

SFIA BOARD MEETING MINUTES

Date: 06/14/2021

Time: 600 P.M.

Facilitator: David Robertson

In Attendance

Lavender Foot, Jeni Smoot, Jean Miller, Dan Crown, Billie Kilman

Approval of Minutes

The minutes were reviewed and summarized by David Robertson from March 2, 2021 and approved by all.

Financial Report: Jeni provided the financial report in advance of the meeting the figures were discussed by Lavender indicating the fees were higher than last year due to the hall remaining open. David responded that it may not have been the best idea due to the pandemic but it is over now and we have to move on. Jeni informed the group that the insurance policy packet had come due and the fee is significantly higher than last year. Jeni asked if this was acceptable and if the fee was an automatic deduction. David indicated he would take care of it with our insurance agent. Jeni also indicated that she was not aware what the fund-raising money was there for and what it should be utilized for. Billie indicated the funds were from events that were done years ago. Lavender indicated it was more than 3 years ago and nothing has been done since. Jeni asked if the funds could be moved to the general fund account, and the Dan asked if the funds could be moved to the maintenance budget because several updates need to be made to the hall. The group agreed the funds would be moved to the maintenance fund for the Hall.

Hall Maintenance: David indicated he and Dan will review the septic tank to determine what the needs are for the system. Lavender indicated the top has not been removed in some time so there may be a great deal of rust. David indicated they will work together to take care of that aspect of the hall. Dan indicated that the heating system is off, it heats the bathrooms at a higher temperature and does not heat the room it is suppose to. Dan informed the group that the thermostats are out dated and need to be removed and replaced with non-mercury thermostats because the current ones are illegal. In addition, the heating system needs to be serviced and the person that services the system can replace the thermostats at the same time. Lavender indicated the price would be high for that and we do not have the budget for repairs.

Dan informed the group it has to be done. Billie informed Dan that there was air coming in through the kitchen door so heat was escaping that way she believed. Dane indicated that was not the reason the heating bill was so high he believes the heat was being redirected for some reason and a heating contractor could determine that once inspected. Dan informed the group he has a neighbor that does this work and he could reach out to him to get an estimate.

David asked about the lawn maintenance prior to the annual meeting. Billie informed the group that her guy is available again for \$75.00 in cash and he will take care of the lawn. The lawn will be done a few days prior to the meeting and she will take care of paying him. The Association will reimburse her the money for the mowing cost.

Hall Rental Manager Report: David indicated here were no changes or updates other than the new Hall Rental Agreement Jeni provided. Everyone agreed the new Hall Rental Agreement was acceptable. Jeni informed the group that the new form should be utilized going forward and not the old form. Billie indicated she had the Hall reserved for this weekend and provided the fee for Mr. Crane's reception. Jeni informed the group that the form has a front page and a back page and should be reviewed and both sections completed.

News Letter Update/Discussion: David asked Jeni if we are ready with the news letter and when the news letter will be posted. Jeni informed the group that she will finish up the news letter and post it prior to the annual meeting with information regarding the annual meeting and any other important notes. Jean indicated that the plan was still to have the food truck at the Hall we just needed to determine an appropriate timeline and she informed the group that her husband had determined that the truck could be at the Hall on a Thursday. Dan indicated that the truck could be at the hall on a third Thursday of the month. Lavender proceeded to look at dates through the month of June, July and August. Jean informed the group that June would not be an option due to conflicting events for the month. Dan indicated he would notify new homeowners in the development about the annual meeting and then subsequently mention that the food truck would be at the Hall for a meet your neighbor's event. Jean proceeded to indicate she will look at dates and notify Jeni prior to the news letter going out what dates the truck will be at the Hall. Jeni also noted that the email address needed to be corrected and that would be posted on the news letter as well. The correct email address is **Sfiadivide@gmail.com.**

Discuss Semi-annual Meeting Agenda: David indicated we need a permanent secretary to take over the position and duties. Dan indicated possibly we can reach out to some of the new owners that will attend the annual meeting. David also indicated that we will need to reach out to persons at the meeting to volunteer to assist with the painting of the Hall. Jean indicated she will make sure the paint and the curtains are on site. Dan indicated that was a good idea so people could see that we have the materials we just need the labor assistance. Lavender concurred. Discussion proceeded to the type of food that would be provided for persons that attend the meeting. Dan indicated he would go to Costco with a \$50.00 budget and purchase

water and some chips to distribute. Lavender indicated she would bring cookies to the meeting. David asked about the membership committee and how we would attract others to the association. Jean mentioned that placing a sign by the mail box so that persons that collect their mail will see the post and hopefully attend the meeting if they see the sign in bold lettering. David agreed.

Meeting was adjourned at 7:13 P.M.

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Next Meeting

Annual

July 18th at 1:00 P.M.

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