

EBLGA Standing Rules
October 1, 2023 Revision

SECTION 1: OFFICERS President

The President shall:

- Work with officers and committee chairs to aid in facilitating their duties
- Work with the Club Pro, Executive Committee and Chairs to propose, prepare and distribute the annual calendar and updates to members
- Strive to keep the membership engaged and informed via eblasts
- Schedule General Meetings on the 2nd Tuesday of June-September when possible (or other dates that work best for the membership)
- Schedule Board and Executive Committee Meetings
- Prepare and send agendas before Executive Committee, Board and General meetings
- Review and update the By-laws and Standing Rules periodically
- Work with the Pro Shop to arrange briefings on The Rules of Golf, as needed
- Appoint the nominating committee for new officers pursuant to the By-Laws
- Write and periodically update the President's letter for the website
- Purchase year end gifts for the Pro Shop staff, Board and Executive Committee members

Vice-President

The Vice-President shall:

- Assist the President as needed
- Coordinate all social activities
- Coordinate with the Pro Shop to prepare the final EBLGA calendar and secure Tuesday and Thursday tee times
- Assist the New Members Chair with new members
- Purchase an end-of-term gift for the President

Secretary

The Secretary shall:

- Record minutes of Executive Committee, Board and General Meetings
- Post the monthly General Meeting minutes on the bulletin board and work with Website Chair to post them on the website
- Send cards of caring and concern when necessary

- Oversee the bulletin boards (Social and Luncheon Activities, upcoming tournaments, weekly results, hole-in-one roster, General Meeting minutes)
- Send email messages to all members on behalf of the EBLGA Board and Committee Chairs

Treasurer

The Treasurer shall:

- Review new budget at the June Executive Committee Meeting. Post in locker room at the beginning of the season
- Seek input and propose the following year's budget at the **August** Executive Committee meeting
- Provide the Board with a full accounting of the dues paid to Eagle Bend Golf Club (EBGC)
- ~~Invoice and collect dues from EBLGA members who are not members of EBGC~~
- Collect "hole-in-one" fund money, ringer fees, etc. Post list of "hole-in-one" participants on the bulletin board in locker room
- Provide a list of paid members including new members to the EBLGA Executive Committee and EBGC for annual billing
- **Disperse Disburse** budgeted funds, and non-budgeted funds with Executive Committee approval
- Prepare monthly and season end budget reports and post in locker room
- Maintain and periodically send out the Membership Roster to the appropriate Board members, which identifies our honorary, ~~non-EBGC,~~ and Niners members, as well as Ringer, **Chip-In** and Hole-in-One participants.

Tournament Chair

The Tournament Chair shall:

- Act as liaison with Pro Shop to coordinate EBLGA tournaments, events, and weekly play
- Work with event chairs to organize the President's Cup Tournament, and other EBLGA tournaments, with Executive Committee approval
- Provide leadership and direction to tournament chairs regarding tournament budgeting, planning, and communication
- Act as liaison with the Pro Shop for the Chautauqua and assist with any necessary pairings of members and guests. Coordinate with Pro Shop to send out a list of signups
- Coordinate with Website Chair to post weekly and tournament results

- Coordinate with the Website Chair to announce other tournaments in the Flathead Valley

Past President

The Past President shall:

- Attend Board and Executive Committee meetings
- Provide advice and counsel to the Board members at Board meetings and club activities based on past experience
- Chair the Nominating Committee, and present and post the proposed slate of officers
- Assist with tournaments and events as needed

SECTION 2: STANDING COMMITTEES

A. New Members

The New Members chair shall:

- Annually review and revise, as necessary, the membership invitation letter application with input from the Executive Committee
- Provide the Executive Committee and Directory Chair (as well as the Niners Chair(s), Ringer Chair, when applicable) with an accurate list of new members throughout the season
- Provide the EBGC Administrative Office and the Pro Shop the membership invitation letter and application form to join EBLGA
- Contact by phone or email potential new members to encourage them to join EBLGA
- Provide new EBLGA members with access to the By-Laws, Standing Rules, ringer card, Directory and other pertinent EBLGA information
- Assign and pair a Big Sister to each new member. ~~playing with the 18-holers~~
- Introduce new members to the membership at General Meetings
- Plan new member events

B. Niners

The Niners chair shall:

- Encourage new golfers to join, to learn more about the game, golf etiquette and the rules of golf
- Communicate method of sign-up for weekly play
- Plan weekly games

- Promote cohesiveness and communication between the Niners and the 18 holers groups
- Communicate to members that Niners will play to a maximum 44 handicap if playing with the 18 holers group
- Plan and present end of season awards to Niners
- Make annual budget request for awards to EBLGA Executive Committee

C. Ringer

The Ringer chair shall:

- Set-up and maintain Ringer Box
- Submit Ringer list of players to EBGC for account charges
- Encourage participation and collect additional fees during the season
- Determine Gross and Net winners by flights at the end of the season; members may win in only one category, ties to be awarded. Net winners shall be determined by an average between their May 1 and September 1 course handicaps.

D. Directory

The Directory Chair shall:

- Work with the Secretary, Treasurer and New Member Chair to compile an annual directory of contact information for EBLGA members
- Provide print and electronic versions of a Membership Directory to each EBLGA member
- Provide periodic directory updates to members during the season

E. Handicap Committee

The Handicap Committee chair shall:

- Work with the Executive Committee to identify two other EBLGA members to serve on the Handicap Committee
- Post hole-by-hole scores for each player every Tuesday and during EBLGA tournaments
- Post a sheet on the bulletin board for golfers to report their first birdie or eagle, or first time they break 100-90-80 while playing at EBGC, and award pins at the next General Meeting. It is not necessary that a golfer's "first" take place on a Tuesday/Thursday play day, but must take place while playing at EBGC and be attested by another golfer that witnessed the achievement. Golfers report their "first" achievement on the sheet posted to the EBLGA bulletin board and then turn in their signed/attested scorecard to the pro shop. When a play's "first"

achievement occurs on a day other than a Tuesday play day, the player is responsible for posting her round in a timely manner.

- Determine and announce the "Most Improved Golfer of the Month" for May, June, July, and August, on a percentage basis using the index sheets provided by the Pro Shop. Qualifying member must have played the majority of her rounds during the month of the award at Eagle Bend.
- Determine season-end "Most Improved Golfer" on a percentage basis using index sheets from May 1 through August 31. Qualifying member must have played the majority of her rounds at Eagle Bend during the period of May 1 through August 31
- Confirm that new members have valid GHIN handicaps (posted at least three 18-hole rounds).

F. Junior Golf and MSGA Liaison

The Junior Golf and MSGA liaison (appointed by the Executive Committee) shall:

- Serve as liaison for EBLGA to the Junior Golf Board, and report to the Executive Committee and Membership on the scholarship winners and other pertinent information.
- Serve as liaison to the Montana State Golf Association (MSGA), and report to the MSGA any hole-in-one made at a golf course in the state of Montana by an EBLGA member who is also a member of the MSGA.

G. Member-Member

The Member-Member chair(s) shall:

- Share plans and budget with the Tournament Chair and Executive Committee for approval
- Choose a committee to aid in planning and execution of this annual event
- Work directly with the Tournament Chair, the Executive Committee, Pro Shop and restaurant on the event
- Prepare and present a summary report and final accounting of funds to the Executive Committee and Board following the conclusion of the event

H. Photographer

The Photographer shall:

- Take photos during the year to share on the EBLGA website via posting to Instagram or other social media site for members

I. Swing Fore a Sister

The Swing Fore a Sister chair shall:

- Choose a committee to aid in planning and execution of this annual event
- Share plans and budget with the Tournament Chair and Executive Committee for approval
- Work directly with the Tournament Chair, Executive Committee, beneficiary, Pro Shop and restaurant on the event
- Prepare and present a summary report and final accounting of funds to the Executive Committee and Board following the conclusion of the event

J. Website

The Website chair shall:

- Post annual calendar of events, General Meeting minutes, and other items of interest
- Post weekly event and tournament results as well as information about the upcoming tournaments
- Post the President's Letter
- Manage the domain, its name and associated fees, and make recommendations to the Executive Committee for any changes

SECTION 3: COMPETITIONS AND TOURNAMENTS

A. Ladies Day – 18 Hole League

- Shall be each Tuesday for the months May through September
- Time of play will be determined by the Pro Shop and noted in the Directory and website
- Entry fee for the weekly play shall be \$5 and can be paid in cash or charged to the member's account. Winnings will be paid out in Pro Shop credit
- A participant will take a maximum of 10 strokes on any hole and still be able to participate in the *net* event on play day only (This does not apply to tournaments)
- Members must sign up for Tuesday play by 5pm the Sunday before. Members who have signed up for Tuesday play and need to cancel must notify the Pro Shop
- ~~EBLGA members who aren't EBGC Members may be a guest participant. They must have a valid handicap and pay the entry fee and guest course fees~~
- Members are expected to post their adjusted scores after each round of play, with the exception of Tuesday league scores and EBLGA tournament rounds.

The Handicap Committee will be responsible for posting all Tuesday league and EBLGA tournament scores on a hole-by-hole basis.

- Cell phone use on Tuesday play days: players must be respectful of other players if they receive a call and ringers must be off
- Guests who are not EBLGA members may play ~~only twice during the season~~ **on Tuesday and/or Thursday in accordance with EBGC policy.** They do not pay the \$5 entry fee and do not participate in the weekly game
- Members must have an established GHIN handicap (that is, have posted a minimum of three 18-hole rounds) and play to a maximum of 44.
- Hole-in-one: EBLGA members who contribute \$5 to the Hole-in-One fund are eligible to win the hole-in-one pot for a hole-in-one scored in either an EBLGA event, the EBGC-sponsored Club Championship, or the EBGC-sponsored Chautauqua. Each time there is a hole-in-one during one of these events, the Pro Shop will automatically charge participating EBGC members' accounts \$5 to replenish the pot. The Treasurer will contact all participants who are not EBGC members asking them to remit \$5 if they want to remain participants in the Hole-in-One fund.
- To assure that all foursomes are maintaining pace of play, EBLGA members who walk may accept rides from other players between the longer holes and to their drives.

B. Ladies Day - Niners

- Shall be each Thursday for the months of May through September
- All those playing with the Niners are encouraged to keep a USGA handicap, but keeping a handicap is not required to play with the Niners. Those electing to keep a USGA handicap are expected to abide by the USGA rules and record all of their rounds in a timely manner.
- Entry fee shall be established by the Niners Chair and collected at the completion of play
- A player will take a maximum of 10 strokes on any hole and still be able to participate in the event
- Members shall notify the Niners Chair or the Pro Shop if they are unable to play
- A non-member of the Niners may be a guest participant, provided there is space available. They must pay the entry fee and guest course fees. Non-member guests will be expected to participate in the weekly game.

- Hole-in-one: EBLGA members who contribute \$5 to the Hole-in-One fund are eligible to win the hole-in-one pot for a hole-in-one scored during an EBLGA Niners Thursday play day.

C. EBLGA Annual Major Tournament

1. General

- The Executive Committee will determine the format, rules, and prizes. The name of the tournament is President's Cup.
- The format may be either a stroke play event or a match play event, or a team event.
- USGA rules govern except as modified by local rules.
- EBLGA Tournament Chair shall coordinate the event with the Pro Shop. The budget amount for prizes will be determined by the Executive Committee
- ~~EBGC Senior Champion: Special recognition will be given to senior women aged 75 and older for low gross and low net tournament scores. Their names shall be engraved on the plaque on the Rocking Chair.~~

2. Eligibility

- All participants must have an established handicap and play to a maximum of 44.
- All participants shall be open to all members of EBLGA.
- All participants must meet amateur status as specified in USGA Rules of Golf

3. Guidelines for Competition

- Contestants will compete for Gross and Net prizes
- Contestants shall be eligible for winning in one division only (the division with the greater prize will be awarded)
- Flights will be established according to participation
- Trophies and Awards will be determined by the Board
- Cell phones and beepers may not be used during tournament play

Revised by the Executive Committee **Effective October 1, 2023.**