

REQUEST FOR PROPOSALS
SOUTH MISSISSIPPI FAIR COMMISSION
South MS Fair Food Concessionaire
Lunch stand Vending Space 25' X 50'
October 23-31, 2026

The South MS Fair Commission is requesting quotes from individuals interested in operating the available lunch stand located on the fairgrounds for the South MS Fair event which is held in the month of October. The 2026 South MS Fair dates are October 23 thru October 31. Interested parties must be available to operate during all scheduled fair days and during entire opening and closing of each day.

BID INFORMATION

BID OPENING DATE: JULY 17, 2026, NOON (CST)

PERFORMANCE AND BID BOND NOT REQUIRED

VENDING SPACE TO BE BID ON IS ONE LUNCHSTAND 25' X 50'

Bid must be delivered to the administrative office of the South MS Fair Commission, 1457 Ellisville Blvd., Laurel, MS 39440 no later than 9:00 a.m. (CST) on the opening date listed above to be read at 12:00 p.m. (CST)

BID PAYMENT SCHEDULE

The minimum acceptable bid shall be \$4,000 per year. (It is understood by the bidder that there are additional fees that are required of all vendors for damage deposit, event passes, parking permits, etc. that are assessed, and will be due and payable upon execution of a contract.)

A minimum of 50% of the bid amount must be submitted immediately upon award of the bid and the remaining 50% will be due no later than Monday, October 26, 2026, 2:00 p.m., (CST)

The bid award will go to the highest and best responsive bidder who most closely meets the specifications as described above. However, the South MS Fair Commission reserves the right to reject any bid, or all bids at their discretion.

Any problems arising from this contract shall be mutually resolved by both parties with the Executive Director of the South MS Fair Commission as the final arbiter.

Payment to the South MS Fair Commission shall be made by cash, or cashier check made payable to: South MS Fair Commission.

BID SPECIFICATIONS
for
FULL-SERVICE LUNCH STAND

1. Only recognized name brands of food and beverage products will be accepted for sale in food booths.
2. The South MS Fair Commission is under contract with Coca-Cola Bottling Company United - Gulf Coast, LLC, d/b/a Hattiesburg Coca-Cola Bottling Company for pouring rights for all events and activities. Only Coca Cola products available by Hattiesburg Coca-Cola Bottling Company may be sold. In addition, all Coca Cola product must be ordered and purchased from Hattiesburg Coca-Cola Bottling Company.
3. A menu listing items for sale, serving size, and the price that will be charged to customers per serving.
4. The lunch stand is equipped with a gas griddle, gas stove, gas fryer, one box freezer, one double door refrigerator, and two double door Coca-Cola drink boxes. Vendor is responsible for any additional equipment, and all personnel and supplies used for operations.
5. Vendor must operate stand during all scheduled open to close sessions during the agreement period.
6. Vendor must obtain and display valid Jones County Health Department permits.
7. Vendor must provide insurance coverage for general liability and product liability for the contracted dates, to include load-in and load-out dates.
8. A professionally printed menu board and prices must be prominently displayed identifying all items for sale.
9. Vendor is responsible for maintaining their space and for the clean-up of all litter a minimum of ten (10) feet around the lunch stand. Vendor is also responsible for the cleanliness of the breezeway on either side of lunch stand.
10. Menu variety and uniqueness is heavily weighted in the selection process.
11. The South MS Fair Commission reserves the right to reject any and/or all bids.
12. Upon award, vendor must execute contract and comply with all written specifications above. In addition, vendor shall comply and be bound by the vendor rules and regulations.