 2nd reading at Work Session.

Chairman Coffey asked the County Manager to look into vandalism at the cemetery, a citizen had reached out and stated that they didn't know if it was the public works accidentally hitting grave markers when they were cutting grass or someone else.

EXECUTIVE SESSION:

A Motion was made to go into executive session at 6:41 p.m. **Commissioner Biddle** made the Motion, seconded by **Commissioner Douglas**. The vote to enter executive session was unanimous.

Regular meeting reconvened:

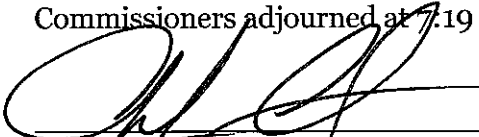
The regular meeting reconvened at 7:12 p.m. **Chairman Coffey** made the statement that the subjects discussed during the closed meetings were within the legal exceptions to the open meetings law and that no votes were cast within the session. Subjects discussed were personnel & land.

Motion to amend the agenda so the County Manager can make a personnel change on a director's position, made by **Commissioner Douglas**, Seconded by **Commissioner Hoyte**. The vote was unanimous.
Motion to allow the County Manager to make the appropriate change that was discussed in executive session made by **Commissioner Frost**, Seconded by **Commissioner Douglas**, the vote was unanimous.

Commissioner Douglas asked about the shoulder work on Firetower Rd, **Commissioner Biddle** said that DOT had dropped the project, and we were going to do it in house. County Manager Weaver stated he is familiar with one project, but not the one **Commissioner Douglas** is referring to. **Commissioner Biddle** stated this is one that we received grant money for it, and it got taken away, or they didn't give it to us, he stated Ms. Lou might remember some of this, but we were going to do it in house, **Commissioner Douglas** said the shoulder is getting worse. **Commissioner Biddle** stated look into DOT they might be a good starting point.

ADJOURNMENT

There being no further business to be conducted by and with the Commission of the Unified Government of Cusseta-Chattahoochee County, Georgia, Chairman Coffey declared the Monthly Meeting of the Board of Commissioners adjourned at 7:19 pm on Tuesday, Aug. 5, 2025.


CHARLES COFFEY, CHAIRMAN


TIMOTHY BIDDLE, VICE CHAIRMAN


GERALD DOUGLAS, COMMISSIONER


DAMON HOYTE, COMMISSIONER


JASON FROST, COMMISSIONER

Sept. 2, 2025
DATE APPROVED

I hereby certify that the foregoing documentation, the Minutes of Aug. 5, 2025, Regular Meeting, was approved via majority vote by the Board of Commissioners in its Sept. 2, 2025, regular meeting.

ATTESTED BY: 
THOMAS WEAVER, COUNTY MANAGER
UNIFIED GOVERNMENT OF
CUSSETA-CHATTAHOOCHEE COUNTY

Seal:



RESOLUTION – CUSSETA-CHATTAHOOCHEE COUNTY, GEORGIA

CUSSETA-CHATTAHOOCHEE COUNTY HAZARD MITIGATION PLAN

WHEREAS, Cusseta-Chattahoochee County recognizes that it is threatened by several different types of natural and man-made hazards that can result in loss of life, property loss, economic hardship and threats to public health and safety; and

WHEREAS, the Federal Emergency Management Agency (FEMA) has required that every county and municipality have a pre-disaster mitigation plan in place, and requires the adoption of such plans in order to receive funding from the Hazard Mitigation Grant Program; and

WHEREAS, a Hazard Mitigation Plan is a community's plan for evaluating hazards, identifying resources and capabilities, selecting appropriate actions, and developing and implementing the preferred mitigation actions to eliminate or reduce future damage in order to protect the health, safety and welfare of the residents in the community; and

WHEREAS, the Cusseta-Chattahoochee County Hazard Mitigation Plan 2024 has been prepared in accordance with FEMA requirements at 44 CFR 201.6; and

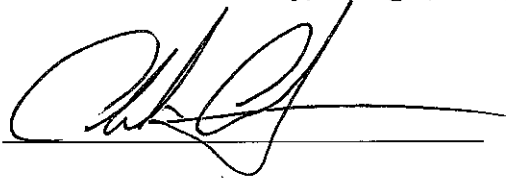
WHEREAS, the Plan will be updated every five years;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Cusseta-Chattahoochee County, Georgia, that:

- 1) Cusseta-Chattahoochee County, Georgia, has adopted the Cusseta-Chattahoochee County Hazard Mitigation Plan 2024; and
- 2) It is intended that the Plan be a working document and is the first of many steps toward improving rational, long-range mitigation planning and budgeting for Cusseta-Chattahoochee County.

PASSED, APPROVED AND ADOPTED by the Board of Commissioners of Cusseta-

Chattahoochee County, Georgia, in regular session this 5th day of August, 2025.



Chairperson



County Clerk



Cusseta-Chattahoochee County Hazard Mitigation Plan Information

Executive Summary

Cusseta-Chattahoochee County Emergency Management Agency completed the update of the 2018 Cusseta-Chattahoochee County Hazard Mitigation Plan as required by the Federal Emergency Management Agency (FEMA). FEMA requires the Hazard Mitigation Plan be updated every five (5) years. This update involved 21 people who comprised the Cusseta-Chattahoochee County Hazard Mitigation Plan Update Committee. The committee included representatives from throughout the Unified Cusseta-Chattahoochee County Government as well other organizations, such as the Cusseta-Chattahoochee County School District. Three Committee meetings were held to review the 2018 Hazard Mitigation Plan, Identify hazards facing Cusseta-Chattahoochee County, perform a full risk assessment of those hazards, review previous mitigation strategies, and identify new mitigation strategies for Cusseta-Chattahoochee County. The plan has been approved by the Georgia Emergency Management Agency (GEMA) and the Federal Emergency Management Agency (FEMA).

Major Changes and Updates from the 2018 Cusseta-Chattahoochee County Hazard Mitigation Plan

Cusseta-Chattahoochee County's updated Hazard Mitigation Plan identified nine (9) natural hazards and four (4) technological/manmade hazards. The hazards identified were:

Natural	Technological/Manmade
Severe Thunderstorms	Hazardous Materials Incident
Severe Winter Weather	Dam Failure
Tornadoes	Transportation Incident
Flooding	Terrorism
Drought	
Wildfire	
Tropical Cyclones	
Earthquake	
Extreme Temperatures	

Winter Storms, Earthquake, and Transportation Incident were new hazards identified as part of the Hazard Mitigation planning process for this update.

The mitigation strategies are the most important aspect of the Cusseta-Chattahoochee County Hazard Mitigation Plan. These strategies provide a blueprint for how Cusseta-Chattahoochee County can decrease the impact of the identified hazards on the community and/or prevent the hazards from occurring. The Cusseta-Chattahoochee County Hazard Mitigation Planning Committee identified thirteen (13) mitigation strategies that had been completed during the five years between the previous plan and the updated plan. The completed strategies specific to Cusseta-Chattahoochee County include:

Cusseta-Chattahoochee County Hazard Mitigation Plan Information

- Thorough building code standards, require mobile homes to be tied down and withstand 75 mph winds loads
- Work with FEMA to create digital flood insurance rate maps with base flood elevations for all of Chattahoochee County
- Enforce floodplain development regulations
- Create inventory assessment of current equipment versus meeting the need
- Schedule and perform initial database list for critical facilities
- Schedule and perform the American Red Cross Shelter Simulation Course to DFCS employees
- Assess vulnerability of the critical facilities
- Create procedure to call off-duty employees at the scene of the disaster event
- Incorporate cost of association memberships into EMA budgets
- Form local emergency response team (CERT)
- Be in contact with emergency personnel staff at the state and federal level to find funding sources
- Analyze land uses for the purpose of identifying and securing an area to temporarily park commercial vehicles transporting hazardous materials overnight
- Develop an evacuation plan for locations with high concentrations of people

Overall, the Cusseta-Chattahoochee County Hazard Mitigation Planning Committee identified seventy-nine (79) mitigation strategies – seventy (70) for natural hazards and nine (9) for technological hazards. This includes twenty-seven (27) new mitigation strategies. It should be noted that jurisdictions are not required to complete the mitigation strategies identified in the Cusseta-Chattahoochee County Hazard Mitigation Plan. These strategies are expected to be guidelines to help jurisdictions make decisions when the opportunity arises to implement strategies to reduce the impact hazards may have on the community. Research has shown that for every \$1 spent on mitigation projects, a community can save \$6-12 in response and recovery costs when a disaster happens. As such, this document can be particularly helpful as justification of grant applications when attempting to secure grant monies for projects identified in this plan. Some of the new mitigation strategies identified in the Cusseta-Chattahoochee County Hazard Mitigation Plan include, but are not limited to:

- Maintain NFIP Compliance
- Build a tornado shelter in the area of the three main mobile home parks
- Purchase portable generator for water utility
- Enhance radio communications and radio system for all departments
- Purchase NOAA weather radios for distribution to citizenry
- Perform a study to identify best locations for outdoor warning sirens and install at those sites
- Purchase mobile electronic signage
- Support and utilize Weather Smart program to disseminate information to the public
- Encourage citizens to follow rules for outdoor burning via county website and social media



July 23, 2025

The Honorable Charles Coffee, Chairman
Unified Government of Cusseta - Chattahoochee
County Board of Commissioners
215 McNaughton Street
Cusseta, Georgia 31805

**SUBJ: RECOMMENDATION FOR AWARD
LOCAL MAINTENANCE AND IMPROVEMENTS
GRANT PROJECT – FRIENDSHIP ROAD
CHATTAHOOCHEE COUNTY, GEORIGIA**

Dear Chairman and Commissioners:

Three potential bidders requested and were delivered plans and bid documents for the subject project. Bids were opened on July 22, 2025, at 2:00 PM in County Manager's Office in Cusseta. In attendance were:

<u>Name</u>	<u>Organization</u>
J. Paul Rakel, Jr., P.E.	SOWEGA Engineering, LLC
Tom Weaver	County Manager – Chattahoochee County
Tom Bickel	Public Works Director – Chattahoochee County
Dariana Bueso	Robinson Paving
Todd Grace	Oxford Construction

Two bids were received for the work. They were:

Oxford Construction.	\$358,750.00
Robinson Paving Company	\$389,118.85

A tabulation of the bids is attached.

There were no addenda issued on this project. The bids were reviewed for completeness, math errors and compliance with the solicitation. Both bidders submitted a bid bond in

158 East Lee Street
(229) 881-6439 (m)

P.O. Box 735
jprakel@sowega-eng.com

(844) 272-8183 (fax)

7/22/2025

BID RESULTS
FRIENDSHIP ROAD RESURFACING
UNIFIED GOVERNMENT OF CUSSETT - CHATTAHOOCHEE COUNTY, GEORGIA
2025 LMIG

BIDDER	ADDENDA ACKNOWLEDGED	BID SECURITY	STATEMENT OF QUALIFICATIONS	NON-COLLUSION STATEMENT	E-VERIFY AFFIDAVIT	BID AMOUNT
C.W. MATTHEWS CONTRACTING COMPANY	N/A		NO	BID		
OXFORD CONSTRUCTION	N/A	✓	✓	✓	—	358,150.00
SCRUGGS COMPANY/ROBINSON PAVING	N/A	✓	✓	✓	✓	386,118.85

I CERTIFY THIS IS AN TRUE AND ACCURATE RECORD OF THE BIDS RECEIVED.



RESOLUTION APPOINTING A MEMBER TO THE CHATTAHOOCHEE COUNTY BOARD OF HEALTH

WHEREAS, the Commission of Cusseta-Chattahoochee County, Georgia (herein after called "Commission") is authorized by State Statute to appoint members to the County Board of Health; and

WHEREAS, Tomeria Mims term on the Board expired, resulting in a vacancy for that position; and

WHEREAS, Alison Wigand has been unanimously chosen by the Board of Commission to continue to serve in her current capacity;

THEREFORE BE IT RESOLVED, that the Commission has unanimously approved the appointment of Alison Wigand to fill the vacancy on the Chattahoochee County Board of Health for that certain term commencing on Aug. 5, 2025 and expiring on December 31, 2027.

APPROVED AND ADOPTED by the Commission of Cusseta-Chattahoochee County, Georgia this 5th day of Aug. 2025.



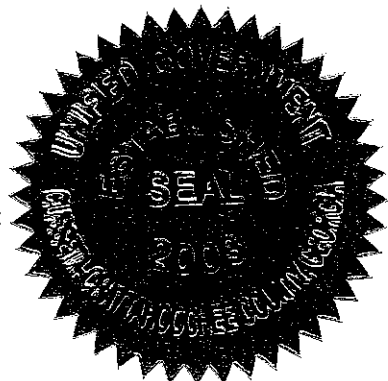
CHARLES COFFEY, CHAIRMAN

ATTESTED

BY: 

THOMAS WEAVER, COUNTY MANAGER
UNIFIED GOVERNMENT OF CUSSETA-
CHATTAHOOCHEE COUNTY, GEORGIA

SEAL:





*The Board of Commission
of the Unified Government of Cusseta-Chattahoochee County, Georgia*

215 McNaughton St Cusseta, Georgia 31805
(706) 989-3602 FAX (706) 989-2005

Charles Coffey, Chairman
Timothy Biddle, Vice-Chairman
Gerald Douglas
Damon Hoyte
Jason Frost

Thomas Weaver, County Manager

Lisa Bickel, County Clerk

Binford Minter, Attorney

Date: 8/6/2025

To: Clinton McRae
Northwest District Extension Director

FROM: Tom Weaver
County Manager
Cusseta - Chattahoochee County
Board of Commission

RE: Annual Financial Agreement Budget

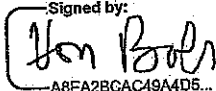
It is our intent to renew/amend the Annual Financial Agreement with the Board of Regents of the University System of Georgia on behalf of the University of Georgia Cooperative Extension Service.

The attached Budget is for: Salary, SS/Med, and Travel/or Operating
Budget is for the period: July 1, 2025 - June 30, 2026.
The University will bill: Quarterly

According to the governing Memorandum of Understanding (MOU), this Annual Financial Agreement sets forth the County's contributions toward the compensation of County Extension Personnel for the period stated above.

For administrative purposes, the compensation of personnel listed in this Agreement will come directly from UGA Extension, with UGA invoicing the County for the County's proportionate share. The County requests that the final invoice be sent no later than 60 days after the end date.

Signed by:



A8EA2BCAC49A4D5...


8/6/2025

County Extension Coordinator

Date

District Extension Director

Date


County Representative

Date

Associate Dean for Extension, CES

Date

Other (if necessary)

Other (if necessary)

Cusetta - Chattahoochee County Consolidated Government

July 1, 2025 - June 30, 2026

* Per the MOU, any COLA given to county employees should also be given to Extension Employees

Last Name	POSITION	Select	BUDGET PERIOD		Salary	FICA (7.65%)		RETIREMENT		OTHER FRINGE			TOTAL BUDGET
			July 1 - Dec 31	Jan 1 - June 30		OASDI (6.2%)	HI (1.45%)			Health/Life	Travel	Operating	
Vacant		CEPA (.475)	\$ 1,250	\$ 1,250	\$ 2,500	\$ 155	\$ 36	N/A	\$ -		\$ 600		\$ 3,291
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					\$ -	\$ -	\$ -	N/A	\$ -				\$ -
TOTALS			\$ 1,250	\$ 1,250	\$ 2,500	\$ 155	\$ 36		\$ -	\$ -	\$ 600	\$ -	\$ 3,291

BILL TO THE FOLLOWING NAME AND ADDRESS

UGOCC
215 McDaniel St
Cusseta, GA 31505

FISCAL CONTACT INFORMATION

Name: Thomas Weaver
Phone: 706-999-3600
Email: tveaver@ugoccc.com

APPROVED BY:

[Signature]
Commissioner Chairman

District Extension Director

Combo Code:

For District Use:
☐ Spreadsheet update
☐ Team Dynamix Update
☐ Budgeted In Financials
☐ Combo Code [HLO]
☐ Position Funding Completed

FY2026 Cusseta - Chattahoochee County Annual Financial Agreement and Budget

1 message

Connie Alexis Nichelson <Connie.Nichelson@uga.edu>

Thu, Jul 24, 2025 at 2:27 PM

To: "Lisa@ugoccc.com" <Lisa@ugoccc.com>

Cc: Vonsuela Baker <vbaker@uga.edu>

Good afternoon,

On behalf of Vonsuela Baker, CEC, Muscogee County Cooperative Extension, and the University of Georgia Cooperative Extension Service, I am presenting the financial budget for 2025-2026.

We are seeking approval for mileage funding for the 4-H team, which will enable them to provide educational lessons and hands-on activities for the youth.

Please review the attached County Memo and Budget for further details. If you need any additional information, please let our office know.

Sincerely,

Connie Nichelson*Business Operations Assistant*

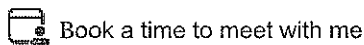
Muscogee County Cooperative Extension

1111 1st Avenue, 1st Floor, Suite 1150

Columbus, GA 31901

P: (706) 225-4200

E: connie.nichelson@uga.edu



 **Annual Financial Agreement.pdf**
7226K



The University of Georgia®

College of Agricultural and Environmental Sciences
Cooperative Extension

Date: 7/24/2025

To: Tom Weaver
Chattahoochee County Manager

FROM: Vonsuela Baker
County Extension Coordinator
Cusetta - Chattahoochee County
Consolidated Government

RE: Annual Financial Agreement Budget

It is our intent to renew/amend the Annual Financial Agreement with the Board of Regents of the University System of Georgia on behalf of the University of Georgia Cooperative Extension Service.

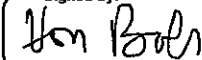
I'm presenting the 2025-2026 budget and seeking approval for mileage funding for the 4-H team, which will allow them to provide educational lessons and hands-on activities for the youth.

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Signed by:



7/24/2025

County Extension Coordinator

Date

District Extension Director

Date

County Representative

Date

Associate Dean for Extension, CES

Date

Other (if necessary)

Other (if necessary)

Cusetta - Chattahoochee County Consolidated Government

July 1, 2025 - June 30, 2026

* Per the MOU, any COLA given to county employees should also be given to Extension Employees

POSITION		BUDGET PERIOD			Salary	FICA (7.65%)			OTHER FRINGE			TOTAL BUDGET
Last Name	Select	July 1 - Dec 31	Jan 1 - June 30			OASDI (6.2%)	HI (1.45%)	RETIREMENT	Health/Life	Travel	Operating	
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TOTALS		\$ 1,250	\$ 1,250		\$ 2,500	\$ 155	\$ 36		\$ -	\$ 600	\$ -	\$ 3,291

BILL TO THE FOLLOWING NAME AND ADDRESS

FISCAL CONTACT INFORMATION

Name

Phone

Email

APPROVED BY:

Official Title:

District Extension Director

Combo Code:

For District Use:

- ☐ Spreadsheet update ☐ Team Dynamix Update ☐ Budgeted in Financials ☐ Combo Code [HLO] ☐ Position Funding Completed

RESOLUTION APPOINTING A MEMBER TO THE NEW HORIZONS COMMUNITY SERVICE BOARD

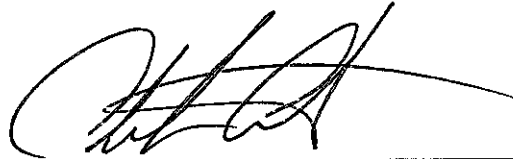
WHEREAS, the Commission of Cusseta-Chattahoochee County, Georgia (herein after called "Commission") is authorized by State Statute to appoint members to represent Chattahoochee County on certain service Boards; and

WHEREAS, the Board has requested that the Commission appoint Ms. Hughes to the New Horizons Community Service Board for the present term, which is three years, commencing on Dec.1, 2025 and expiring on Nov.30, 2028;

WHEREAS, the Commission believes that Ms. Hughes will do an outstanding job of representing the County in this important endeavor.

THEREFORE BE IT RESOLVED, that the Commission has unanimously approved April Hughes appointment to the New Horizons Community Service Board.

APPROVED AND ADOPTED by the Commission of Cusseta-Chattahoochee County, Georgia on the 5th day of Aug. 2025.



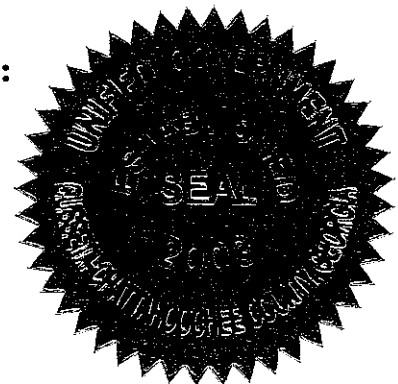
CHARLES COFFEY, CHAIRMAN

ATTESTED

BY: 

**THOMAS WEAVER, MANAGER
UNIFIED GOVERNMENT OF CUSSETA-
CHATTAHOOCHEE COUNTY, GEORGIA**

Seal:





A Community Mental Health / Developmental Disabilities / Addictive Diseases Program

*Administrative Offices
2100 Comer Avenue
P.O. Box 5328
Columbus, GA 31906*

*PHONE: (706) 596-5588
FAX: (706) 596-5589*

June 20, 2025

Chattahoochee County Board of Commissioners
P.O. Box 299
Courthouse Annex
Cusseta, GA 31805

Dear Commissioners,

We are requesting that you reappoint April Hughes to serve on our Board of Directors from Chattahoochee County for the term 12/01/25 to 11/30/28. Please sign and return the "Official Appointment Form" enclosed to Alicia Bradley, New Horizons Behavioral Health, P.O. Box 5328, Columbus, GA 31906.

Thank you for your assistance. If you should have questions, please call me.

Sincerely,

Andrea Winston
Executive Director

AW: mtj

OFFICIAL APPOINTMENT FORM

Reappointment to: NEW HORIZONS BEHAVIORAL HEALTH - MENTAL HEALTH, ADDICTIVE DISEASE, AND DEVELOPMENTAL DISABILITIES - COMMUNITY SERVICE BOARD

Number of Appointments: 1 for Chattahoochee County
Date: June 16, 2025 Prepared by: Molly Jones Telephone: (706) 596-5588

Nominee/Appointee	Address	Gender	Race/Ethnic Group	Occupation	Consumer / Family Member/ Interested Citizen	Disability Representation Check One for Consumer and Family Only MH DD AD
April Hughes Term: 12/1/25 to 11/30/28	320 Wells Street Cusseta, GA 31805	F	African American	Parent Engagement Specialist	Interested Citizen	X X X

Signature of County Commission/City Council Chair: _____

Date Approved: Aug. 5, 2025

PLEASE RETURN SIGNED ORIGINAL DOCUMENT TO:

ALICIA BRADLEY
NEW HORIZONS BEHAVIORAL HEALTH,
P.O. BOX 5328
COLUMBUS, GA 31906-01328

STATE OF GEORGIA

COUNTY OF Chattahoochee

AFFIDAVIT OF ATTENDING MEMBERS

The Chattahoochee County Board of Commissioners, being duly sworn, states under oath that the following is true and accurate to the best of his/her knowledge and belief:

1.

The Chattahoochee County Board of commissioners met in a duty advised meeting on

August 5, 2025

2.

During such meeting, the Board voted to go into closed session.

3.

The executive session was called to order at _____ a.m. (p.m.)

4.

The subject matter of the closed portion of the meeting was devoted to the following matter(s) within the exceptions provided in the open meetings law:

_____ Consultation with the county attorney or legal counsel to discuss pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the county or any officer or employee or in which the county or any officer or employee may be directly involved as provided in O.C.G.A. § 50-14-2(1)

_____ Discussion of tax matters made confidential by the state law as provided by O.C.G.A. § 50-14-2(2) and *(insert the citation to the legal authority making the tax matter confidential)* _____

_____ Discussion or voting on

_____ Authorizing a settlement as provided in O.C.G.A. § 50-14-3(b)(1)(A)

_____ Authorizing negotiations to purchase, dispose of, or lease property as provided in O.C.G.A. § 50-14-3(b)(1)(B)

_____ Authorizing an appraisal as provided in O.C.G.A. § 50-14-3(b)(1)(C)

_____ Entering a contract for the purchase, disposal of, or lease property as provided in O.C.G.A. § 50-14-3(b)(1)(D)

_____ Entering into an option to purchase, dispose of, or lease property as provided in O.C.G.A. § 50-14-3(b)(1)(E)

_____ Discussion or deliberation on the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a county officer or employee as provided in O.C.G.A. § 50-14-3(b)(2)

_____ Interviewing candidates for executive positions as provided in O.C.G.A. § 50-14-3(b)(2)

Other (describe the exemption to the open meetings law): personnel issues as provided in (insert the citation to the legal authority exempting the topic)

5.

During the course of the closed session devoted to exempt topics, an incidental remark regarding a non-exempt topic or an attempt to discuss a non-exempt topic was made.

The attempt was immediately ruled out of order and attempts to discuss same ceased immediately.

the attempt was immediately ruled out of order. However, the comments did not cease, so the closed/executive session was immediately adjourned without discussion or action being taken regarding any non-exempt topic.

6.

Minutes were taken of this meeting in accordance with O.C.G.A. § 50-14-3(e)(2)(C) and will be filled and help for in camera inspection only.

This 5 day of Aug., 2025.



County Manager

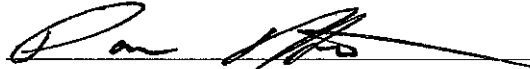


County Board Commissioners Chairman



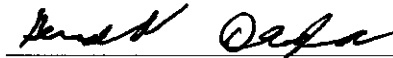
Commissioner

Sworn to and subscribed before me this 5th day of



Commissioner

August 2025
Five



Commissioner

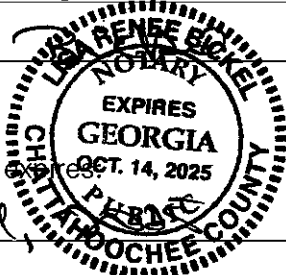
Notary Public

My Commission Expires



Commissioner

Oct. 14,





The Board of Commission
of the Unified Government of Cusseta-Chattahoochee County, Georgia

August 5, 2025 – BOC Regular Meeting

PLEASE SIGN IN
SO THAT WE MAY RECORD YOUR ATTENDANCE

1. Thomas Bickel

2. Jeanette Cameron

3. Latrea Brown

4. Mary A. White

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The Commission

of the Unified Government of Cusseta-Chattahoochee County, Georgia

215 McNaughton St Cusseta, Georgia 31805
(706) 989-3602 Fax (706) 989-2005 bocclerk@ugoccc.com

Charles Coffey, Chairman
Timothy Biddle, Vice Chairman
Gerald Douglas
Damon Hoyte
Jason Frost

Thomas Weaver, County Manager

Lisa Bickel, County Clerk

Bin Minter, County Attorney

MINUTES OF THE MONTHLY WORK SESSION

Aug. 25, 2025

215 McNaughton St.

PRESENT:

Chairman Coffey
Vice-Chairman Biddle
Commissioner Douglas-Absent
Commissioner Hoyte
Commissioner Frost

Lisa Bickel, County Clerk
Thomas Weaver, County Manager

Chairman Coffey called the Monthly Work Session of the *Commission of the Unified Government of Cusseta-Chattahoochee County, Georgia* to order at 9:00 a.m., with all other Commissioners present, with the exceptions of Commissioners Douglas, and live streaming on our Facebook page.

SPEAKER:

Eston Hood – Came and introduced himself, he is from Atlanta and with the MCL JAS CO, he would like to come back next week with lunch and meet again on Tuesday the 2nd at noon and show the Commission the seminar he would like to present. The County Manager would like to have the water staff present as well.

COUNTY MANAGER UPDATES:

County Manager Weaver – Gave updates for Lou Beck, had some staffing changes, Heather Lorenz is our new ACO officer. We had a class scheduled, Heather & Gabe attended and passed and are now Level 1 certified. We have purchased some new traps, we have partnered with a group with New York, that is taking 25 cats off our hands. There is a drive through rabies Clinic coming up in September. Public Works has started putting millings down at Steeplechase, they are almost done, culvert at Firetower Rd is coming along, working well. They had several interviews, had two positions moved within. Working on request for proposals, one is City Hall. Water dept updates, two vacancies were filled, they are back up to full staff. Tank had to replace a valve, and the tank is serviceable again, EPD inspection went well. SPLOST projects at 215 McNaughton St., we are struggling with storage, behind this building we would like a storage building that is a climate-controlled shed. This would also house election equipment as well and need the Commission's approval. **Commissioner Frost** asked that we make sure we get something big enough. County Manager stated he couldn't agree more. The County Manager said Wednesday he will be getting with Alan in the Tax Assessors office to talk about the millage rate, the school has already set there's and we need to get ours started. We will probably need to start setting up some called meetings. The Chamber of Commerce asked about doing a hometown heroes banner and if the tourism money could be used to pay for it. The Board of Assessors came in at 35.75 with our sales ratio. The ACCG conference interferes with our October meeting, we will need to reschedule the meeting either to the day prior or to the morning of. Chairman Coffey and the Commission stated they are fine with changing it to a morning meeting on the 7th.

Johnny Floyd – Would like to get a text alert system called IPAWS, should add on to textmygov, it works like emergency amber alerts & if there is an accident in our vicinity like Hwy 520 it will send out an emergency alert. The Commission said they will add it to the agenda as a voting item.

Mordie Askew – Will not be participating in youth football, but they will be participating in soccer. GLL Marine went down and looked at the boat ramp a few weeks ago, he hasn't heard anything back from them yet, he will call them today and touch base and see where they are at with a price on dredging. They are looking at bathrooms up at the park at the basketball court on King St, as well as maybe some other amenities as well, maybe a gazebo or pavilion. There is a leak somewhere at the Splashpad, and he is going to get with the water dept and see if they can find where it is.

The following items were discussed as to their relevance for appearance on Sept 2, 2025, regular meeting agenda:

Conditional Use Permit Process - Check with Bin and see if he has anything yet for us, ask Bin on old business at meeting.

Road Projects – Riverbend Rd paving project, take SPLOST & TSPLOST or wait for LMIG, and we can still move forward with Liberty Hill, we can use the same money and planning towards Liberty Hill. We have one spot on Liberty Hill that need major work, County Manager stated we can do a hybrid and do part of Liberty Hill and Riverbend, he can start doing a project together that does half of each road. We can fix the worst of both. **Commissioner Frost** agrees that Liberty Hill has more people that live in this area, and he thinks it needs to be addressed sooner than later. The **County Manager** stated he will bring a few different prices together for the Commission to look at. **Commissioner Biddle** also stated that Ft. Benning can help with some of the paving of Riverbend Rd.

FLOST Resolution – 1st Reading **Chairman Coffey** read the proposed resolution, the resolution is also on the website, the 2nd reading and voting will be at the next meeting, add to the agenda.

Travel Policy Rates – Updating mileage rate, we have updated our policy, but does need a vote, add to the agenda for a vote.

DFACS Reappointment of Martha Burgamy – Reappointment of Martha Burgamy, add to the agenda as a voting item.

County Retirement Plan – Changing from Corebridge we have had ongoing issues with them to ACCG Retirement Plan they offer numerous plans, including our exact plan, add to agenda as voting item.

Cemetery Ordinance – 1st Reading Chairman Coffey read the ordinance, this is on the website, add to agenda for 2nd reading.

Riverbend Fishing Dock – Have updated quotes, better to go with the bigger dock, but must be put out to bid, due to the amount, so that is what he is asking for at the meeting, add to the agenda.

Year End Cleanup Budget Amendments – Certain line items that went over and others that didn't, they didn't exceed the bottom line of the budget, we still have to correct, the budget as a whole we stayed 10% under as a whole. This will move funding around to actually help us cover that, it is more of a clean-up, it is more for when we get to the 2024 audit, add to agenda.

DFACS Annual Lease Renewal Agreement – Yearly renewal of DFACS lease agreement, add to agenda.

Casele Payment Portal – This will eliminate xpressbillpay, it will work directly with our software, we will be able to take credit card payments at the recycle center, and adoption fees off site as well. It will be the new way to pay your water bill online, add to agenda.

EXECUTIVE SESSION:


A Motion was made to go into executive session at 10:40 a.m. **Commissioner Biddle** made the Motion, seconded by **Commissioner Frost**. The vote to enter executive session was unanimous.

Regular meeting reconvened:

The regular meeting reconvened at 11:06 a.m. **Chairman Coffey** made the statement that the subjects discussed during the closed meetings were within the legal exceptions to the open meetings law and that no votes were cast within the session. The subjects discussed were personnel & emergency management issues.

ADJOURNMENT

There being no further business to be conducted by and with the Commission of the Unified Government of Cusseta-Chattahoochee County, Georgia, Chairman Coffey declared the Work Session of the Board of Commissioners adjourned at 11:08 am on Monday, Aug. 25, 2025.



CHARLES COFFEY, CHAIRMAN

TIMOTHY BIDDLE, VICE CHAIRMAN

Absent

GERALD DOUGLAS, COMMISSIONER



DAMON HOYTE, COMMISSIONER

JASON FROST, COMMISSIONER

Sept. 2, 2025
DATE APPROVED

I hereby certify that the foregoing documentation, the Minutes of Aug. 25, 2025, Work Session, was approved via majority vote by the Board of Commissioners on Sept. 2, 2025, regular meeting.

ATTESTED BY: 

THOMAS WEAVER, COUNTY MANAGER
UNIFIED GOVERNMENT OF
CUSSETA-CHATTAHOOCHEE COUNTY



STATE OF GEORGIA

COUNTY OF Chattahoochee

AFFIDAVIT OF ATTENDING MEMBERS

The Chattahoochee County Board of Commissioners, being duly sworn, states under oath that the following is true and accurate to the best of his/her knowledge and belief:

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Aug 25, 2025.

2.

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3.

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4.

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✓ Other (describe the exemption to the open meetings law): personnel ; (And
_____ as provided in (insert the citation to the legal authority exempting the
topic) _____

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_____ the attempt was immediately ruled out of order. However, the comments did not cease, so the closed/executive session was immediately adjourned without discussion or action being taken regarding any non-exempt topic.

6.

Minutes were taken of this meeting in accordance with O.C.G.A. § 50-14-3(e)(2)(C) and will be filled and help for in camera inspection only.

This 25 day of Aug., 2025.

[Signature]

County Manager

[Signature]

County Board Commissioners Chairman

[Signature]

Commissioner

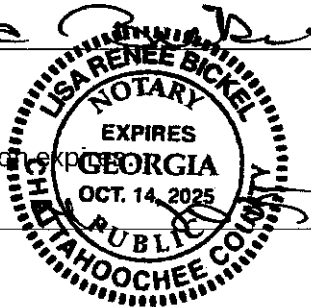
Sworn to and subscribed before me this 25 day of _____

Aug 2025
[Signature]

Notary Public

My Commission expires

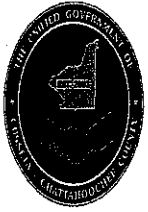
Oct



Commissioner
[Signature]

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The Board of Commission
of the Unified Government of Cusseta-Chattahoochee County, Georgia

August 25, 2025 – BOC Work Session

PLEASE SIGN IN
SO THAT WE MAY RECORD YOUR ATTENDANCE

- | | |
|---|-----------|
| 1. <u>Chance Corbett (Muscogee Co. EMA)</u> | 21. _____ |
| 2. <u>Johnny Floyd EMA</u> | 22. _____ |
| 3. <u>Savannah Roberts (GEMA)</u> | 23. _____ |
| 4. <u>Mandy Juarez (GEMA)</u> | 24. _____ |
| 5. <u>Seanthe Cameron</u> | 25. _____ |
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