

PAIA Manual – Oaths.co.za

Operated by Beantech (Pty) Ltd

Beantech (Pty) Ltd is registered and in good standing with the Information Regulator under the Protection of Personal Information Act (POPIA), with registration number 2025-006973.

In compliance with the Promotion of Access to Information Act (PAIA), 2 of 2000

1. Company Details

Information Officer: Mr J.M. van der Westhuizen
Professional Accountant (SA)
Commissioner of Oaths, Ex Officio

2. PAIA Guide

The PAIA Guide is available from the South African Human Rights Commission (SAHRC):
<https://www.sahrc.org.za>

3. Records Automatically Available

Company profile, service information, pricing, FAQs, terms and privacy policy.

4. Records Available on Request

Certification session logs, audit trails, verification results, user account records, and compliance documents, subject to proper request procedures.

5. Purpose of Processing

To deliver certified digital documents, perform verification and compliance checks, and maintain secure, auditable logs.

6. Categories of Data Subjects and Information

Subjects include users, Commissioners of Oaths, and employees. Data includes identity, biometrics, contact info, documents, and usage logs.

7. Recipients

Commissioners of Oaths, service providers, verification authorities, and regulators.

8. Security Measures

Hosted on Microsoft Azure with encryption, biometric access, blockchain audit trails, and routine backups.

9. Access Procedure

Submit Form C to compliance@oaths.co.za with identity verification.