



## ***2025 Information Booklet***

Aspect Motion School of Dance has been a trusted name in dance education in the Ringwood and Bayswater area for over 16 years. In 2023 Aspect Motion School of Dance joined with the O'Connor School of Irish Dancing who has been providing classes in Irish dancing for more than 48 years.

Our teachers are incredible leaders whose job is to promote the enjoyment of learning dance in a safe, happy environment using experience, dance knowledge and implementing technically correct dance methods. We are in the area of facilitating dance teaching and enjoyment, and above all, we are in the business of happiness. We aim to inspire children to develop a love and passion for dance and performing arts.

At Aspect Motion and O'Connor we are passionate about creating memories that our students and their families will cherish for a lifetime.

Our mission is to provide an exceptional journey through the joy of dance and performing arts to our community.



# 2025 Teachers

## **Tracy Coutts TCRG**

Tracy is a Registered TCRG (Irish Dance Teacher) with An Coimisiún le Rincí Gaelacha, Dublin, Ireland, the Australian Irish Dancing Association (AIDA Inc) and the Victorian Irish Dancing Association (AIDA Vic). She also has a Bachelors Degree in Early Childhood and a Post Graduate diploma in Educational Studies (Early Intervention). She is an accredited Preschool Acrobatic teacher with Acrobatic Arts. Tracy's dancing career started at the age of 4 and she has been compassionately committed to it ever since. Tracy is proprietor and principal of the dance school and our Preschooler and Irish dance teacher.

## **Belicia Braione**

Belicia joined our teaching team in July 2023 . Belicia is passionate about dance and passing on her knowledge and skills to the younger generation. In 2025 Belicia will be teaching, acro, hip hop, jazz and lyrical.

## **Bonnie Krisohos TCRG**

Bonnie is a newly qualified Irish teacher and will be teaching with the O'Connor school at Bayswater in 2025.

## **Carrie Green**

Carrie started her professional career in TV as a dancer on shows like The Bert Newton Show, The Mike Wash Show, Countdown, the Logies and the Carlton Bluebirds! She has performed in many Musicals including The Boy From Oz, Fame, Singing In The Rain, and Starlight Express, taking her to Germany, Hong Kong, Singapore and Greece. Carrie began specialising in teaching Tap 20 years ago because she just loves it. It's such a joyous dance genre and she loves being able to teach anyone to tap!

## **Chelsea Hyde**

Chelsea began her dance journey as a student of Aspect Motion School of Dance when she was 2 years old, and has never known a life without AMSD. She is thrilled to have the opportunity to pass on her experience and knowledge to the next generation of Aspect Motion dancers, beginning her teaching career in 2018. She holds a Bachelor of Music (Musical Theatre). As the Aspect Motion Drama and Singing teacher, all of Chelsea's classes focus on performance skills and building confidence. She loves sharing her passion of the arts with her students, and ensures every student that enters into her classes feels safe and confident so they can flourish as well rounded performers.

## **Chloe Wheeler TCRG**

Chloe is a newly qualified Irish teacher and will be teaching with the O'Connor school at Bayswater in 2025.

## **Jordan Spencer**

Jordan joined the AMSD teaching team in Term 3 2021 teaching jazz and Lyrical on a Wednesday Jordan studied full time dance at Jason Coleman' Ministry of Dance and holds several qualifications including: Certificate IV in Dance, Certificate IV in Dance Teaching and Management and Diploma in Dance (Elite Performance).

# 2024 Teachers

## **Mary Grantham SDCRG**

Mary is the founder of the O'Connor School of Irish Dancing. She opened the school in 1977 and has taught 100's of dancers who have competed at State, National and World level. Mary not only teaches Irish dancing but inspires, motivates and encourages and elevates each dancer's self-esteem. Mary will be teaching at both Bayswater and Somerville studios in 2025

## **Micah White**

Micah was barely three years old when they first stepped into a dance studio, and they instantly fell in love. Many years later dance has remained a constant in their life, and now they're beyond excited to share their passion and experience with the younger generations. Micah has trained in a wide variety of dance styles, including ballet, jazz, tap, contemporary, lyrical, commercial, musical theatre and even a little bit of acro! Beginning teaching at AMSD in 2021, Micah aims to foster a fun, friendly and encouraging environment in their classes. Through this they hope to assist their students in developing the skills and confidence needed to grow as dancers. Micah is now certified under Acrobatic Arts, having completed their M1 Acrobatics Teaching Certificate

## **Olivia Malyon**

Olivia has been a teacher at Aspect Motion School of Dance for 16 years. Olivia has completed a Diploma in Dance Teaching and Management. She is also a certified Acrobatics teacher with Acrobatics Art and you will also find her working at Bloch Doncaster. This year Olivia will be teaching, ballet, jazz, contemporary and pointe.

## **Shaelli Kelly TCRG**

Shaelli started dancing at the age of 5 after watching Dorothy the Dinosaur on the Wiggles. With Irish grandparents, it seemed like the perfect opportunity to become immersed in the Irish culture. Shaelli Successfully sat her teaching exam in 2019 and you will find her teaching Irish at Somerville.

## **Shardee Worroll**

Shardée has been dancing since the age of 4, with experience across many different dance styles. She has always had a passion for teaching and was thrilled to join the AMSD teaching team in 2020. Shardée is certified under Acrobatic Arts, having completed her M1 Acrobatics Teaching Certificate and Acrobatics Competition Adjudicator Certification and is constantly in the process of furthering her Acrobatics teaching qualifications. Alongside her dance teaching she is also studying Education at university.

Shardée strives for her classes to be a creative and imaginative space where children can truly be themselves and most of all have fun. She loves sharing her passion for dance and Acrobatics and ensures that her students can always learn in a safe and supportive environment.



# 2025 Aspect Motion Timetable

	STUDIO 1	STUDIO 2	STUDIO 3	STUDIO 4	Preschool Studio
<b>Monday</b>	4:30pm - 5:30pm - Jnr Jazz 5:30pm - 6:30pm - Inter Lyrical 6:30pm - 7:30pm - Jnr/Inter Ballet	4:30pm - 5:30pm - Acro 4 & 5 5:30pm - 6:30pm - Acro 2 & 3 6:30pm - 8:00pm - Advanced Acro 2	4:30pm - 5:30pm - Petite/Jnr Ballet 5:30pm - 6:30pm - Jnr/Inter Tap 6:30pm - 7:30pm - Teen/Snr Tap 7:30pm - 8:30pm - Senior Ballet	5:30pm - 6:30pm Pointe/Pre Pointe 6:30pm - 7:30pm Teen Ballet	2:15pm-3pm Little Stars
<b>Tuesday</b>	4:30pm - 5:30pm - Beginner Irish 5:30pm - 6:30pm - Advanced Beginner Irish 6:30pm - 8:30pm - Championship Irish	4:30pm - 5:30pm - Acro 7 5:30pm - 6:30pm - Acro Troupe 6:30pm - 8:00pm - Advanced Acro 1	4:30pm - 5:30pm - Act, Sing, Dance 5:30pm - 6:30pm - Singing Privates 6:30pm - 8:00pm - Triple Threat		9:30am-10:15am Little Stars 10:30am-11:15am Ballet & Tap Stars 11:30am-12pm Mini Stars 4:00pm - 4:30pm Tumbling Stars
<b>Wednesday</b>	4:30pm - 5:30pm - Technique & Turns 5:30pm - 6:30pm - Inter/Teen Commerical 6:30pm - 7:30pm - Teen/Snr Lyrical 7:30pm - 8:30pm - Snr Com/Heels Jazz	4:30pm - 5:30pm - Senior Acro 5:30pm - 6:30pm - Inter/Teen Lyrical	4:30pm - 5:30pm - Inter Jazz 5:30pm - 6:30pm - Teen/Snr Contemporary 6:30pm - 7:30pm - Jnr/Inter Contemporary		9:30am-10:15am Little Stars 10:30am-11:15am Tumbling Stars 11:30am-12:15pm Ballet & Tap Stars
<b>Thursday</b>	4:30pm - 5:30pm - Petite/Jnr HH 5:30pm - 6:30pm - Petite/Jnr Lyrical 7:30pm - 8:30pm - Adult Irish	4:30pm - 5:30pm - Acro 5 5:30pm - 6:30pm - Acro 4 6:30pm - 7:30pm - Acro 6	5:00pm - 6:30pm - Under 13 Championship 6:30pm - 8:30pm - 13 & Over Championship		9:30am-10:15am Little Stars 10:30am-11:15am Ballet & Tap Stars 11:30am-12:15pm Tumbling Stars 4:15pm - 5:00pm Irish Stars
<b>Saturday</b>	9:00am - 10:00am - Inter/Teen Ballet 10:00am -11:00am Beginner Irish 11:00am - 12:00pm - Primary Irish 12:00pm - 2:00pm - Inter/Champ Irish	10:00am - 11:00am - Int/Teen Cont 11:00am - 12:00am - Acro 1 & 2 12:00am - 1:00pm - Acro 3	9:00am - 10:00am - Petite Ballet 10:00am - 11:00am - Petite Jazz 11:00am - 12:00pm - Petite Tap 12:00pm - 1:00pm - Jnr Lyrical	9:00am - 10:00am - Junior Drama 10:00am - 11:30am - Teen/Snr Drama Singing Privates	9:00am - 9:45am Little Stars 10:00am - 10:45am - Irish Stars



# 2025 O'Connor Timetable

## 2025 Timetable



	Bayswater	Somerville
<b>Monday</b>		
<b>Tuesday</b>	4:30pm - 5:30pm - Beginner Irish 5:30pm - 6:30pm - Advanced Beginner/Primary Irish 6:30pm - 8:30pm - Championship Irish	
<b>Wednesday</b>		4:30pm-5:30pm Beginner Irish 5:30-6:30pm Primary Irish 6:30pm-8:00pm Championship Irish 8:00pm-9:00pm Adult Irish
<b>Thursday</b>	4:15pm-5:00pm Irish Stars/Preschool Irish 5:00pm - 6:30pm Under 13 years Championships 6:30pm-8:30pm Over 13 years Championship 7:30pm -8:30/9:00pm - Adult Irish	
<b>Friday</b>		
<b>Saturday</b>	<b>Bayswater</b> 10:00am-10:45am Irish Stars Preschool Irish 10:00am - 11:00am - Beginner Irish 11:00am - 12:00pm - Primary Irish 12:00pm - 1:30pm Championship Irish	<b>Somerville</b> 9:00am - 10:00am - Irish Stars Preschool Irish 10:00am - 11:00am - Beginner Irish 11:00am-12:30pm Primary/Championship Irish



# 2025 Term Dates

## **Term 1:**

First Day: Tuesday 28th January 2025

Last Day: Saturday 5th April 2025

Public Holidays: Monday 10th March - Labour Day - No classes running

## **Term 2:**

First Day: Tuesday 22nd April 2025

Last Day: Saturday 5th July 2025

Public Holidays:

Friday 25th April - Anzac Day - no classes

Monday 9th June - King's Birthday - No classes

Mid Year Events (dates to TBC)

## **Term 3:**

First Day: Monday 21st July 2025

Last Day: Saturday 20th September 2025

## **Term 4:**

First Day: Monday 6th October 2025

Last Day: TBC

## **CONCERT DATES:**

Dress Rehearsal: TBC

Photo Day: TBC

Concert Day: Sunday 30th November

Aquinas College, Ringwood

# MOOMBA 2025

## **Moomba Parade - Monday 10th March 2025**

All students aged 8 years and over with at least 1 year dance experience are invited to join our 2025 Moomba Parade team! All students interested must commit to a rehearsal each week for the first 6 weeks of term 1 (date and time to be confirmed). There will be a cost of \$55 per student (to cover the teachers hours). Please fill out the form via this link to secure your place, [Moomba 2025 Sign Up](#)

All participants need to be available for a mass rehearsal at Docklands on Saturday 22nd February 3pm-4:30pm



# Uniform

**Uniform colours: Purple tones, Orange tones and Black, Orange or a combination of these colours.**

## **Acro**

Unitard/shortard or leotard with shorts/leggings. Please no baggy clothes. If a t-shirt is worn it must be tucked into students pants. Hair in a neat pony tail or bun. No shoes are required. Students participating in the End of year concert will need convertible tan tights.

## **Ballet**

Leotard, ballet skirt or bike shorts, ballet tights, ballet shoes and hair in a bun

## **Irish**

Irish students may wear O'Connor or Aspect Motion uniform pieces, competition merchandise or free choice as long as students can dance properly.

**All other styles:** T-shirt, singlet tops, shorts, leggings, skirts, Aspect Motion logo uniform and concert t-shirts. Hair to be in a neatly tied back and away from the face.

Little Stars and Mini Stars: Comfortable clothing for all students.

## **Footwear:**

Acro - No shoes

Act, Sing, Dance - black jazz shoes (preferably slip on to avoid loose laces)

Ballet - Ballet shoes to complement skin tone

Contemporary -bare feet or foot things and convertible tan tights

Drama - everyday shoes but please no heels in the studio

Hip Hop - runners/sneakers

Irish - Irish socks and shoes (please see Tracy)

Jazz - black jazz shoes (preferably slip on to avoid loose laces), tan tights

Lyrical - Bare feet or half shoes/lyrical shoes and convertible tan tights

Stage Stars - black jazz shoes (preferably slip on to avoid loose laces)

Tap - Tan tap shoes and tan tights

Triple Threat - black jazz shoes (preferably slip on to avoid loose laces)

## **Where to purchase:**

We have limited new uniform and second hand uniform available at the studio for the first 4 weeks of terms 1 and 2.

Orders for new Aspect Motion and O'Connor uniform pieces will be available for order in Term 1 with delivery in term 2.



207 Mount Dandenong Road Croydon 3136

# BLOCH

Doncaster

Shop G001, Westfield Doncaster  
619 Doncaster Road, Doncaster VIC 3108

# 2025 Fee Schedule

- Annual Registration Fee: \$30 per student, \$60 per family, payable with Term 1 fees. This fee will cover enrolment and accident insurance levy.
- Fees are paid by the term, for the whole term. As the number of weeks in each term will vary, you will be invoiced each term according to the number of weeks in the term less any public holidays. Our rates have a sliding scale of discount built in, so the more classes you do, the higher rate of discount is applied

Duration	Per Week	Discount
30 minutes per week	\$14.00	
45 minutes per week	\$16.00	
1 hour per week	\$18.00	
1.5 hours per week	\$25.00	7.5%
2 hours per week	\$32.40	10%
2.5 hours per week	\$39.40	12.5%
3 hours per week	\$45.90	15%
3.5 hours per week	\$51.90	17.5%
4 hours per week	\$57.60	20%
4.5 hours per week	\$62.80	22.5%
5 hours per week	\$67.50	25%
5.5 hours per week	\$71.80	27.5%
6 hours per week	\$75.60	30%
6.5 hours per week	\$78.90	32.5%
7 hours or more per week	\$81.90	35%
DanceStep Student Teacher Education	\$40 per term	

- Fees paid by due date only, will be eligible for the early bird rate. Outstanding invoices after the due date will incur an automatic extra 10%
- If classes are cancelled due to unavailability of teachers or venue, a credit note will be issued.
- Enrolment is for one calendar year. Your enrolment will be carried over to the next term and a place held in the class unless advised otherwise.
- Payment plans can be arranged with Tracy.
- We do not issue refunds or discounts for classes missed, as you are holding a place in the class, & overheads must be paid. However, you are encouraged to enquire about make-up classes for those missed.
- Families pay no more than \$1,200 per term for 2 students and \$1,400 per term for 3 or more students regardless of how many siblings or parents attend classes (excludes Troupe class and DanceStep)
- Siblings receive a 10% discount on all classes (excludes Troupe class)
- Credit Card is accepted, please note that a 2% surcharge applies on all transactions.

# CLASS DESCRIPTIONS

## **LITTLE STARS PRE-SCHOOL DANCE**

Our Pre-school Dance Program is for young children aged 5yrs and younger who are starting out on their dance journey! Students will learn the fundamentals of dance in a relaxed and encouraging environment. Students learn about making shapes with their bodies, using their imagination to tell a story and develop musicality and rhythm.

Classes incorporate a variety of styles and are professionally developed and taught by a highly experienced early childhood teacher to ensure students are meeting developmental milestones in their learning as well and being highly enjoyable!

## **MINI STARS**

Toddler Dance for boys and girls! These classes are specifically designed for children between the ages of 2 and 3 which aim to provide your child with their first dance steps in a fun, bright and exciting class. Discover music and movement with your two- year old in a fun and relaxed environment. Parents are invited to join in to assist our youngest dancers if desired.

## **LITTLE STARS**

These classes are offered to boys and girls aged 3+. These classes incorporate elements of creative dance, Ballet and Jazz while focusing on developing essential motor skills and movement patterns. Classes will enchant, stimulate, and challenge your child with a variety of dance styles and specially selected music. Jumps, walks, and basic turns are some of the steps that will be introduced to preschoolers. Fun, age- appropriate music is used.

## **TUMBLING STARS**

Students learn the acro positions, locomotive skills (jumping, hopping, etc), balance skills, classroom behaviour skills, movement concepts, cooperation and social skills will be exploring beginner tumbling, cartwheel and handstand skills. These classes are offered to boys and girls aged 3 +. Fun, age-appropriate music is used. Aspect Motion Acro teachers are all certified teachers with Acrobatic Arts and we adopt the Acrobatic Arts Preschool AcroDance syllabus.

## **BALLET & TAP STARS**

This Ballet and Tap combo class is offered to children aged 3 years +. This class is a fun and engaging class developed to introduce the basics of Ballet and Tap dancing to preschoolers. We use fun games, props, dress ups and music for learning. Preschoolers will also develop their rhythm, coordination, learn right from left, build fitness, and meet new friends!

## **IRISH STARS**

Preschool Irish is offered to children aged 3 years +. This class is a fun and engaging class developed cater to early childhood education needs and development. It classes introduces the basics of Irish dancing to preschoolers. Preschoolers will also develop their coordination, learn right from left, build fitness, and meet new friends!





# CLASS DESCRIPTIONS

## **CLASSICAL BALLET**

Classical Ballet classes boasts a highly comprehensive syllabus that provides dancers with correct training and technique. Dancers will have the opportunity to enter exams through the Australian Teachers of Dance. Whilst exams are optional, they are strongly encouraged as it builds self-confidence, improves technique and gives dancers a goal. Please speak with Miss Olivia Tracy for class recommendations and exam eligibility.

Petite Ballet- Prep - Grade 2

Junior Ballet - Grade 3 - Grade 5

Inter/Teen Ballet - Grade 6 - Grade 8

Senior Ballet- Grade 11+

## **BALLET OPEN CLASSES**

A fantastic complimentary class for any ballet or dance student, this class offers ballet exercises designed to improve flexibility, strength, stamina, and technique.

## **PREPOINTE/POINTE**

These classes are additional to classical and open ballet classes.

Dancing en pointe is a major goal in a ballerina's dance life. Pointe classes may be taken by students who have a strong ballet background and wish to further develop and strengthen their muscles whilst working to go en pointe.

## **ACT, SING, DANCE**

Act Sing Dance is a dedicated class for aspiring stage performers. With class time split evenly between dance technique, vocal performance and acting, students will prepare for audition and performance in musical theatre, growing their creativity and confidence.

Secondary school aged students are invited to our Triple Threats class and will have the opportunity to devise their own work and perform in smaller duo/trio groups. Triple Threat students will also learn basic Broadway tap and incorporate this into their performance choreography.

Act, Sing Dance students will have three performance opportunities during the year - performing musical numbers at our Mid Year and End of Year concerts, and showcasing their work at our Drama Soiree.

Act, Sing Dance - Primary School Ages

Triple Threat - Secondary school aged +

## **ACROBATICS**

Acrobatics, or Acro, is the fusion of dance technique and acrobatic elements/skills. Classes are designed to teach students how to safely execute skills and tricks such as bridges, backbends, handstands, cartwheels, walkovers, aerials and more. Students are then taught how to incorporate these skills into a dance routine. We teach using the Acrobatic Arts syllabus to ensure we provide a high standard of excellence and safety. A fantastic class to complement all dancers and help build balance, strength, and flexibility. Please speak to Miss Shardée or Miss Tracy for more information regarding Acro classes for your child.

# CLASS DESCRIPTIONS

## CONTEMPORARY

Contemporary is a freeform, creative dance form that combines classical and jazz technique with a sense of expressive release. The choreography usually tells a story or portrays a theme and relies greatly on the contribution of the dancers themselves to use feeling and imagination.

Inter - Grade 6-8

Teen - Grade 9-10

Senior - Grade 11+

## DRAMA

Drama classes focus on developing skills in various theatrical styles including:

Improvisation, Voice work & speech, Mime, Script work, Stage craft, social development, acting for the stage, Acting for the camera. Students will be encouraged to mix and work together as they explore elements of drama and performance.

Junior - Primary school aged

Senior - Secondary school aged

## HIP HOP

This class teaches students the vocabulary and style of hip-hop movement. Hip Hop is about personal style and expression. This high energy class can be taught to anyone with a passion to move, so no dance experience is required.

Petite/Junior - Prep - Grade 6

Teen/Senior - Year 7 +

## IRISH - O'Connor School of Irish Dancing

Founded in 1977 with locations in Bayswater and Somerville we are registered with An Coimisiún le Rincí Gaelacha, The Irish Dancing Commission, Ireland. Our classes offer high levels of traditional Irish dancing technique and develop great levels of fitness, musicality and strength through a wonderful dance form. Students have the opportunity to enter grade exams and competitions. The O'Connor school teachers are Mary Grantham ADCRG, Tracy Coutts TCRG, Shaeilli Kelly TCRG and Chloe Wheeler TCRG. Irish dancing competitions are held throughout the year. These are also called "Feis". Aspect Motion students dance at these events under the name of O'Connor School of Irish Dancing.

Beginner - new beginners and students who know Beginners reel

Primary - students who know reel, light jig and some of single jig.

Open - For students wishing to compete in State and National Championships

## JAZZ

Jazz dance combines techniques of classical ballet and modern dance with the current forms of popular dance. Emphasis is on the importance of energy, rhythmical accuracy, and style.

Petite - Prep - Grade 2

Junior - Grade 3-5

Inter- Grade 6-7

Teen - Grade 8-10

Senior - Grade 11+

# CLASS DESCRIPTIONS

## LYRICAL

Lyrical invites dancers to use their bodies to interpret the music. While mainly choreographed to music with lyrics, "lyrical" generally refers to the expressive, melodic, and highly emotional quality of dance. Dancers gain fluidity of movement, grace and control. Lyrical dance teaches the body to move as an expressive tool; body/spatial/sensory awareness, structures and alignment, stage presence and gesture.

Petite - Prep - Grade 2

Junior - Grade 3-5

Inter - Grade 6-8

Teen - Grade 9-10

Senior - Grade 11+

## TAP

The rhythm and movement of tap, created by the metal taps on the heels and toes of a dancer's shoes, transforms the dancer into a percussive musician. Tap dance emphasizes the flow of movement by teaching the dancer to find rhythms and beats not only in music but also in their own bodies.

Petite - Prep - Grade 2

Junior - Grade 3-5

Inter- Grade 6-8

Teen - Grade 9-10

Senior - Grade 11+

## DANCETSEP

Aspect Motion and O'Connor are proud to be an Affiliate Partner Studio with DanceStep. This program encourages and empowers our next generation of young leaders by providing opportunities for students to assistant teach within certain classes. Working alongside our dance teachers, assistants also study theory from the DanceStep program, providing valuable knowledge in areas such as Anatomy, Safe Dance and Learning Styles. The inclusion of leadership studies and self-awareness activities seeks to encourage students to take responsibility for themselves and others in a supported environment which often results in increased levels of self-esteem and confidence. Students can commence from ten years of age.

The DanceStep fee is \$40 per term. This covers the level workbook, DanceStep t shirt, access to the online theory module and one 2 hour DanceStep face to face training/mentoring



# Communication

Aspect Motion and O'Connor is big on communication, and we pride ourselves on returning all enquiries in a timely matter, communicating expectations clearly & being as transparent as we can be. Our aim is to ensure clarity between teachers, parents and students to help make everyone's experience at Aspect Motion and O'Connor as smooth and stress free as possible. Please see the following points on communication at Aspect Motion and O'Connor.

## **EMAILS/INVOICES/NEWSLETTERS:**

Our main form of communication is via email so it is important that all families ensure their email address is correct on our database. Families can have more than one email address on file to receive invoices, newsletters & other emails.

## **CONTACTING TEACHERS:**

All staff are not permitted to accept or send private social media messages, private text messages or private emails to or from any of our Aspect Motion School of Dance customers, families, students or partners. This is to ensure all lines of communication are clear, previous conversations easy to revisit and are also conducted in a professional manner. This is also to ensure all staff can answer emails at appropriate times and personal boundaries are respected. Please follow up any concerns or questions to Tracy on [tracy@aspectmotiondance.com](mailto:tracy@aspectmotiondance.com) or [tracy.oconnoririshdance@gmail.com](mailto:tracy.oconnoririshdance@gmail.com) If you wish to receive a follow up message directly from a specific teacher, please request so in your email. We will do our best to respond to you in a timely manner. Thank you for your understanding.

## **FEEDBACK:**

Aspect Motion and O'Connor welcomes feedback at any time of the year! We love hearing how your experience with us has been whether that be positive or negative as this gives us a chance to grow and improve our services. We pride ourselves on having a friendly and open communication with our parents and appreciate the opportunity to hear from you. Any complaints or feedback must be put in writing via email and attention to the Studio Director [tracy@aspectmotiondance.com](mailto:tracy@aspectmotiondance.com) or [tracy.oconnoririshdance@gmail.com](mailto:tracy.oconnoririshdance@gmail.com). If you would like to receive a reply, please state this in your email. Generally responses can take up to 5 working days (depending on the nature of the complaint), however often are responded to more promptly. We appreciate families allowing us the time to manage complaints privately and confidentially without involving third parties or social media etc. as we have found that there is always a way to come to a suitable and fair solution. We really appreciate your co-operation and understanding.

## **ATTENDANCE:**

We understand that it can be hard to be available for every class each week especially if your child is unwell, however regular attendance is extremely important for student progression and safety. If you will be missing a lesson (due to holiday or sickness) please advise us in advance via email or phone so we can mark this in our records. If your child is feeling a little unwell but feels okay to still come in and watch, this is certainly welcomed, especially when preparing for concerts and shows (however any serious or contagious illness should be kept at home away from other students and teachers). It is important that students are progressing and developing their skills in a safe manner so we encourage you to make as many classes as you can. Students who do miss numerous lessons, end up falling behind in their technique and this not only affects their own safety, but in some cases, this can affect the safety of others. Also, please note that we do not offer refunds or credits for any missed classes for sickness, holidays etc. Some severe cases of illness may be exempt from this, however please contact the studio in writing if you have any concerns.

# ***STUDIO RULES & TERMS OF ENROLMENT***

## **PUNCTUALITY:**

The warm-up and stretching component at the start of class is conducted in a safe progression to reduce the potential for injury, muscle aches etc. Missing this part of the class puts bodies at risk of avoidable injury. Please arrive at least 5 minutes early so that we can commence our class, and most importantly, our warm-up on time. Punctuality is especially important for our pre-school Dance Classes as being even 5 minutes late can cause distress and anxiety in some children. It is best to aim to get to your class at least 5 mins early so students can be prepared to come into the studio in a relaxed and calm nature. Please ensure you collect your child on time after class. If you are running late, please contact the studio on 0481 060 631 to advise us so we can ensure your child remains in the waiting room until you arrive.

## **CHILD SAFETY POLICY:**

Aspect Motion School of Dance and O'Connor School of Irish Dancing follows strict procedures regarding child safety. Some of these include; All teachers carrying a current and valid Working with Children Check, staff on duty carry a first aid certificate, there is a working phone in operation for emergencies, no personal photography or videography of children, appropriate costuming, dance tights/stockings worn under costumes for modesty, appropriate music choices and age appropriate dance choreography etc. For more information about our priority to keep our children safe in our dance school or to ask a specific child safe question, please see our full child safe policy on our website or a hard copy at the studio.

## **SPIRIT POLICY & INCLUSION:**

Aspect Motion and O'Connor are proud to have a Spirit Policy that prioritises inclusivity, equality & respect throughout all aspects of our school. We welcome families of all backgrounds and ethnicities and do not tolerate any forms of discrimination. We expect parents, families, students and staff to respect each other regardless of abilities or differences.

## **BULLYING:**

Aspect Motion School of Dance and O'Connor School of Irish Dancing have a zero tolerance to bullying of any form. This includes behaviour towards any other student before, during or after any class, in person or online (social media etc.). Our bullying policy also includes bullying between parents, bullying between parents and students or bullying between parents and teachers/staff. Failure to comply with our strict bullying policy will result in automatic cancellation of your enrolment. If you witness any bullying or are aware of bullying taking place, please inform us immediately. Thank you for assisting us maintain a friendly, welcoming and safe dance community for everyone to enjoy.

## **PARKING:**

We have ample parking onsite. At Bayswater, please also be reminded to not park in the first 2 parking spots located outside The Stencil Place

# ***STUDIO RULES & TERMS OF ENROLMENT CONTINUED***

## **OTHER RULES:**

- No food or drink allowed inside the studios (water accepted).
- Young siblings using the bathrooms must be accompanied by a parent. Please ensure bathrooms are left in a clean and neat state for the next person to use. Please promptly report any mess in the bathrooms to our friendly staff.
- All mobile phones must be switched off or be put on silent and left alone during the class (including students and parent spectators).
- All choreography remains the property of Aspect Motion and O'Connor and must not be used outside of direct license and agreement with the school. Please contact our team if you wish to use a dance or part thereof for an event or performance that is not affiliated or associated with us.
- We have the right to refuse enrolment and/or terminate enrolment if terms and conditions of enrolment are breached.
- All Terms of Enrolment stated in this document must be adhered to at all times. Terms of Enrolment may be updated or changed at anytime. We aim to give 7 days notice of any changes.

## ***AMSD Policies and Procedures***

### **PHYSICAL CONTACT POLICY**

Physical contact with children is often necessary when teaching dance and we encourage you to use physical contact within the following guidelines:

- Teachers must first ask a student before they touch them and students must agree to this contact and feel safe
- No touching ever in private areas of a child's body
- No touching in a sexual manner
- When guiding or correcting students, never push them past their physical limits
- If a student is visibly uncomfortable or asks you to stop you must do so immediately
- Ensure students feel comfortable and safe before any partner work including contact improvisation.
- Students must be taught safe and correct lifting and weight taking techniques.

### **PRIVATE LESSON POLICY**

Private lessons are a high risk part of the dance training industry. This code of conduct has been developed to ensure the safety and wellbeing of our students and teachers. All private lessons must be conducted with uncovered windows and where windows are not available, with doors open. Parents or carers must have an option of sitting in on the class and these classes will be regularly visited by staff. We understand that filming students is an excellent teaching tool, and we encourage teachers to do this in lessons where suitable. However, teachers may not film children in a private lesson without the express consent of the parent or guardian. Any approved filming must be sighted by the parent or guardian and must be deleted from a teacher's personal device if requested by the parent, guardian or child.

Filming or photography must not be presented online in any format or on any platform without the express consent of the parent or guardian. As in all classes teachers are expected to use appropriate language at all times in a private lesson. When choosing music consideration must be given to age appropriateness including language, message, corresponding music video, adult themes and violence. If choosing/designing costumes for your solo's please see our policy on costumes and dance wear.

# ***AMSD Policies and Procedures***

## **TOILET POLICY**

Students under the age of 13 years must go to the toilet in pairs. If this means that the studio is left with only 1 student and the teacher, they must all wait in the area near the toilets.

## **FILMING OR PHOTOGRAPHING STUDENTS**

- Written consent must be given by parents or guardians to photograph their children.
- Parents, guardians, students, family members or friends must not post pictures of other children publicly via social media or any other means
- No photography or filming at concerts (professional service contracted to film the concert exempt)
- No mobile phones in class (prevents photography and filming on student devices and then potential sharing to social media platforms).
- Teachers may film students in class for teaching purposes however these images may not be posted without the express consent of the studio owner and parents or guardians of the children.
- Under no circumstances is there to be photography or filming of any kind in change rooms.

## **MUSIC POLICY**

All teachers are expected to consider the age appropriateness of all music for class and performance work. Teachers must not play music in class with obscene language, adult themes, inappropriate messages or corresponding videos displaying these themes. Any teachers playing music deemed inappropriate will be asked to cease the sound immediately and repeated issues will carry disciplinary action.

## **INJURY POLICY**

Please advise your teacher if you have any existing injuries or medical conditions. Stop if it hurts. Don't be too embarrassed to speak up. If you injure yourself during class, be sure to advise the teacher immediately. First Aid kits including instant ice packs are available in the first aid box in each studio.

## ***Contact Details***

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