

PLEASE POST
CAREER DEVELOPMENT, INC. EXECUTIVE BOARD
BOARD NOTICE AND AGENDA
REGULAR MEETING

July 10, 2025
5:00 p.m.
1300 Centennial Drive, Taylor AZ 85939
PASS Room

acarlyle@naacharter.org is inviting you to a scheduled Zoom meeting.

Topic: NAA Monthly Board Meeting

Time: Jul 10, 2025 05:00 PM Arizona

Join Zoom Meeting

<https://us06web.zoom.us/j/85433047413?pwd=J4IIvrViD3Rb4lqbvyH3QqBMDpz5Sb.1>

Meeting ID: 854 3304 7413

Passcode: jVFg8s

Pursuant to ARS 38-431.02, notice is hereby given to members of the Career Development, Inc., Executive Board and to the General Public that the Board will hold a meeting open to the public on Thursday, May 8, 2025 beginning at 5:00 pm at 1300 Centennial Drive Taylor, AZ 85939.

Board Members may attend either in person or remotely. A speaker phone may be used so that the audience can listen to the Board member(s) discussion, deliberations and vote.

The Board reserves the right to change the order of items on the agenda, with the exception of public hearings, which are scheduled for a specific time.

Pursuant to A.R.S. 38-431.03.A.3, the Board may vote to convene an executive session for discussion or consultation for legal advice with its attorney(s) on any matter listed on the Agenda. The attorney(s) may appear in person or telephonically.

The Meeting Agenda and agenda background material provided to Board members (with the exception of material relating to possible executive sessions) is available for public inspection 24 hours in advance of the meeting at the Northern Arizona Academy for Career Development Inc. Administrative Office, located at 1300 N. Centennial Blvd., Taylor, Arizona, Monday through Friday, 8:00 a.m. to 4:00 p.m.,

Individuals requiring an interpreter or persons with a disability may request a reasonable accommodation, such a sign language interpreter, by contacting the Northern Arizona Academy Director at (928) 536-3920 or acarlyle@naacharter.org at least 48 hours prior to the meeting so that the requested support can be arranged.

- 1. Call to Order**
- 2. Roll Call**
- 3. Welcome and Introductions**
- 4. Pledge of Allegiance**
- 5. Reading of Mission**

Northern Arizona Academy's mission is to create an alternative learning environment for youth requiring additional structure and support to achieve academic, social and practical skills that sustain productive, successful and healthy lives.

5. Adoption of Agenda

Motion by _____ Second by _____ Final Resolution: _____
Yea: _____ [note names of each Board member for each type of vote]
Nay: _____
Abstain: _____

6. Consent Agenda

The Board may approve or disapprove all Consent Agenda items in a single vote. However, any matter on the Consent Agenda may be removed from the Consent Agenda and discussed as a regular agenda item upon the request of any Board member.

- A. Monthly Financial Reports
- B. Payroll Reports
- C. Accounts Payable Reports
- D. Vacation Liabilities
- E. Payroll Action Forms
- F. Board Meeting Minutes

Motion by _____ Second by _____ Final Resolution: _____
Yea: _____ [note names of each Board member for each type of vote]
Nay: _____
Abstain: _____

7. Reports and Information Only Items

9.01 Campus Update: The Board may be presented with an update on the campus by Josh Lagesse. The Board may schedule action for a later meeting based on the documentation provided.

9.02 Non-Profit Update: The Board may be presented with an update on Non-Profit matters by Amy Carlyle and/or Nichole Sellers. The Board may schedule action for a later meeting based on the documentation provided.

8. Business: Action Items

8.1 FY26 Adopted Budget: The Board may examine and provide input on the FY26 Adopted Budget. The Board may approve, approve with revisions, or deny approval of the FY26 Adopted Budget by a roll call vote.

Motion by _____ Second by _____ Final Resolution: _____
Yea: _____ [note names of each Board member for each type of vote]
Nay: _____
Abstain: _____

8.2 Board Meeting Schedule and Calendar FY26: The Board may create and approve its meeting schedule and calendar FY26.

Motion by _____ Second by _____ Final Resolution: _____
Yea: _____ [note names of each Board member for each type of vote]
Nay: _____
Abstain: _____

8.3 Board Budget FY26: The Board may create and approve its budget FY26.

Motion by _____ Second by _____ Final Resolution: _____
Yea: _____ [note names of each Board member for each type of vote]
Nay: _____
Abstain: _____

8.4 Performance Pay Payouts: The Board may examine the points awarded to eligible staff and assign a portion of the financial surplus to performance pay.

- A. Point Awards: The Board may approve, approve with revisions, or deny approval of the points awarded to eligible staff.
- B. Performance Pay Awards: The Board may approve or deny approval of a portion of the financial surplus to be assigned to performance pay.

Motion by _____ Second by _____ Final Resolution: _____
Yea: _____ [note names of each Board member for each type of vote]
Nay: _____
Abstain: _____

8.5 Charter Signatory: The Board may add Donna Spires as Charter Holder and Signatory. The Board may approve or disapprove this action.

Motion by _____ Second by _____ Final Resolution: _____
Yea: _____ [note names of each Board member for each type of vote]
Nay: _____
Abstain: _____

8.6 Charter Signatory: The Board may add Nichole Sellers as Charter Holder and Signatory. The Board may approve or disapprove this action.

Motion by _____ Second by _____ Final Resolution: _____
Yea: _____ [note names of each Board member for each type of vote]
Nay: _____
Abstain: _____

8.7 Remove Board Member: The Board may remove Brandi Barnes as a Board member. The Board may approve or disapprove this action.

Motion by _____ Second by _____ Final Resolution: _____
Yea: _____ [note names of each Board member for each type of vote]
Nay: _____
Abstain: _____

8.8 Transportation: The Board may discuss transportation options for FY26 and make recommendations for actions. The Board may approve or disapprove recommendations for this action.

Motion by _____ Second by _____ Final Resolution: _____
Yea: _____ [note names of each Board member for each type of vote]
Nay: _____
Abstain: _____

9. **Future Meeting Dates and Items for Future Agendas:** The Board may discuss future dates for meetings and direct staff to place matters on future Board meeting agendas.

10. **Board Signatures**

Board members may be provided items requiring Board signature.

11. **Adjournment**

Motion by _____ Second by _____ Final Resolution: _____
Yea: _____ [note names of each Board member for each type of vote]
Nay: _____
Abstain: _____

Posted this _____ day of _____, 2025 by _____