

**PLEASE POST
CAREER DEVELOPMENT, INC. EXECUTIVE BOARD
BOARD NOTICE AND AGENDA
REGULAR MEETING**

**June 18, 2026
Public Access (Virtual and Physical): 12:55 p.m.
Meeting Begins: 1:00 p.m.
1300 Centennial Drive, Taylor AZ 85939
PASS Room**

Microsoft Teams meeting

Join:

<https://teams.microsoft.com/meet/29843299328429?p=wrEqvrn4F6T6CH9OUZ>

Meeting ID:

298 432 993 284 29

Passcode:

GM6sv2BD

Pursuant to ARS 38-431.02, notice is hereby given to members of the Career Development, Inc., Executive Board and to the General Public that the Board will hold a meeting open to the public on Thursday, June 18, 2026 beginning at 1:00 pm at 1300 Centennial Drive Taylor, AZ 85939.

Board Members may attend either in person or remotely. A speaker phone may be used so that the audience can listen to the Board member(s) discussion, deliberations and vote.

The Board reserves the right to change the order of items on the agenda, with the exception of public hearings, which are scheduled for a specific time.

Pursuant to A.R.S. 38-431.03.A.3, the Board may vote to convene an executive session for discussion or consultation for legal advice with its attorney(s) on any matter listed on the Agenda. The attorney(s) may appear in person or telephonically.

The Meeting Agenda and agenda background material provided to Board members (with the exception of material relating to possible executive sessions) is available for public inspection 24 hours in advance of the meeting at the Northern Arizona Academy for Career Development Inc. Administrative Office, located at 1300 N. Centennial Blvd., Taylor, Arizona, Monday through Friday, 8:00 a.m. to 4:00 p.m.,

Individuals requiring an interpreter or persons with a disability may request a reasonable accommodation, such a sign language interpreter, by contacting the Northern Arizona Academy Director at (928) 536-3920 or billing@naacharter.org at least 48 hours prior to the meeting so that the requested support can be arranged.

1. **Call to Order**
2. **Roll Call**
3. **Welcome and Introductions**
4. **Pledge of Allegiance**
5. **Reading of Mission**

Northern Arizona Academy’s mission is to create an alternative learning environment for youth requiring additional structure and support to achieve academic, social and practical skills that sustain productive, successful and healthy lives.

6. Adoption of Agenda

Motion by _____ Second by _____ Final Resolution: _____
 Yea: _____ [note names of each Board member for each type of vote]
 Nay: _____
 Abstain: _____

7. Consent Agenda

The Board may approve or disapprove all Consent Agenda items in a single vote. However, any matter on the Consent Agenda may be removed from the Consent Agenda and discussed as a regular agenda item upon the request of any Board member.

- A. Payroll Reports
- B. Accounts Payable Reports
- C. Vacation Liabilities
- D. Payroll Action Forms
- E. Board Meeting Minutes

Motion by _____ Second by _____ Final Resolution: _____
 Yea: _____ [note names of each Board member for each type of vote]
 Nay: _____
 Abstain: _____

8. Call to the Public

The public is invited to address the Board on any issue within its jurisdiction, subject to reasonable time, place and manner restrictions. Board members are not permitted to discuss or take legal action on matters raised during Call to the Public unless the matters are properly noticed for discussion and legal action. However, the law permits Board members to do the following at the conclusion of the Call to the Public: (a) Respond to criticism made by those who have addressed the Board; (b) Ask staff to review a matter; or (c) Ask that a matter be put on a future agenda.

Speakers must fill out a card listing name and topic and submit it to the Board Secretary prior to the time Call to the Public is heard. Speakers must make their comments in more than three (3) minutes. If necessary to accommodate all speakers within the 30-minute overall limit, the Board President may shorten each speaker's time.

9. Business: Action Items

9.1 Monthly Financial Report: The Board may examine the Monthly Financial Report. The Board may approve, approve with revisions or disapprove the Monthly Financial Report. **This item must be put to a roll call vote.**

Motion by _____ Second by _____ Final Resolution: _____
Yea: _____ [note names of each Board member for each type of vote]
Nay: _____ Abstain: _____

9.2 Proposed Budget FY27: The Board may be presented with the Proposed Budget FY27. The Board may approve, approve with revisions, or disapprove this action as presented. **This item must be put to a roll call vote**

Motion by _____ Second by _____ Final Resolution: _____
Yea: _____ [note names of each Board member for each type of vote]
Nay: _____ Abstain: _____

9.4 Disposal: The Board may review the previously approved disposal authorization request. The Board may consider student feedback and revise the recommendation. The Board may approve, approve with revisions, or disapprove this action.

Motion by _____ Second by _____ Final Resolution: _____
Yea: _____ [note names of each Board member for each type of vote]
Nay: _____ Abstain: _____

9.5 A.R.S. 15-512.D Certification Form: The Board may review the revised A.R.S. 15-512.D Certification Form and provide feedback. The Board may approve, approve with revisions, or disapprove the certification form.

Motion by _____ Second by _____ Final Resolution: _____
Yea: _____ [note names of each Board member for each type of vote]
Nay: _____ Abstain: _____

9.6 Professional Development Plan: The Board may review and discuss the Professional Development Plan. The Board may give feedback and make formal recommendations regarding the Professional Development Plan. The Board may approve, approve with revisions, or disapprove this action.

Motion by _____ Second by _____ Final Resolution: _____

Yea: _____ [note names of each Board member for each type of vote]
Nay: _____ Abstain: _____

9.7 Wellness Policy: The Board may review and discuss the Proposed Wellness Policy and make recommendations. The Board may approve, approve with revisions, or disapprove the Wellness Policy. The Board may approve, approve with revisions, or disapprove this action.

Motion by _____ Second by _____ Final Resolution: _____
Yea: _____ [note names of each Board member for each type of vote]
Nay: _____ Abstain: _____

9.8 School Bell Schedule FY27: The Board may approve, approve with revisions, or deny approval of the Proposed School Bell Schedule FY26. The Board may approve, approve with revisions, or disapprove this action.

Motion by _____ Second by _____ Final Resolution: _____
Yea: _____ [note names of each Board member for each type of vote]
Nay: _____ Abstain: _____

9.9 Staffing FY27: The Board may review the staffing projections for FY27 and make recommendations. The Board may approve, approve with revisions, or disapprove this action.

Motion by _____ Second by _____ Final Resolution: _____
Yea: _____ [note names of each Board member for each type of vote]
Nay: _____ Abstain: _____

9.10 CDI Non-Profit Policies and Procedures Manual FY27: The Board may review the Proposed CDI Non-Profit Policies and Procedures Manual FY27 and its revisions. The Board may approve, approve with additional revisions, or disapprove this action.

Motion by _____ Second by _____ Final Resolution: _____
Yea: _____ [note names of each Board member for each type of vote]
Nay: _____ Abstain: _____

9.11 Employee Policies and Procedures Manual FY27: The Board may review the Proposed Employee Policies and Procedures Manual FY27 and its revisions. The Board may approve, approve with additional revisions, or disapprove this action.

Motion by _____ Second by _____ Final Resolution: _____
Yea: _____ [note names of each Board member for each type of vote]
Nay: _____ Abstain: _____

9.12 **Student Handbook FY27:** The Board may review the Proposed Student Handbook FY27 and its revisions. The Board may approve, approve with additional revisions, or disapprove this action.

Motion by _____ Second by _____ Final Resolution: _____
Yea: _____ [note names of each Board member for each type of vote]
Nay: _____ Abstain: _____

9.13 **SPED Policies and Procedures:** The Board may review the Proposed SPED Policies and Procedures FY27 and its revisions. The Board may approve, approve with additional revisions, or disapprove this action.

Motion by _____ Second by _____ Final Resolution: _____
Yea: _____ [note names of each Board member for each type of vote]
Nay: _____ Abstain: _____

9.14 **Emergency Response Plan:** The Board may review the Proposed Emergency Response Plan FY27 and its revisions. The Board may approve, approve with additional revisions, or disapprove this action.

Motion by _____ Second by _____ Final Resolution: _____
Yea: _____ [note names of each Board member for each type of vote]
Nay: _____ Abstain: _____

9.15 **Mission Statement:** The Board may review the proposed revisions to the school's mission statement. The Board may approve, approve with revisions, or disapprove the mission statement.

Motion by _____ Second by _____ Final Resolution: _____
Yea: _____ [note names of each Board member for each type of vote]
Nay: _____ Abstain: _____

9.16 **Executive Director Evaluation:** The Board may be presented with the results of the Executive Director 360 Evaluation FY26. The Board may accept the scores as presented or revise the scores. The Board may approve, approve with revisions, or disapprove this action.

Motion by _____ Second by _____ Final Resolution: _____
Yea: _____ [note names of each Board member for each type of vote]
Nay: _____ Abstain: _____

10. Annual Business: Action Items

10.1 **Board By-Laws:** The Board may review its By-Laws and the revisions to 1104 Conflict of Interest. The Board may approve, approve with additional revisions, or disapprove this action.

Motion by _____ Second by _____ Final Resolution: _____
Yea: _____ [note names of each Board member for each type of vote]
Nay: _____ Abstain: _____

10.2 Board Elections: The Board may hold elections for the officer positions of President, Vice President and Secretary.

Motion by _____ Second by _____ Final Resolution: _____
Yea: _____ [note names of each Board member for each type of vote]
Nay: _____
Abstain: _____

10.3 Board Meeting Schedule and Calendar FY26: The Board may create and approve its meeting schedule and calendar FY26.

Motion by _____ Second by _____ Final Resolution: _____
Yea: _____ [note names of each Board member for each type of vote]
Nay: _____ Abstain: _____

10.4 Board Budget FY26: The Board may create and approve its budget FY26.

Motion by _____ Second by _____ Final Resolution: _____
Yea: _____ [note names of each Board member for each type of vote]
Nay: _____ Abstain: _____

10. Reports and Information Only Items

Voting and discussions shall not occur on reports and information only topics. The Board may identify items to be placed on future agendas during the reports or request a staff member research a matter.

10.02 Non-Profit Update: The Board may be presented with an update on Non-Profit matters by Nichole Sellers. The Board may schedule action for a later meeting based on the documentation provided.

11. Business: Discussion Topics

Voting shall not occur on discussion topics. The Board may identify items to be placed on future agendas during the discussion or request a staff member research a matter.

11.01 The Board may be presented with the CSF Performance Pay Payout Summary.

11.02 Board Training: The Board may be trained on Open Meeting Law.

12. **Future Meeting Dates and Items for Future Agendas:** The Board may discuss future dates for meetings and direct staff to place matters on future Board meeting agendas.

Budget Adoption and Regular Meeting July 9, 2026.

13. **Board Signatures**

Board members may be provided items requiring Board signature.

14. **Adjournment**

Motion by _____ Second by _____ Final Resolution: _____

Yea: _____ [note names of each Board member for each type of vote]

Nay: _____

Abstain: _____

Posted this _____ day of _____, 2026

by _____