KI ©
VISITORS TO SCHOOLS

The Executive Director will establish School-visit procedures for the control of persons other than current School personnel or students who enter School premises. These procedures may include sign-in protocols, name tags, limits on the number of visitors, and/or allowable visiting dates and times.

Visitors must follow all legal and School requirements including, but not limited to, restrictions against bringing alcohol, weapons, or drugs onto School property or using tobacco or tobacco products on School property.

Visitor Procedures

The Executive Director shall develop procedures to allow for visits, tours and observations of all classrooms by parents of enrolled students and parents who wish to enroll their children in the School, unless a visit, tour or observation threatens the physical, intellectual, social or emotional health and/or safety of students and staff.

Approval by the administrator is required for all School or classroom visits.

For those who wish to visit a classroom during the school day, the visitor must contact the administrator in advance to arrange a day and time for such visit.

All visitors to any school must report to the School office upon arrival.

Parent and prospective parent visit, tour and observation policies and procedures must be easily accessible from the home page of each School's website.

Mask or Face Coverings not Required

The School does not require masks or face coverings anywhere on the School's premises except where long-standing workplace safety and infection control measures that are unrelated to COVID-19 may be required.

Compliance

Anyone who is not a current student or staff member of the School and who violates this policy or applicable visitor procedures may be asked to leave School property; may be prohibited from future campus visits or subject to other limitations on future campus visits; and/or may be subject to other consequences as appropriate. Failure to comply with the lawful directions of School officials, School security officers, or law enforcement officers acting in performance of their duties, and failure to identify oneself to such officials or officers when lawfully requested to do so, will be against School policy. Failure to obey such instructions may subject the person to criminal proceedings applicable under law.

Adopted: November 12, 2026

LEGAL REF.:
A.R.S.
13-1302
13-2905
13-2911
13-3102
15-184
15-342.05
15-507
36-681
A.G.O.
I84-054

CROSS REF.:
KFA - Public Conduct on School Property