

PLEASE POST
CAREER DEVELOPMENT, INC. EXECUTIVE BOARD
BOARD NOTICE AND AGENDA
REGULAR MEETING

October 8, 2026

Public Access (Virtual and Physical): 4:55 p.m.

Meeting Begins: 5:00 p.m.

1300 Centennial Drive, Taylor, AZ 85939

Room 5

Microsoft Teams meeting

Join: <https://teams.microsoft.com/meet/232547575877504?p=5rBa4aTPsmh9IHYNR3>

Meeting ID: 232 547 575 877 504

Passcode: PP7Uh9PN

Pursuant to ARS 38-431.02, notice is hereby given to members of the Career Development, Inc., Executive Board and to the General Public that the Board will hold a meeting open to the public on Thursday, March 12, 2026 beginning at 5:00 pm at 1300 Centennial Drive Taylor, AZ 85939.

Board Members may attend either in person or remotely. A speaker phone may be used so that the audience can listen to the Board member(s) discussion, deliberations and vote.

The Board reserves the right to change the order of items on the agenda, with the exception of public hearings, which are scheduled for a specific time.

Pursuant to A.R.S. 38-431.03.A.3, the Board may vote to convene an executive session for discussion or consultation for legal advice with its attorney(s) on any matter listed on the Agenda. The attorney(s) may appear in person or telephonically.

The Meeting Agenda and agenda background material provided to Board members (with the exception of material relating to possible executive sessions) is available for public inspection 24 hours in advance of the meeting at the Northern Arizona Academy for Career Development Inc. Administrative Office, located at 1300 N. Centennial Blvd., Taylor, Arizona, Monday through Friday, 8:00 a.m. to 4:00 p.m.,

Individuals requiring an interpreter or persons with a disability may request a reasonable accommodation, such a sign language interpreter, by contacting the Northern Arizona Academy Director at (928) 536-3920 or billing@naacharter.org at least 48 hours prior to the meeting so that the requested support can be arranged.

- 1. Call to Order**
- 2. Roll Call**
- 3. Reading of Mission**

Northern Arizona Academy's mission is to create an alternative learning environment that includes flexible scheduling, small class sizes, responsive academic support, and credit recovery options. We serve at-risk students, such as those who are credit deficient or may be underserved in a traditional school setting so they can graduate and successfully prepare for their future.

4. Adoption of Agenda

The Board may approve the agenda or change the order of business.

It is recommended that #9 be switched with #7 when the accountants are attending a Board meeting to present financial and budget-related information.

Motion by _____ Second by _____ Final Resolution: _____
Aye: _____ [note names of each Board member for each type of vote]
Nay: _____
Abstain: _____

5. Pledge of Allegiance

6. Approval of Minutes

The Board may approve the Meeting Minutes not previously approved.

Motion by _____ Second by _____ Final Resolution: _____
Aye: _____ [note names of each Board member for each type of vote]
Nay: _____
Abstain: _____

7. Reports and Information Only Items

Voting and discussions shall not occur on reports and information only topics. The Board may identify items to be placed on future agendas during the reports or request a staff member research a matter.

7.1 Campus Report: The Board may be presented with an update on the campus by Lydia Humphries. The Board may schedule action for a later meeting based on the documentation provided.

7.2 Non-Profit Report: The Board may be presented with an update on Non-Profit matters by Nichole Sellers. The Board may schedule action for a later meeting based on the documentation provided.

8. Public Comments

The public is invited to address the Board on any issue within its jurisdiction, subject to reasonable time, place and manner restrictions. Personal attacks upon Governing Body members, staff personnel, or other persons in attendance or absent by individuals who address the Governing Body are discouraged. Board members are not permitted to discuss

or take legal action on matters raised during Call to the Public unless the matters are properly noticed for discussion and legal action. However, the law permits Board members to do the following at the conclusion of the Call to the Public: (a) Respond to criticism made by those who have addressed the Board; (b) Ask staff to review a matter; or (c) Ask that a matter be put on a future agenda.

Speakers must fill out a card listing name and topic and submit it to the Board Secretary prior to the time Call to the Public is heard. Speakers must make their comments in no more than three (3) minutes. If necessary to accommodate all speakers within the 30-minute overall limit, the Board President may shorten each speaker's time.

9. Action Items

9.1 Consent Agenda

The Board may approve or disapprove all Consent Agenda items in a single vote. However, any matter on the Consent Agenda may be removed from the Consent Agenda and discussed as a regular agenda item upon the request of any Board member. The public may obtain more information on Consent Agenda items by contacting the Executive Director.

- A. Payroll Reports
- B. Accounts Payable Reports
- C. Vacation Liabilities
- D. Payroll Action Forms

Motion by _____ Second by _____ Final Resolution: _____
Aye: _____ [note names of each Board member for each type of vote]
Nay: _____
Abstain: _____

9.2 FY26 AFR

The Board may be presented with the FY26 AFR. The Board may approve, approve with revisions, or disapprove this action as presented.

This item must be put to a roll call vote.

Motion by _____ Second by _____ Final Resolution: _____
Aye: _____ [note names of each Board member for each type of vote]
Nay: _____ Abstain: _____

9.3 Annual Audit FY26: The Board may review the Annual Audit FY26 documents, including the financial and LCQ documents. The Board may accept or not accept the Annual Audit FY26. **This item must be put to a roll call vote.**

Motion by _____ Second by _____ Final Resolution: _____
Aye: _____ [note names of each Board member for each type of vote]
Nay: _____ Abstain: _____

9.4 Facilities Use

The Board may review the Facilities Use agreement with Heart of Scone. The Board may approve or disapprove the agreement.

Motion by _____ Second by _____ Final Resolution: _____
Aye: _____ [note names of each Board member for each type of vote]
Nay: _____ Abstain: _____

10. Information and Discussion Topics

Voting shall not occur on discussion topics. The Board may identify items to be placed on future agendas during the discussion or request a staff member research a matter.

10.1 Board Calendar and Budget: The Board may discuss upcoming Board events and receive updates about past and future expenditures related to the Board budget.

10.2 Future Plans. The Board may discuss potential future plans for the school.

11. Future Meeting Dates and Items for Future Agendas: The Board may discuss future dates for meetings and direct staff to place matters on future Board meeting agendas.

12. Board Signatures

Board members may be provided items requiring Board signature.

13. Adjournment

Motion by _____ Second by _____ Final Resolution: _____
Aye: _____ [note names of each Board member for each type of vote]
Nay: _____
Abstain: _____

**Posted this _____ day of _____, 2026 by _____
in the lobby of Northern Arizona Academy (1300 N Centennial Blvd Taylor, AZ
85939) and at www.naacharter.org**