

MEETING MINUTES
CAREER DEVELOPMENT, INC. EXECUTIVE BOARD
BOARD NOTICE AND AGENDA
REGULAR MEETING

Wednesday, July 10, 2024
4:00 p.m.
1300 Centennial Drive, Taylor AZ 85939
Room 4

acarlyle@naacharter.org is inviting you to a scheduled Zoom meeting.

Topic: July 2024 Board Meeting
Time: Jul 10, 2024 04:00 PM Arizona

Join Zoom Meeting
<https://us06web.zoom.us/j/87472594830?pwd=7IgrMK0gSsjBE1S7lncdQ34C0mPB1a.1>

Meeting ID: 874 7259 4830
Passcode: AYU0kU

1. **Call to Order** by Donna Spires at **4:13 p.m. on July 10, 2024.**
2. **Roll Call:**
Board Members Present: Donna Spires, Board Secretary; Jason Sellers, Board President, via telephone; Amy Carlyle, non-voting Board Member.
Board Members Absent: Brandi Barnes.
Staff Members Present: Nichole Sellers, Recording Secretary; Christina Cormier, Campus Manager.
3. **Welcome and Introductions:** Donna welcomed the Board and staff.
4. **Pledge of Allegiance** led by Christina Cormier.
5. **Reading of Mission** by Donna Spires.

Northern Arizona Academy's mission is to create an alternative learning environment for youth requiring additional structure and support to achieve academic, social and practical skills that sustain productive, successful and healthy lives.

6. **Adoption of Agenda**

Motion by Jason Sellers to adopt the Agenda as written. Second by Donna Spires.
Final Resolution: motion passed unanimously with the yea votes, Yea: Jason Sellers, Donna Spires. Nay: None. Abstain: None.

7. **Consent Agenda**

The Board may approve or disapprove all Consent Agenda items in a single vote. However, any matter on the Consent Agenda may be removed from the Consent Agenda and discussed as a regular agenda item upon the request of any Board member.

A. Payroll Reports

- B. Accounts Payable Reports
- C. Vacation Liabilities
- D. Payroll Action Forms
- E. Board Meeting Minutes
- F. Monthly Financial Reports

Motion by Jason Sellers to accept the Consent Agenda as written. Second by Donna Spires. Final Resolution: motion passed unanimously with the yea votes, Yea: Jason Sellers, Donna Spires. Nay: None. Abstain: None.

8. Call to the Public

No public present.

9. Business: Action Items

9.01 Board Calendar: The Board may set dates and times for events on their 2024/25 calendar.

Motion by Donna Spires to accept the dates and times on the 2024/25 Board Calendar as written. Second by Jason Sellers. Final Resolution: motion passed unanimously with the yea votes, Yea: Jason Sellers, Donna Spires. Nay: None. Abstain: None.

9.02 FY25 Adopted Budget: The Board may examine and provide input on the FY25 Adopted Budget. The Board may approve, approve with revisions, or deny approval of the FY25 Adopted Budget

Amy Carlyle shared with the Board a slideshow presentation of the FY25 Budget, highlighting changes that have been made now that the funding is finalized.

Motion by Jason Sellers to accept the FY25 Adopted Budget as written. Second by Donna Spires. Final Resolution: motion passed unanimously with the roll call votes: Donna Spires, yea; Jason Sellers, yea. Nay: None. Abstain: None.

10. Board Signatures

Board members may be provided items requiring Board signature.

11. Adjournment

Motion by Donna Spires to adjourn the meeting at 4:20 p.m. Second by Jason Sellers. Final Resolution: motion passed unanimously with the yea votes, Yea: Jason Sellers, Donna Spires. Nay: None. Abstain: None.

Board approved on this _____ day of _____, 2024 attested to by _____