



INDIAN ACRES CLUB OF THORNBURG, INC.

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ADMISSIONS COMMITTEE HANDBOOK

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ADMISSIONS COMMITTEE HANDBOOK

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ADMISSION'S COMMITTEE

The affairs of the Indian Acres Club of Thornburg, Inc., (IACT) shall be managed by its Board of Directors (Board) pursuant to Article III of the Articles of Incorporation.

To accomplish its purposes, IACT has power to:

Designate such committees as the Board may deem necessary, or convenient in the discharge of IACT's duties. Each such committee shall have and exercise such authority as it is granted to by the Board, including in the discretion of the Board, the authority of the Board.

The ADMISSION'S COMMITTEE shall consist of five (5) property owners in good standing. Any member of the Committee at the discretion of the Board may be dismissed from the Committee if he/she becomes delinquent while serving on the Committee. The Committee is a Board Committee under the direction of the President and the Board. Members will be appointed by the President and/or the Board for a 1-year term. Members may be reappointed. Should vacancies occur, the President and/or in the absence of the President, the Board shall appoint replacements.

The ADMISSION'S COMMITTEE is responsible for ensuring that all those admitted to the campground and use of amenities are admitted under requirements of current By-Laws, the Rules and Regulations of IACT and other appropriate documents. Actions recommended must be reviewed and approved by the President.

Property owners may appeal decisions made by the Admission's Committee to the Judiciary Committee.



MEMBERSHIP PROFILE

MEMBERSHIP PROFILE

(PLEASE PRINT ALL INFORMATION)

(Initial and complete each item)

1. _____ I am purchasing a lot from a current owner: Glen _____ Lot _____
_____ I am a co-owner: Glen _____ Lot _____
_____ I am just looking to purchase a lot.

2. PERSONAL INFORMATION:

- a. Name: _____
- b. Current Address (Permanent street address only, NO post office boxes):
_____ City: _____ State: _____ Zip _____
- c. Mailing Address (if different than above):
_____ City: _____ State: _____ Zip _____
- d. Length of time at current address: _____
- e. Telephone: Home _____ Cell _____ Email Address: _____
- f. Emergency Contact (Name, Relationship, and Telephone Number):

3. _____ I acknowledge that I must provide the following documents for identification purposes:
 - a. A valid state driver's license (or photo identification/city identification card), and
 - b. A copy of a current utility/insurance/mortgage/lease bill in my name from my permanent address.
4. _____ I acknowledge that I will provide a copy of the Deed upon the purchase of a lot and/or addition to the Deed to the Indian Acres Club of Thornburg, Inc. (IACT) Administration office.
5. _____ I acknowledge that all property owners are members of IACT and accept responsibility for payment of annual membership dues.
6. _____ I acknowledge if I have not purchased a lot within 120 days, a new membership profile must be completed.
7. _____ I acknowledge that the above information will undergo both review and verification through internal records and external resources.

I acknowledge that all property owners and their guests are restricted from using IACT as their permanent residence.

Initial _____

I affirm all information provided herein is true and accurate to the best of my knowledge, and I agree to abide by all recorded covenants, bylaws, and all IACT rules and regulations that convey with becoming a member.

SIGNATURE: _____ DATE: _____

IACT does not discriminate on the basis of race, color, gender, age, national origin (ancestry), religion, creed, sexual orientation, disability or veteran's status.

(Over)

The ASSOCIATION shall provide lot owners and immediate family identification that entitles the full use of the amenities comprised of common areas owned by the ASSOCIATION, so long as owner does not become a delinquent member. Members of the immediate family shall include the spouse of such owner and the minor children of same, plus those major children and/or the parents of the owner and/or spouse and minor grandchildren of owner and/or spouse who reside in the primary residence of said owner.

Please list the names, date of birth, and relationship of eligible individuals for whom you are requesting identification cards:

<u>Name</u>	<u>Date of Birth</u>	<u>Relationship</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Extended Family Pass Information

Please list information for any Grandchildren who do not reside with the property owner. Note that cards of the grandchildren will expire when they reach 18 years old. Must show proof as required for these passes.

<u>Name</u>	<u>Date of Birth</u>	<u>Relationship</u>
-----	-----	-----
-----	-----	-----
-----	-----	-----
-----	-----	-----

Owner’s Choice Pass

Please list information for one person chosen by the property owner. Note: \$25/fiscal year

<u>Name</u>	<u>Date of Birth</u>	<u>Relationship (friend, Significant Other, etc)</u>
-----	-----	-----

Do Not Write Below This Line
-----OFFICE USE ONLY-----

Received By: _____ Date: _____

Security: _____ Date: _____

Administration: _____ Date: _____

Director of Operations: _____ Date: _____

There will be a \$25 replacement charge for lost or destroyed Membership Cards.

TYPES OF REGULAR PASSES

All these passes issued by the ASSOCIATION will be hard plastic, with identification stamped on it consisting of the type of pass, Glen and Lot number of the property owner to which the pass was issued. Some may also include a picture of the property owner and/or family member. All passes require a Photo ID to be issued the pass and your picture will be taken for the pass, except in the case of a guest pass. No one six (6) years of age and older shall be admitted into IACT unless that person has in his/her possession, and exhibits to the Security Department personnel on duty at the entrance, ONE (1) of the following valid passes:



Type of Pass	Stamped on Pass	Validated By	Governing Document
Property Owner	Owner Owner's Name Glen/Lot Number	Membership Application to Administration	IACT By-laws Art III, Sect 2, Para 1
Family Member	Family Member or Spouse Person's Name Glen/Lot Number	Application to Administration	IACT By-laws Art III, Sect 1, Para 3 Art III, Sect 2, Para 1
Extended Family	Extended Family Grandchild's Name Glen/Lot Number	Application to Administration	Resolution dated 6/27/98
Owner's Choice	Owner's Choice Person of Choice Name Glen/Lot Number	Application to Administration + \$25 fee & 1 pass per fiscal year	Resolution dated 6/27/98
Special Pass (see list under By-Laws in Supporting Documents)	Special Pass Person's Name Glen/Lot Number	Approved by Admissions Committee; requested/approved annually	IACT By-laws Art III, Sect 1, Para 3
Guest	Guest of: Glen/Lot Number	10 passes per glen/lot/month issued to property owner by Administration	Resolution dated 6/27/98

FUNSTEADER'S REQUEST FOR REGULAR PASSES

FAMILY MEMBERSHIP PASS

A pass issued to a spouse or family member of a member in good standing.

Acceptable proof of residency for family membership cards are the following: driver's license, voter registration card, State/city identification card as per Board resolution dated November 20, 1993.

A property owner who gives false information pertaining to dependency for the purpose of obtaining a Family Pass shall be fined \$50.00 for each offense and the Family Pass falsely obtained shall be cancelled.

EXTENDED FAMILY MEMBERSHIP PASS

An Extended Family Membership Pass is a pass designated for "extended" family members of property owners who are members in good standing. These passes will be treated at the entrance/exit gate as a regular family member pass but will also be treated as a Limited Pass with the same rules of cancellation. All Extended Family Membership Passes will be null and void if the property owner associated with these passes becomes delinquent at any time. Extended Family Membership Pass holders have no voting rights in the Association nor the obligation of payment of annual charges or special assessments.

Grandchildren under the age of 18 who do not reside with the property owner are eligible but the lineage of said grandchild must be verified. The lineage verification shall consist of two birth certificates: one of the child of the property owner (parent of the grandchild) and one of the grandchild.

A property owner who gives false information pertaining to dependency for the purpose of obtaining a Family Pass shall be fined \$50.00 for each offense and the Family Pass falsely obtained shall be cancelled.

OWNER'S CHOICE PASS

One Owner's Choice Pass will be issued for each lot owned by a property owner in good standing. The property owner can choose one person to have this pass which can be used for such people as a Significant Other or a special friend. The Owner's Choice Pass is issued from the administration office and is valid for one fiscal year which runs from November 1st to October 31st. This pass has a fee of \$25 each fiscal year. The chosen person's name with the property owners Glen/Lot number will be on the pass and the chosen person's picture must be on the pass. The property owner must be on property with this chosen person. The pass is non-transferrable during the fiscal year. This pass will have the same limitation of days each fiscal year as a Property Owner's pass. Owner's Choice Pass holders have no voting rights in the Association nor the obligation of payment of annual charges or special assessments. The Property Owner of the lot is responsible for the actions of the chosen person to which the Owner's Choice Pass is issued. If the Property Owner becomes delinquent, the Owner's Choice Pass will not be valid until the Property Owner is a member in good standing again. The Property Owner can only change the chosen person at the end of the fiscal year for the next fiscal year.

GUEST PASSES

A guest pass issued by IACT to a member in good standing:

Each lot is assigned 10 guest passes per month. Each pass is valid for up to 96 hours (4 days) for each visit. Only the **owner(s)** of the lot is authorized to issue these guest passes. Each guest is only allowed 15 visits in any one year period for a total of up to 60 days.

The one year period of time for any guest begins on the date of the first day of the first pass issued to that guest. Once the number of passes/month are reached, no more guest passes are valid for that Glen/Lot number. Once the number of visits/year are reached by a particular guest, that particular guest will not be allowed entrance to IACT property. The year for a guest begins the first day of the first visit. The property owner must be on property with the guest(s).

All children over the age of 6 must have a guest pass. All guests 16 years of age and older, must have a state issued ID that will be used to scan into the IACT guest system for tracking purposes. They will be issued a 96 hour pass (4 days) with the expiration date/time of the pass printed on it. Any guest staying past 96 hours will have to scan out at the security gate and be re-issued a new 96 hour pass which will count as the second or next pass used of the 10 passes allowed per Glen/Lot number in one month and/or the next visit of the 15 allowed in one year.

Any guest violating these policies will be considered trespassing on IACT property. Reports will be run and any guest found to be on property past the expiration date/time will be asked to leave immediately.

Family members are not authorized to issue guest passes.

The property owner will ensure that all guests receiving a pass to IACT will have complete instructions as to directions and responsibilities. **The property owner assumes all "legal" responsibility for the actions of his/her guest(s).**

TYPES OF OTHER PASSES

SPECIAL EVENT PASS

A pass approved by the Admissions Committee where the number of guests exceed limitations placed on guest passes or a variance to other admission requirements is desired.

The Special Event Pass will be similar to the guest pass.

It is the owner(s), Organization's or Club's responsibility to ensure that Special Event Passes are completed properly and signed for each guest. Owner(s), organizations, and/or clubs requesting Special Event Passes are to have the charges for such passes paid in full prior to allocation. There will be no refunds after the purchase of Special Events Passes.

The cost of Special Event Passes will be \$15 each. As approved at the 2000 Annual Meeting of IACT Property Owners, no extra guest passes will be sold for Holiday Weekends.

front		GATE PASS IACT, Inc.	SPECIAL EVENT PASS	GUEST PASS IACT, Inc.	SPECIAL EVENT PASS
	GUEST NAME _____ <i>is authorized entry as guest of</i>	please print in ink	Guest Name _____ please print in ink	Owner's Name _____	GLEN NO. _____ FUNSTEAD NO. _____
I certify that I will explain to all my guests the rules and regulations and that I accept full responsibility for their compliance therewith and any violation thereof during their stay.		Owner's Signature _____		Guests agree to abide by all rules of the reservation. To be turned in at gate upon departure.	
Valid Only For Date _____ Vehicle Make _____ Plate No. _____					
back	GUESTS MAY USE <u>ONLY</u> THE FOLLOWING AMENITIES THAT ARE <u>NOT</u> CROSSED OUT		GUESTS MAY USE <u>ONLY</u> THE FOLLOWING AMENITIES THAT ARE <u>NOT</u> CROSSED OUT		
	Ballfield _____ Picnic Area _____ Beach Area _____ Pool _____ Caravan Circle _____ Rec Center _____ Chapel _____ Restaurant _____ Clubhouse _____ Tee Pee _____ Funstead _____ Trapp Farm _____ Other _____				

4-HOUR PASS

Perspective Buyers looking to buy property at IACT can be issued a 4 hour pass from Security between 11am-3pm daily. This is a unique pass to look at property for sale within Indian Acres. It is not available on Holiday weekends such as Memorial Day, 4th of July or Labor Day. Any perspective buyer will be allowed to come in to look at property unescorted **ONLY** 3 times. After 3 unescorted visits, any prospective buyers will need to come to the IACT Welcome Center for a Welcome Center Team member to escort the prospective buyers on a guided tour. Any property owner in good standing may also use a guest pass, which has the same rules as any guest pass, to bring in any perspective buyer(s).

COMMERCIAL VENDOR PASS

A pass issued by the Security Department to any vendor doing IACT contractual or Funsteaders business within IACT. Examples are as follows: gas delivery to the Maintenance yard, supplies to the Trading Post, trash pickup, trailer repair at an owner's lot, delivery of a utility shed, propane gas, new trailer, or gravel to a lot, etc. The property owner needs to notify security with their Account Number of their lot(s) which is found on their IACT statement (or call admin to request it) or meet the vendor at the security gate so security knows the contractor is a valid contractor doing work at that Glen/Lot number. Each contractor vehicle must have identification and a current list of all employees associated with the vendor to perform work. Each person must have a valid State ID to be scanned into the IACT pass system.

IACT SPONSORED CLUB PASS

IACT Sponsored Clubs include the following:

- a. Quilting Club
 - a. Meets Fridays at the Sportsman Club
- b. Religious Life
 - a. VBS – one-week event
 - b. Gospel Fest – one-day event
 - c. Various visiting Speakers for Sunday Church Services
 - d. Any special meetings held with outside groups within IACT property – specific date/time

It will be the responsibility of the head of each club to obtain a pass from administration for each person who will be allowed entrance to IACT for club functions. Security will accept this pass and use the flatbed scanner to scan a copy of each person's State issued ID for a permanent record of each time the pass is used to enter IACT for said club function.

Each IACT Sponsored club pass will be limited to the area, time and dates of each club event.

OVERNIGHT CAMPING – CARAVAN CIRCLE

Camping on Caravan Circle is available as follows:

- c. By property owner (s)
- d. By guest(s) of a property owner

It shall be the responsibility of the Security Department to assign Caravan Circle spaces.

Caravan Circle spaces are available for a maximum of sixteen (16) days and are on a first come, first serve basis. Since Guest passes are valid for 96 hours (4 days), Guest passes must be renewed every four (4) days if a Guest stays for the full sixteen days. Each 4-day pass counts as one pass of the ten passes per month allowed to the property owner issuing the pass. The only reservations accepted are those for Special Events, approved by the Admissions Committee. Trailers not removed from Caravan Circle by the Permit Expiration Date are subject to be towed and stored at the owner's expense.

The Caravan Circle is not available during the 4th of July weekend when fireworks will be set off (or the rain date weekend if that happens) or during any weekend setup for an IACT Open House.

Placing trailers "for sale" on the Caravan Circle is not permitted.

There is a fee charged for camping at the Caravan Circle.

CARAVAN CIRCLE REGISTRATION FORM

SITE ASSIGNED: _____

DATE IN: ____/____/____ EXPIRATION DATE: ____/____/____

GLEN: _____ LOT: _____ PROPERTY OWNER: _____ GUEST: _____

NAME: _____ PHONE #: _____

ADDRESS: _____ STATE: _____ ZIP: _____

TYPE OF TRAILER: _____ YEAR: _____ LICENSE #: _____ STATE: _____

SPACES ARE ASSIGNED FOR A MAXIMUM OF 4 Days but renewable up to 16 Days

Camping units/recreational vehicles, etc. that are not removed from the Caravan Circle by the permit expiration date are subject to be towed and stored at the owner's expense. I agree to indemnify Indian Acres Club of Thornburg, Inc. (IACT), its agents and/or employees from any damages or claim of damages arising out of the towing or storage of Camping units/recreational vehicles, etc. removed for violation of the rules and regulations governing the Caravan Circle.

Placing Camping units/recreational vehicles, etc. "FOR SALE" on the Caravan Circle is prohibited. Storage, repairing, painting and /or remodeling Camping units/recreational vehicles, etc. on the Caravan Circle is prohibited.

IACT reserves the rights to cancel and/or deny a permit.

\$50/Day Camping Fee Due at Registration

A fee of \$50 per day shall be charged and payable to IACT for each Camping units/recreational vehicles, etc. entering the Caravan Circle with sewer hook-up. Property Owner(s) are responsible for paying this fee for their guest.

The camping fee must be paid at the Site Control Office between the hours of 8:30 a.m. and 5:00 p.m., or at the Security department during days the Site Control Office is closed.

PROPERTY OWNER'S SIGNATURE

DATE

EMPLOYEE SIGNATURE

DATE

ADMISSION VIOLATIONS AND TICKETS

The following are some of the violations which may result in the issuance of an Admission Ticket by the IACT Security Department:

1. Unauthorized Use of Owner Card
2. Unauthorized Use of Family Identification
3. Unauthorized Use of Guest Pass(es)
4. False Information Used to Obtain Identification Card(s)
5. Failure to Present Valid Guest Pass
6. Leaving Minors Unattended or Unsupervised Within the Confines of IACT

No person under the age of 18 years old will be admitted, nor allowed to remain on IACT property unless a parent or at least one legally responsible adult for such minor is also present at IACT.


In the event this rule is violated, the property owner responsible for such violation shall be subjected to an assessment for such violation, not to exceed \$50.00 for each violation.

After parent or person legally responsible for such minor has been notified in person or by telephone of a violation, an additional violation is committed for each 24-hour period such minor remains at IACT unaccompanied by a parent or at least one responsible adult for such minor.

As prescribed in Article II, Section 5 of the Organization System for Enforcement of Rules, Regulations and Restrictive Covenants, the Admissions Committee is responsible for enforcing all requirements in current Bylaws and rules and regulations of amenities by those admitted by appropriate document. As set out in a Board Resolution, the Admissions Committee shall impose a monetary assessment of \$50.00 for any false information used to obtain family identification cards and/or guest passes from the Association.

Admission Tickets are routed to the Admissions Committee for review and proper disposition.

SHOWN
REDUCED
SIZE

 **INDIAN ACRES**
Admission Ticket

NAME OF VIOLATOR _____
ADDRESS _____

CIRCLE ONE: OWNER DEPENDENT GUEST

GLEN: _____ LOT: _____
LOT OWNER(S) NAME(S): _____

HOME ADDRESS: _____

DATE OF OFFENSE: _____ TIME: _____
TYPE OF OFFENSE:

<input type="checkbox"/>	Unauthorized use of Owner Card
<input type="checkbox"/>	Unauthorized use of Family I.D. Card
<input type="checkbox"/>	Unauthorized use of Guest Pass(es)
<input type="checkbox"/>	False information used to obtain I.D. Card(s)
<input type="checkbox"/>	Failure to present Valid Guest Pass
<input type="checkbox"/>	Leaving Minors Unattended or Unsupervised within the confines of Indian Acres
<input type="checkbox"/>	Other (Explain):
<input type="checkbox"/>	
<input type="checkbox"/>	

DESCRIPTION OF OFFENSE: _____

TYPE OF VEHICLE: _____
LICENSE NUMBER: _____

SECURITY DEPARTMENT ACTION(S) TAKEN:
A. Violator Taken to Parents/Guardian _____
B. 1. Guest Taken to Lot Owner _____
 2. Pass Revoked & Individual Removed From Property _____

SIGNATURE OF VIOLATOR/OWNER: _____

DATE: _____

OFFICER'S SIGNATURE: _____

DATE: _____ UNIT NUMBER: _____

Admission Tickets are routed to the Admissions Committee for review and proper disposition (date to be determined). Lot Owner must be present.

SUPPORTING DOCUMENTATION

IACT Bylaws

Article III, Section I, Paragraph 3

Member(s) of the lot owner's immediate family, so long as such owner does not become a delinquent member, are entitled to membership privileges, except that of voting, or the obligation of payment of annual charges or special assessments. Members of the immediate family shall include the spouse of such owner and the minor children of the same, plus those major children and/or the parents of the owner and/or spouse and minor grandchildren of owner and/or spouse who reside in the primary residence of said owner. IN ADDITION TO THE ABOVE, A MAXIMUM OF TWO (2) ADDITIONAL IDENTIFICATION CARDS MAY BE ISSUED at the discretion of the ADMISSIONS COMMITTEE, to be valid only when person using same is accompanied by owner, for use by:

- 1) Minors in the process of adoption by owner where such proceedings are being processed by a court of proper jurisdiction.
- 2) Individuals, living permanently in member's primary residence, who are consanguineous relatives of owner or spouse.
- 3) Minors, living in the member's primary residence, where owner is the legal guardian of the minor, or whose custody has been legally placed in owner for no fee or remunerations for such custodianship.
- 4) Doctor, nurse, or chauffeur required because of the physical condition of owner or spouse.

**Special membership cards approved by the Admissions Committee
must be requested and approved on an annual basis.**

Article III, Section 2, Paragraph 1

The ASSOCIATION shall provide, upon payment of the annual dues, each member and members of the member's immediate family (as defined above), with an identification card, or similar form of identification, which shall adequately disclose and state that such person is entitled to the full use and enjoyment of the amenities comprising of the common area owned by the ASSOCIATION. It shall be the responsibility of the holder of such identification to keep same in their possession and to present it to authorized designated representatives of the ASSOCIATION when requested.

IACI Resolutions

INDIAN ACRES OF THORNBURG, INC.

POLICY RESOLUTION 1/23/99

WHEREAS, Article III, Paragraphs 6.1. and 6.b. of the Articles of Incorporation ("Articles") of Indian Acres Club of Thornburg, Inc. ("IACI") provide IACI with the power to levy against the owners of each lot a uniform annual charge and any additional increments of any such annual charge; and

WHEREAS, Article III, Paragraph 6.c. of the Articles provides IACI with the power to collect any such annual charge, including any additional increment thereof, any assessed and unpaid costs, and any unpaid find; and

WHEREAS, ARTICLE VI, Paragraph 1.A. of the Articles defines a Member as every owner of any legal or equitable fee simple title to any numbered lot; and

WHEREAS, Article VI, Paragraph 3.c. (i) of the Articles provides the Board of Directors of IACI ("Board") with the right to suspend the voting rights and the rights to use of the recreational facilities of IACI of any Member ("membership privileges") for any period during which any annual charge, including any additional increments thereof, costs, and fines, owed by the Member shall remain unpaid; and

WHEREAS, Article II, Section 10 of the By-Laws of Indian Acres Club of Thornburg, Inc. ("By-Laws") defines a delinquent Member as any Member owner who is not current in payment of any annual charge and/or assessment set or authorized by the Board with respect to any and all lots owned by the Member; and

WHEREAS, Article III, Section 1 of the By-Laws states that the obligation of Members to pay the annual charge or other assessments set by IACI runs with ownership of a lot and failure to pay such annual charge or assessment makes such a Member a delinquent Member whose voting rights and rights to use and enjoyment of facilities and services of IACI are suspended as long as such charges remain unpaid; and

WHEREAS, for the benefit and protection of IACI and the individual Member, the Board deems it necessary and desirable to strictly enforce the Articles and By-Laws of IACI regarding the suspension of the membership privileges of any Member for any period during which any annual charge, including any additional increments thereof, costs, and charges, owed by the member shall remain unpaid; and

WHEREAS, the Resolution shall apply to any delinquent Member and such Member's family members, guests, invitees or anyone else using the facilities or services of the Association by or through the delinquent Member.

NOW, THEREFORE, BE IT RESOLVED, That the following Resolution be adopted by the Board, and that this resolution shall serve as Policy Resolution 1/23/99 and supercedes all prior Resolutions of the same number.

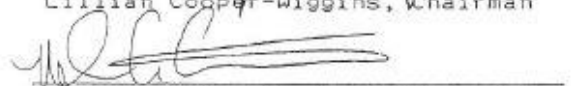
1. The Board of Directors of Indian Acres Club of Thornburg, Inc. may suspend the voting rights and the rights to use of the recreational facilities of Indian Acres Club of Thornburg, Inc. of any Member /

Members for any period during which any annual charge, including any additional increments thereof, costs, and other charges owed by the Member/Members on any lot owned by the Member/Members remains unpaid.

2. Prior to the suspension of any membership privileges, the Member / Members shall be given the opportunity to be heard and to be represented by Counsel before the Board of Directors or as specified in the Association's governing documents. Notice of a hearing shall be hand-delivered or mailed by registered or certified mail, return receipt requested, to the Member/Members at the address of record with the Association at least fourteen (14) days prior to the hearing.
3. The Member/Members may request that the hearing be conducted on a date other than as specified in the notice, but such request shall only be granted if reasonable and satisfactory justification for rescheduling the hearing is presented by the Member/Members to the Board. All hearing dates shall be set by the Board of Directors at its discretion.
4. Failure of a Member/Members to attend the hearing shall be deemed to constitute a waiver of the Member's/Members' right to a hearing, and a suspension of membership privileges may be imposed as if the hearing had been conducted with a decision rendered by the Board of Directors unfavorable to the Member/Members.
5. The Board of Directors may hold the hearing in Executive Session, on its own motion or that of the respondent-Member/Members, to discuss issues related to a suspension of membership privileges. All formal votes, however, shall be conducted in open session. Written notice of the decision of the Board of Directors will be sent to the Member / Members after the hearing date. The notice shall also advise the Member/Members of the date on which the Member's/Members' rights, privileges, services or benefits will be suspended ("effective date").
6. Membership privileges shall be reinstated by the Board when the Member's/Members' delinquent assessment account is brought current, including the payment of Attorney's fees, interest, charges and costs incurred by the Association as a result of the delinquency, and all costs associated with the suspension of reinstatement of privileges.


Lillian Cooper-Wiggins, Chairman


Doris G. Ford, President


Melvin A. Streater, 1st VP/Asst. Treas.


Roy Joyner, 2nd Vice President


Victoria M. Hill, Treasurer


Clay W. Hillman


Audrey J. Dorfman


Geary H. Rogers

Attest: 
Karen R. Waters, Secretary

Approved: January 23, 1999

Confirmed: February 27, 1999



RESOLUTION

WHEREAS, IACT has had a policy of issuing various passes to its members based upon a number of policies established under the following documents: Admission Booklet and Indian Acres Security Department Rules and Regulations; and

WHEREAS, there is no requirement under any of the governing documents of Indian Acres (Declaration of Restrictions, Articles of Incorporation, By-Laws) that IACT provide any sort of passes to any persons other than Lot Owners and Family Members; and

WHEREAS, IACT has decided to issue a variety of specialized passes such as Guest Passes, Special Event Passes, Overnight Passes, Employee Passes, Temporary Passes, Commercial Vendor Passes or Special Passes to persons other than Lot Owners and their families; and

WHEREAS, the IACT Board of Directors has determined that it is in the best interest of the Members of IACT to revise its Admission Policies to clarify that the specialized passes issued pursuant to the Admission Policies are revocable.

NOW, THEREFORE, it is hereby RESOLVED that the following Pass Cancellation Policy shall be implemented effective 6/27/98, at which time this policy shall supersede all other provisions of the Admission Booklet and Security Department Rules and Regulations. This Policy shall be treated as an Amendment to the Admissions Booklet.

PASS CANCELLATION POLICY

ANY PERSON WHO ENTERS INDIAN ACRES RECREATIONAL CAMPGROUND WITHOUT A VALID PASS SHALL BE TRESPASSING AND SHALL BE SUBJECT TO CRIMINAL PROSECUTION.

1. Cancellation of Owners Passes and Family Member Passes:

IACT has the power under Section 12G of the Declaration of Restrictions and Article VI, Section 3C of the Articles of Incorporation to suspend any Owner Pass or Family Member Pass. This policy shall not affect the currently existing powers of the Board of Directors of IACT to suspend any Member's pass.

2. Limited Passes:

A. Definitions. For the purposes of this Policy the term "Limited Pass" shall refer to any pass other than an Owner's Pass or Family Member Pass, including, but not

limited to: Guest Pass, Special Event Pass, Overnight Pass, Employee Pass, Temporary Pass, Commercial Vendor Pass or Special Pass. The term "Lot Owner" shall refer to the Member of IACT who arranged to have a particular Limited Pass issued. The term "Passholder" shall refer to the person who is using a Limited Pass to enter and remain in Indian Acres.

B. Cancellation of Limited Passes. It is the policy of the Board of Directors of IACT that there is no duty to issue or recognize Limited Passes. All Limited Passes are subject to cancellation by IACT. Cancellations shall be governed as follows:

(1) Cancellation by President. The President of IACT shall have the authority to cancel any Limited Pass as described in this paragraph.

(i) Any Passholder whose Limited Pass has been cancelled shall not be allowed to enter Indian Acres Recreational Campground (even with an otherwise valid pass of any type) so long as a Limited Pass cancellation is in effect.

(ii) Before cancelling any Limited Pass, the President shall perform such investigation of the circumstances as the President deems reasonable under the circumstances. If, after such investigation, the President determines that there is probable cause to believe that the Limited Pass holder, or Lot Owner has (a) violated any rule or regulation of IACT, or (b) while present in Indian Acres Recreational Campground has violated any law of the Commonwealth of Virginia, County of Spotsylvania or United State of America, then the President shall cancel the Passholder's Limited Pass.

(iii) If the President of IACT is not present, or is otherwise unable to act under this paragraph, then the Vice President of IACT may exercise the powers of the President as provided herein.

(iv) If the cancellation of the Limited Pass is not appealed, then the Passholder shall be permanently barred from entering into Indian Acres, even if in possession of an otherwise valid pass; however, the President may reinstate such Limited Passholder's right to use a Limited Pass on such terms and conditions as the President deems appropriate.

(2) Appeal of Cancellation. The Lot Owner may appeal the cancellation of the Limited Pass. The appeal shall be to the IACT Board of Directors and shall be filed in writing within seven (7) days from the date of cancellation

of the Limited Pass. The Lot Owner shall be provided with notice of the time and place of the hearing. The Lot Owner shall have an opportunity to be heard at the meeting and to present a defense to any accusations.

The IACT Board of Directors shall have the power to:

- (a) reinstate the Passholder's rights to hold a Limited Pass, i.e. reverse the cancellation of the pass; or
- (b) permanently prohibit the Passholder from using any Limited Pass to enter Indian Acres; or
- (c) allow the Passholder to use Limited passes under such conditions as the Board deems appropriate; or
- (d) suspend the Lot Owner's right to use the recreations amenities or other amenities, including services, or
- (e) impose a monetary penalty against the Lot Owner for any violation of the Rules, Regulations and Covenants of Indian Acres (which such violation was committed by the Lot Owner or the Passholder), such penalty not to exceed the IACT monetary penalty schedule then in effect.

C. Right to Amend Policy. IACT has no obligation to issue Limited passes. IACT reserves the right to amend or rescind its pass policy at any time without notice to any person. Likewise, IACT reserves the right to revoke the pass of any person, at any time, for any (or no) reason.

Duly Adopted: 6/27/98

Bobby Stonenberg
Secretary