



RENTAL APPLICATION STEPS

Step #1 Fill out the application at www.rentapplication.net/maluva

(There is a \$19.95 non-refundable fee to collect all necessary reports to process the application.)

Step#2 Email documents to info@maluvagroup.com

(Please email the complete list of documents for each of the applicants)

- Copy of your ID
- Most recent paystubs (4)
- 2022 tax returns (1040 pages only)
- 2022 w2
- Most recent bank statement (all pages)
- Most recent rent receipts (6) (If applicable)

If you have a subsidiary voucher that covers the rent

- Copy of your voucher (stating the total amount of voucher)
- If you have a contribution, then you need to send all the above items.
- Contact information for the social worker

Step#3 Get your total move-in cost & get ready to sign leases.

- 1st month rent
- One month deposit
- One month Broker Fee (If applicable for this apartment)

Application process takes 3-5 business days. If application gets approved, we will set a meet and greet with the landlord to finalize the lease signing.

(Total payments are due at lease signing and only be accepted in the form of cash/money order and or cashier's check. No personal checks allowed for the first payment. If the application gets denied you will be informed as well.)