

**The Church of the Ascension**  
**Minutes of the Vestry**  
**July 20, 2021**

**Present:** Rev. Stewart Tabb, Anji Harris, Doug Thompson, Olga Gonzalez Nichols, Susan Meredith, Cindy Jones, Mitch Burton, Kristan Huddle.

**I. Welcome:** Stewart Tabb called the meeting to order at 7pm. Susan Meredith led the opening devotion.

**II. Register:** A motion was made to approve the minutes of the last meeting (June 15th), seconded and unanimously approved.

**III. Check in:** What traditions of Ascension do you think we need to honor? Discussion followed.

**IV. Committee reports:**

- A. **Finance:** Mitch Burton present. Debra Griggs and Doug Thompson to work with Mitch on the Finance Committee. See attached Balance Sheet, Consolidated Fund Activity Report, and Treasurer's Reports\*
- B. **Building and Grounds:** Susan Meredith present. See attached B & G Report.
- C. **Pastoral Care:** Kristan Huddle present. See attached Pastoral Care Report from committee chair, George Maihafer.
- D. No reports for **Liturgy** and **Outreach** or **Day School**

**V. Vestry Items:**

A. **Debrief of Vestry Lunch and where do we go from here?** The Vestry lunch was a success! Anji Harris and Ann McMellin are providing cookies and coffee following the 8am service. Discussion about having a luncheon once a month following the 11am service.

B. **Filling the Vestry Vacancy:** Discussed candidates for filling the vacancy.

C. **Filling Staff Vacancies:** Emily Dale to head the search for a music director/organist. Discussion followed on budget for hiring office staff and Christian Formation Director.

D. **Decision made to require masks for everyone attending in person services.**

**VI. Clergy Report:**

A. **Renewal Works or other Congregational Development tool?** Renewal Works would be helpful, but not now.

B. **Difference:** Archbishop Justin Welby's vision of the church as a reconciling presence in the midst of conflict. Anji, Stewart, Olga, Debra and Kris to attend an online introduction to the course via zoom on July 26th 2-4:30pm.

C. **A motion was made and seconded to approve Stewart's request for family leave to take care of her Mom (following knee replacement surgery beginning August 25th for @ 2 weeks) and unanimously approved.**

**VII. Schedule/Devotions:** Susan Meredith led the closing devotions. The next Vestry Meeting is scheduled for Tuesday, August 17, 2021 at 7:00 PM. Anji Harris to lead the devotions at this meeting.

Respectfully submitted,  
Kristan Huddle

**Attachments:**

\***Finance reports** are attached to email dated July 16, 2021 at 3:25PM from Stewart Tabb, subject: Vestry Agenda and reports for meeting 7/20 at 7pm in person

**Building and Grounds Report** --July 13,2021

A leak was found in the coil of the AC unit at the choir loft during Professional Heating and Cooling's PM Inspection. Merrill is getting a second quote to fix the problem. Meanwhile freon has been put in it because of the leak.

Merrill, Tim, and Susan inspected the insulation on the same unit's freon lines, found some bare areas and reinsulated where needed. Freon lines on the back two units were re-insulated also.

Bill W, Tim and Susan cleared the path beside the older kid playground to get from the front to the back. The mowing crew will include the area in their yard maintenance.

Merrill has completed repairs to the Ladies Room toilet holders, desk in choir room, ongoing doorstops and other projects. He replaced a kitchen faucet on one of the back sinks.

Merrill met the inspector for the Annual Fire Suppression System Test on the kitchen hood. We passed.

Bill W met with Puddy Sturtevant and his crew to work on the Sanctuary's blinking lights. They replaced several bulbs and adjusted the dimmer switches.

Tim repaired the exterior lock at Administrative entrance.

Chuck Beers got the coffee machine working.

Bill W met with Professional when they did their PM inspection and had keys made that they need to access the equipment getting inspected. They are in the key closet.

We are thankful for all who volunteer with us to take care of God's House!!

Susan Meredith

### Pastoral Care July update

No major concerns with respect to Pastoral Care Committee report this month. The committee members continue to visit our church members residing home bound or at convalescent centers. A number of us have sent get well cards to Marilyn Meek. I believe she is now convalescing at Lake Taylor hospital. I just updated the caregiver weekly schedule for the rest of the year and have sent it out to those members who participate in that activity.

George Maihafer