

Log into your Isagenix Back Office and select the ENROLL NEW MEMBER tab on your home page.

Country of Residence: Choose the correct country of your new customer and press NEXT.

Level of Savings: The option is already selected for you "Preferred Customer on Autoship" and press NEXT.

Initial Order: Select a pak or system and follow the customization steps and select Wholesale Quantity

When the cart is ready, press CONTINUE SIGNUP

Setup New Autoship: Choose the "Daily Wellness Pak" option and add Biome to this Pak. ADD TO CART. Your new customer can customize this at a later time.

Schedule Autoship: Open autoship calendar and manually set back 1 days. Then, set the "Autoship Frequency" to 29 days. Press NEXT.

Customer Information: Input personal information from the Order Form and create the Username (FirstNameLastName), set password to TS1234. Press NEXT.

Cart Summary: Review Initial Order and Autoship Order and press NEXT.

Payment: Fill in the billing information for the Initial and Autoship orders and Press NEXT.

Placement: Choose BOTTOM LEFT or BOTTOM RIGHT. Each time you enroll someone they will go on the alternate side from the customer before. If you're unsure where exactly the enrollment should go, check with your Upline/Sponsor.

Summary: Double Check all information and press PLACE ORDER. You'll know you're done when you receive a Customer ID & Confirmation #. Immediately send a Welcome Email, send them to <https://www.isagenix.com/welcome> and give your new Customer a shout out in the Team Pages!