



Dear Caregivers of Pride Participants,

This letter is being sent out today to ensure continuity of care and the safety of all of our individuals who attend Pride. According to Pride policy, after an individual experiences a hospital stay, emergency room visit, or a doctor's office visit due to an acute illness, discharge paperwork entailing any restrictions, medication changes, treatment orders, and the **health care professional's authorization stating the "individual may to return to day program/work/Pride"** must be obtained and submitted to the Pride nurse or the Pride case manager **prior to** the individual returning to Pride. Paperwork can be faxed, emailed, or hand-delivered. This policy has been implemented to ensure the safety and optimal health status of all individuals we serve here at Pride.

**Regarding hospital stays or significant changes in health status:** Prior to returning to Pride after a hospital stay or significant change in health status for any Pride participant, a meeting will be coordinated with Pride staff, house staff/caregiver, any service coordinators, and any residential nursing/healthcare staff involved to review the participant's transition back to Pride.

**Regarding routine doctor office visits:** Visit notes from doctor's office visits should be obtained at each visit and a copy should be submitted to the Pride nurse or the participant's Pride case manager. Any changes in medications, treatments, or any new restrictions as a result of the doctor visit should be communicated to the Pride nurse immediately to ensure continuity of care for our participants.

If a participant returns to Pride after an illness or injury without proper documentation, the individual will be sent home from Pride until such documentation has been obtained. It is the responsibility of all caregivers to pick up the participant from Pride if requested to do so by the nurse for reasons of medical clearance, illness, or other health-related reasons that pose a risk to the health of the participant or the other participants. Failure for a caregiver to pick up an individual may result in the termination of the participant from the program.

Feel free to contact the Pride nurse with any questions or concerns regarding any of these matters.

Sincerely,

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