

Town of Lincoln  
 S5705 County Road J  
 Fall Creek, WI 54742

**Office Use Only**

Application Accepted:	
Accepted By:	
LUP Number:	

**LAND USE PERMIT APPLICATION**

Property Owner Name:	Phone#
Mailing Address:	
Email Address:	

Agent Name:	Phone#
Mailing Address:	
Email Address:	

**SITE INFORMATION**

**Project Description:** Please provide a detailed description of the project.

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Site Address: \_\_\_\_\_ Town of: \_\_\_\_\_

Zoning District: \_\_\_\_\_ Measured Setbacks: \_\_\_\_\_ Front \_\_\_\_\_ Rear \_\_\_\_\_ Left \_\_\_\_\_ Right

Application Type:  Zoning  Change of Use  Temporary  Sign

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Computer #(s): \_\_\_\_\_  
 or  
 PIN #(s): \_\_\_\_\_

**GENERAL APPLICATION REQUIREMENTS**

<input type="checkbox"/> Completed Land Use Checklist	<input type="checkbox"/> Estimated Cost of Project: \$ _____	<input type="checkbox"/> Send completed application to <a href="mailto:planning@lincolncwi.gov">planning@lincolncwi.gov</a> or above.
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The following fee schedule shall apply:  
 Residential, forestry and agriculture districts:  
 - Principal uses: \$ 250.00  
 -Accessory uses and additions:  
 0 to 200 sq. ft. \$ 55.00  
 200+ sq. ft. \$ .28/sq. ft.  
 Maximum fee \$ 250.00

Signs  
 -All signs \$ 100.00  
 -Billboards \$ 240.00

Land use permits are valid for 6 months to start construction. After 2 years from date of issuance, a land use permit becomes null and void unless construction has been completed.

**NOTICE: PERMIT FEES DOUBLE WHEN WORK BEGINS PRIOR TO ISSUANCE OF PERMITS & APPROVALS.**

## LAND USE PERMIT APPLICATION CHECKLIST

<b>General Application Requirements</b>	<input type="checkbox"/> Completed Land Use Application
	<input type="checkbox"/> Site plan, drawn to scale. <b>(See Site Plan Detail section below)</b>
	NA <input type="checkbox"/> Access (driveway) permit approval, if applicable (Town of Lincoln)
<b>Comments</b>	
<b>Site Plan Detail</b>	<input type="checkbox"/> Site plan drawn to scale with measured setbacks and improvements (Measured from property line to structure) <b>(max size 8.5" x 11")</b>
	<input type="checkbox"/> Show lot dimensions (Copy of CSM)
	Maximum height of the structure
	NA <input type="checkbox"/> Location of navigable waters (75-foot setback required from OWHM) use the ESA map link below <a href="https://eccounty.maps.arcgis.com/apps/webappviewer/index.html?id=fdeecca87acf4a1dab0dd74b86e3bb95">https://eccounty.maps.arcgis.com/apps/webappviewer/index.html?id=fdeecca87acf4a1dab0dd74b86e3bb95</a>
	NA <input type="checkbox"/> Location of wetlands, use the ESA map link below <a href="https://eccounty.maps.arcgis.com/apps/webappviewer/index.html?id=fdeecca87acf4a1dab0dd74b86e3bb95">https://eccounty.maps.arcgis.com/apps/webappviewer/index.html?id=fdeecca87acf4a1dab0dd74b86e3bb95</a>
	NA <input type="checkbox"/> Location of the floodplain, use the ESA map link below <a href="https://eccounty.maps.arcgis.com/apps/webappviewer/index.html?id=fdeecca87acf4a1dab0dd74b86e3bb95">https://eccounty.maps.arcgis.com/apps/webappviewer/index.html?id=fdeecca87acf4a1dab0dd74b86e3bb95</a>
	NA <input type="checkbox"/> Identify topographic features (e.g. steep slopes, vegetation cover, agricultural fields, etc.)
	NA <input type="checkbox"/> Show recorded easements
	NA <input type="checkbox"/> Identify unique property conditions

I certify by my signature or the typing of my name that I understand this is not a building permit and further permitting and/or authorization may be needed from Eau Claire County for items listed but not limited to building, electrical, erosion control, storm water management, sanitary/well systems and overlay districts (shoreland, floodplain, wellhead).

I certify by my signature or the typing of my name that all information presented herein is true and correct to the best of my knowledge. I give permission for the Town of Lincoln to enter my property for the purpose of verifying that the standards of the Zoning Code are met. Providing incorrect information may cause a delay in the permit process and/or denial. I further agree to withdraw this application if substantive false or incorrect information has been included.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_