# **Privacy Policy for Strawberry Kiwi Arts Ltd**



Effective Date: 28/03/24

Strawberry Kiwi Arts Ltd is committed to protecting the privacy of our students and their families. This privacy policy outlines how we collect, use, and protect the personal information of parents and students involved in our weekly classes and holiday camps.

## 1. Information We Collect

We collect the following types of personal information from parents and guardians:

Parent/Guardian Names
Parent/Guardian Contact Numbers
Parent/Guardian Email Addresses
Parent/Guardian Home Addresses
Child's Name
Child's Age
Child's Medical Information (including any allergies or conditions)
Information about Learning Disabilities (if applicable)

## 2. How We Use Your Information

We use the collected information for the following purposes:

To communicate with parents/guardians regarding class schedules, updates, and other important information.

To ensure the safety and well-being of your child during classes and camps.

To accommodate any specific learning needs or medical conditions.

To maintain records for administrative purposes.

To process payments and transactions when applicable.

To provide a tailored experience for students.

3. Legal Basis for Processing Personal Data

# Our legal basis for collecting and processing the information outlined in this policy is based on:

Your consent (by providing us with the information).

The necessity of processing for the performance of a contract with the parent/guardian.

Compliance with legal obligations concerning the safety and care of children.

# 4. Data Retention

We will retain your personal information for as long as is necessary to fulfill the purposes outlined in this privacy policy, to comply with our legal obligations, resolve disputes, and enforce our agreements.

# 5. Sharing Your Information

We do not sell or rent your personal information to third parties. We may share information with the following entities:

Authorized personnel within Strawberry Kiwi Arts Ltd who require access to your information for administrative purposes.

Third-party service providers (e.g., payment processors, email service providers) who assist us in operating our organization, provided that they agree to keep this information confidential. Authorities when required by law or to protect the rights, property, or safety of Strawberry Kiwi Arts Ltd, our customers, or others.

## 6. Your Rights

As a data subject, you have several rights under data protection laws, including:

The right to access your personal data.

The right to rectify inaccurate or incomplete personal data.

The right to erasure of your personal data (in certain circumstances).

The right to restrict or object to processing of your personal data (in certain circumstances).

The right to data portability (where applicable).

To exercise these rights, please contact us using the contact information below.

# 7. Security of Your Information

We take appropriate technical and organizational measures to protect the personal information we hold against unauthorized access, loss, or destruction.

## 8. Changes to This Privacy Policy

We may update this privacy policy from time to time. We will notify parents/guardians of any changes by posting the updated policy on our website and, where appropriate, notifying you via email.

## 9. Contact Us

If you have any questions about this privacy policy or our data protection practices, please contact us at:

Strawberry Kiwi Arts Ltd Flat 4, 4 Pilot Walk Greenwich London SE10 OUQ Email: Info@strawberrykiwiarts.com

Phone: 07943443078

Thank you for choosing Strawberry Kiwi Arts Ltd. We look forward to providing your child with an enriching experience in the performing arts while ensuring their privacy is respected and protected