



[www.bridgeh2ope.org](http://www.bridgeh2ope.org) || [info@bridgeh2ope.org](mailto:info@bridgeh2ope.org) || +1 (202) 596 - 7050

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## Internship Opportunity at Bridge H2OPE (Hope)

### About Bridge H2OPE:

Bridge H2ope is a 501(c)3 nonprofit organization dedicated to providing clean drinking water to rural Ethiopian communities. Our mission is to make a lasting impact on the lives of Ethiopians by ensuring access to safe and sustainable water sources through the construction of a water well project, and to oversee our chapters nationwide. We educate, empower and advocate for clean water, and we hope you can join us.

Position: Associate level Internship (Unpaid) with 15-20 hours per week.

Number of Positions: Three

Eligibility: College students entering their junior or senior year at a 4-year institution, passionate about making a difference in the nonprofit sector help providing clean and safe drinking water to people in rural Ethiopian Community.

### Job Duties:

- 50% Administrative Support: Assisting in day-to-day administrative tasks, such as data entry, filing, community education and outreach, and scheduling meetings.
- 30% Assist with Project Management: Supporting project managers in coordinating and executing clean water initiatives.
- 20% Social Media Content Production: Creating engaging content for our social media platforms to raise awareness about our clean water initiative and community education and engagement activities.



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#### Requirements:

- Passion for making an impact in clean water initiatives.
- Ability to thrive in a fast-paced work environment.
- Effective writing and presentation skills.
- Strong knowledge of Office 365, excel, and Google Workspace. Basic social media skill is plus but not required.
- Ability to collaborate and demonstrate strong leadership in a team setting.
- Confidence in networking event and willing to collaborate with our key partner organizations

#### Benefits:

- Opportunity to make a tangible impact in the lives of Ethiopian people.
- Hands-on learning experience in a professional setting.
- Future references, work opportunities, and recommendations.
- Students can earn credits toward their college/university degree.

Note: This internship does not offer monetary compensation or health insurance benefits.

To apply, please send your resume and a cover letter detailing your interest in the internship and how your skills align with the job duties and requirements to [wmcalister@bridgeh2ope.org](mailto:wmcalister@bridgeh2ope.org).

Applications will be accepted and interviews will be conducted until the position is filled.