WorkingSm@rt®

MICROSOFT
+Project

Who Should Attend:

Attendees of the Project Planning Breakthroughs program who are responsible for monitoring the execution of a project and/or have multiple projects to administer.

Format:

- 1-day workshop

Prerequisites:

- Completed our Project Planning Breakthroughs program
- Comfortable with Windows operating system
- Familiarity with MS Project, or at least MS Excel, is recommended

Related Training:

- Project Planning Breakthrough

Manage the complexities of multiple projects more efficiently and effectively

Carry out multiple project execution plans developed through the Project Planning Breakthroughs method accurately and effectively with MS Project using common resource pools and external dependencies, along with detailed reporting and updating. Produce standard and customized reports, and develop a process for tracking and updating project plans.

This course will help you:

- Immediately improve the application of MS Project to your own project workload
- Allocate and share resources, and resolve conflicts among them
- Produce reports of value, both in standard and customized formats
- Accurately monitor multiple projects through proven tracking and updating techniques

Priority®

A Better Way To Work