**PLEASE POST**

**CAREER DEVELOPMENT, INC. EXECUTIVE BOARD**

**BOARD AGENDA**

**Pursuant to ARS 38-431.02, notice is hereby given to members of the Career Development, Inc., Executive Board and to the General Public that the Board will hold a meeting open to the public on** Wednesday April 14, 2021 beginning at 4:00 pm at 1300 Centennial Drive Taylor, AZ 85939

Pursuant to A.R.S. 38-431.03. A.3, the Board may vote to go into Executive Session, which will not be open to the public, for legal advice concerning any item on the agenda

Pursuant to the Americans with Disabilities Act (ADA) the Executive Board endeavors to ensure the accessibility of its meetings to all persons with disabilities. If you need a reasonable accommodation for a meeting, please contact the Northern Arizona Academy Director at (928) 536-3920 or acarlyle@naacharter.org at least 48 hours prior to the meeting so that an accommodation can be arranged.

**01) CALL TO ORDER**

**02) WELCOME AND INTRODUCTIONS**

**03) PLEDGE OF ALLEGIANCE**

**04) READING OF VISION**

**05) CONSENT AGENDA**

 **A. PAYROLL REPORTS**

 **B. ACCOUNTS PAYABLE REPORTS**

 **C. VACATION LIABILITIES**

 **D. PAYROLL ACTION FORMS**

**E. MINUTES**

**06) OPEN CALL TO THE PUBLIC**

**07) CAMPUS UPDATE: Current Event Summary**

**08) BUSINESS**

1. **Election of New Board Members**
2. **Invitation to Speak and Interview Prospective Board Members**
3. **Review of By-Laws Articles III and IV**
4. **Review of Monthly Financial Statements**
5. **Mini Training: Grants Management Process**
6. **Contracts and Memorandums of Understanding: Returning Staff**
7. **Contracts and Memorandums of Understanding: New Staff**
8. **Memorandum of Understanding Lorie Jean Haymore**
9. **Revision of Enrollment Packet**
10. **Revision of Student Handbook**

**09) BOARD SIGNATURES**

**10) ADJOURNMENT**

A copy of the agenda background material provided by the Board members, with the exception of material relating to possible Executive Session, is available for public inspection at the Northern Arizona Academy for Career Development Inc. Administrative Office, located at 1300 N. Centennial Blvd., Taylor, Arizona, Monday through Friday, 8:00 a.m. to 4:00 p.m.

**Posted this\_\_\_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_, 2021 by\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**