

The Marine Corps League Headquarters has an Emergency Management Plan/Remote Work Plan reviewed and approved by the Board of Trustees. When activated, it is intended to minimize the risk of exposure to viruses like COVID-19 while continuing to provide some continuity of operations.

Based on recent actions taken by the National Museum of the Marine Corps, Marine Corps Base Quantico, Office of Secretary of Defense, Governor of Virginia, President of the United States, and the fact that all schools in Virginia closing, we have determined it is time for us to also act in a manner responsible to our employees. Another consideration is that almost every employee at headquarters has school-age children who are now home for at least one month+.

Starting Monday, 3/16/20, Headquarters will activate the Emergency Management Plan. It is our intent to have a person processing orders, membership employees working remotely, and alternating schedules for critical employees to be in the office so as to keep separation. While we will still process orders, we will not be receiving foot-traffic in the store.

Please be patient as we work to continue providing you service in the face of a National State of Emergency Pandemic.

S/F

Bob Borka

Chief Operating Officer

Marine Corps League National Headquarters

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