# Privacy Policy - Oaths.co.za

Operated by Beantech (Pty) Ltd

Beantech (Pty) Ltd is registered and in good standing with the Information Regulator under the Protection of Personal Information Act (POPIA), with registration number 2025-006973.

In compliance with the Protection of Personal Information Act (POPIA), 4 of 2013

Privacy Policy & PAIA Manual

For Oaths.co.za

Operated by Beantech (Pty) Ltd

Date: 2025-05-20

# **Privacy Policy – Oaths.co.za**

Effective Date: 2025-05-20

#### 1. Introduction

This Privacy Policy applies to the collection and processing of personal information by Beantech (Pty) Ltd (Registration No. 2010/008997/07), the operator of Oaths.co.za, a LegalTech SaaS platform enabling the secure, compliant digital certification of identity and address documents by Commissioners of Oaths in South Africa.

### 2. Information We Collect

We may collect personal information including names, ID numbers, biometric data, document images, contact details, IP addresses, device/browser data, and verification responses from third-party sources like the Department of Home Affairs and PEP/AML databases.

## 3. How We Collect It

- Directly from users during registration and certification
- Automatically via platform interaction
- From authorized third parties for verification purposes

# 4. Purpose of Collection

We use personal information to: provide digital certification, verify identity, perform AML screening, maintain audit logs, and comply with legal and regulatory requirements.

# 5. Legal Grounds

Processing is based on user consent, contractual necessity, legal obligations, and legitimate business interests like fraud prevention and compliance.

# 6. Sharing of Information

We may share information with Commissioners of Oaths, service providers (e.g., Microsoft Azure), verification authorities (e.g., DHA), and regulators as required by law. We do not sell personal data.

## 7. Security of Your Data

We use Microsoft Azure with encryption, biometric protections, access control, and blockchain-based certification logs to protect your data.

# 8. Your Rights

Under POPIA, you may request access, correction, deletion, or restriction of your personal information and may lodge a complaint with the Information Regulator.

### 9. Retention

If your subscription ends, you will have a 60-day grace period to access or download your documents. After this period, all personal data and documents will be permanently deleted, unless we are legally required to retain them longer (e.g., for regulatory compliance).

## 10. Contact Us

Information Officer: Mr. J.M. van der Westhuizen

Professional Accountant (SA) Commissioner of Oaths, Ex Officio Email: compliance@oaths.co.za