## **Department of Illinois MARINE CORPS LEAGUE**



## DEPT. OF ILLINOIS MARINE OF THE YEAR CRITERIA CHECK-LIST

This completed check list <u>must be</u> a part of the nomination letter.

Note: Circle Yes or No as appropriate

Refer to section 45.20 in the Department Bylaws for full details

1.	Is there a "Letter of Nomination/Certification" from the Detachment attesting that the candidate was approved by a majority vote, signed by both the Detachment Commandant and Adjutant?	Yes	No
2.	Is there a photograph of the candidate?	Yes	No
3.	Does the letter contain a Biography of the candidate?	Yes	No
4. 5.	Is there a Marine Corps League Record (Detachment, Department and/or National, as appropriate) of the candidate?	Yes	No
	a. Participates at Detachment Level?	Yes	No
	b. Participates at Department Level?	Yes	No
	c. Participates at Division Level?		No
	d. Participates at National Level?	Yes	No
	e. Are noticeable accomplishments included?	. Yes	No
5.	Is there a resume' of Marine Corps League awards and other awards received by the candidate?	Yes	No
6.	Is there a resume' of community involvement, including letters from community leaders, for the candidate?	. Yes	No
7.	If photographs are submitted do they include:	. Yes	No
	a. Are these photographs captioned?	Yes	No
	(1) Is date of activity included?	. Yes	No
	(2) Is place of activity included?	. Yes	No
	(3) Is purpose of activity included?		No
	Total Yes's		

NOTE: All nominations must be received by the Committee Chairman by the end of the fourth Staff Conference preceding the annual Department Convention. Nominations may be mailed via Certified Mail/Return Receipt Requested or "hand carried" to the Convention.