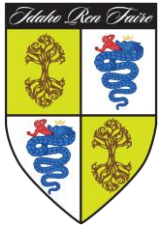


## Vendor Code of Conduct

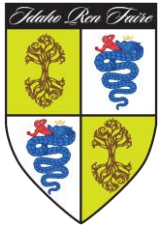
The following statements are included in the Idaho Renaissance Faire Inc Hold Harmless Agreement. By submitting my application, I agree to hold Idaho Renaissance Faire Inc and its Board Members, Volunteers, Employees, and those associated with the event harmless for loss, theft, damage, or personal injury. You also agree to abide by the following rules. Turning in your application will be considered an agreement to the terms in this code of conduct, and a declaration that you understand that this is considered a legal agreement, you have read this release and you understand all its terms, and you agree to it voluntarily and with full knowledge of its meaning and significance.

- Idaho Renaissance Faire Inc seeks to provide a fun event that allows for an escape from the modern worries and troubles of the world. As such **No Modern Politics, Political Platforms, Political Party Affiliations, Political Activism or Any Form Thereof Shall be Permitted.** Any vendor found to be in violation of this clause will be considered in violation of the event atmosphere and will not be asked back. This includes petitions, merchandise, voting information, displays of partisanship, or any other form of political affiliation.
- **Good Neighbor Policy** -We adhere to a 'good neighbor policy' and request that all merchants take care to avoid excessively loud or inappropriate noise and behavior. Hawking wares to patrons IS encouraged! No merchant or entertainer may 'heckle' another merchant if patrons are in the shop. Any person found to be in violation of the Good Neighbor policy will be considered in violation of the event atmosphere and will not be asked back. Any such action taken against the Event itself before, during, or after the event will also be considered a violation of this clause.
- **Vendors/entertainers will not be permitted to drink alcohol during the daytime operating hours of the event.** Idaho Renaissance Faire INC provides a family friendly environment, and vendors will be held to the same standards as the Event Staff. Those who are working the event are not permitted to drink alcohol. Those with a vendor or entertainer pass will be refused alcohol at the Pub during the hours of the Faire. The pub will be open for 30 minutes after the event officially closes this is the only time that those working our events may be allowed to drink.

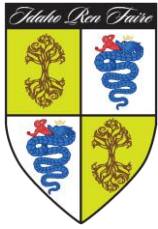


Additionally, Gabiola Field is a licensed Liquor Vendor. Their license extends throughout the entirety of the fenced area. **This includes after hours/overnight. If you are on the property, not outside alcohol is allowed.** Because of this anyone who brings outside alcohol onto the premises will not only be banned from future events but whatever entity they are working for will be added to the BLACKLIST.

- **No smoking will be allowed within the boundaries of the event.** This includes vaping and other non-traditional forms of smoking.
- **Children must be attended to at all times.** It is your responsibility to know where your children are at all times. IRFI is not responsible should your child go outside the event boundaries or enter a dangerous area. The state of Idaho has a strict 14 year old age limit for children working in your booth. If your child is not at least 14 years old they must be attended to at all times. We have had multiple instances over the years of underage children roaming the booths and the Faire unsupervised. These instances have resulted in damage to other vendors booths, disruption of entertainment stages, and even children ending up in life threatening situations. If you are bringing a child, your child MUST be attended to by an adult at all times.
- **All booths are requested to be decorated in a renaissance theme, and all people working in the booth are requested to be dressed in themed attire while the Faire is open.** We encourage creativity and booth designs that compliment your business or endeavor.
- **Booths and all decorations must be secured and stable to avoid blowing away in the event of wind. 8" stakes are recommended, but weights attached to the pole of your booth are also acceptable.** IRFI has experienced a history of high winds especially in the evening. Securing and weighting booth coverings is necessary to prevent damage to vendors' booths and product, and damage to neighboring booths. IRFI is not responsible for any damage to a vendor's booth or inventory. Staking documents will be provided in the IRF Handbook.



- **Vendor booths must be closed and secured when not attended.** Idaho Renaissance Faire INC is not responsible for lost, stolen or damaged goods.
- **Venues requires that vehicles be off the field** by a certain time on the days of the event. The vehicle gates WILL be locked one hour before opening. If you are not onsite by that time you will not be allowed onto the field. Additionally, the Vehicle gates will not re-open until 30 minutes after close. This gives us time to get the last of the patrons off site safely before anyone drives onto/off of the field.
- **Vendor booths shall be open and ready to operate one hour before opening.** In order to provide a smooth-running event, we require that all vendors are onsite and ready to go before the event opens. By planning ahead and arriving early you can get to know your neighbors, visit their booths and be ready for patrons to come to your booth when they arrive.
- Booths must be dismantled after the close of the event, and vendors must leave their area clean of all materials and trash. **Vendors, including Food Vendors, must bag their own trash and dispose of it appropriately. Do not put your trash in the trash barrels on the event property. Do not dump any excess oils or material other than clean water, on the field.** Any vendor found to be in violation of the cleanup clause will be considered in violation of the event atmosphere and will not be asked back.
- **All Merchants must have their Idaho State Tax information displayed in their booth while they are doing business (ST-124 or Idaho State Sellers Permit).** The Idaho Tax Commission can and will fine us for vendors that do not fill out the ST-124 tax form. Moving forward this must be filled out one week prior to the event. ALL entities MUST fill out the ST-124, it does not matter if you have a Sales permit from the State of Idaho, or even if you are not selling anything. YOU MUST FILL OUT THE TAX FORM. If you are selling IT MUST BE DISPLAYED. Moving forward, failure to do this will result in a ban from working with Idaho Renaissance Faire INC.
- **Gambling and Raffles** - Idaho is a non-gambling state. If you are doing a raffle OF ANY KIND notate it on the application form. We will contact you additional steps needed for the raffles to be allowed at Idaho Renaissance Fair Events.
- **No pets will be allowed onsite unless as service animals.** To ensure a safe and clean event, there will be no pets allowed at Idaho Renaissance Faire. The only animals



permitted are those by the American Disabilities Act. The following is taken directly from the ADA website: "**Service animals are defined as dogs that are individually trained to do work or perform tasks for people with disabilities.** Examples of such work or tasks include guiding people who are blind, alerting people who are deaf, pulling a wheelchair, alerting and protecting a person who is having a seizure, reminding a person with mental illness to take prescribed medications, calming a person with Post Traumatic Stress Disorder (PTSD) during an anxiety attack, or performing other duties. Service animals are working animals, not pets. The work or task a dog has been trained to provide must be directly related to the person's disability. Dogs whose sole function is to provide comfort or emotional support do not qualify as service animals under the ADA."

(<https://www.ada.gov/resources/service-animals-2010-requirements/#how-service-animal-is-defined>) Emotional Support Dogs are not allowed on Expo Idaho Grounds. If you have a Service Dog you must notate it in the notes that you are 1.) bringing a service dog due to a disability and 2.) what task it is trained to perform. Some of our vendors train service animals and we allow those in training to be included under this same provision, provided the task they are being trained for is stated upon arrival.

- **There will be a professional photographer onsite.** Any pictures taken will be used for publicity purposes and can be used as evidence to enforce the above rules as needed.