

# Daycare Contract

## I. Agreement

The following agreement outlines the terms and conditions between \_\_\_\_\_ and **Wonderwall In-Home Daycare** for the care of \_\_\_\_\_

## II. Services Provided

The Childcare Provider will provide the following services:

- Age-appropriate activities and educational materials
- A safe and clean environment for the child

The Childcare Provider will NOT provide meals and snacks

Its easier for all if the guardian provides meals and snacks that the child enjoys rather than waste food or the child not eat what is prepared.

- Supervision and care of the child during agreed-upon hours

## III. Schedule and Attendance

The Childcare hours of operations are **Monday through Friday Subject to the needs of the parent. As early as 7am and as late as 5pm**. The Childcare Provider will provide care during the hours and days agreed upon in advance. The Parent/Guardian must notify the Childcare Provider in advance of any changes to the schedule or if the child will not attend on a scheduled day.

Days Requested: ☐ M ☒ \*T ☐ W ☒ \*Th ☐ F (check all that apply)  
From: \_\_\_\_\_ am to \_\_\_\_\_ pm

Days Vary and Times Vary:

Monday	Tuesday	Wednesday	Thursday	Friday
	7am-5pm		7am-5pm	

To secure your child's place in this Childcare, you are required to cover a minimum fee of \$100 per wk.

## IV. Standard Rates and Payment Policies

- \* A registration fee of \$ 100 is required to enroll each new child. (For stocking up on supplies)  
Prices are based off of hour/days needed. Min of 5 days paid for due to limited spots.

- **The childcare fee will be \$100 per week for 2 days Based on hours needed.**
- Please keep in mind that your fee is based on the days and hours agreed on in this contract. If you wish to make any changes, a new contract must be signed, and fees are subject to change. Further, we cannot guarantee care for your child **outside** of the days and times agreed upon in this contract.
- Payment will be remitted, via the Brightwheel app, on the **Friday** before the first week your child/children start care and every Friday afterwards.
- Failure to make timely payments may result in termination of care services for the upcoming week.

## **SUMMER TIME SHENANIGANS**

Summer time allows for Wonderwall In-Home Daycare to have up to 12 children in the home during operational hours. Summertime 2025 starts May22nd and ends August 2025. During that time, some contracts will be specifically for summer time kiddos and will begin and end on those dates unless otherwise noted for before and afterschool care. We will more than likely do water activities in the yard numerous times a week, so if you would like to provide sunscreen, towel and swim attire, please do so. Watermelon and popsicles will also be provided numerous times unless the child is not allowed to consume them.

### **Before and Afterschool Care**

Before and afterschool care varies based on hours needed and if they have a sibling. It is your responsibility to make sure they are assigned to the correct bus that drops off at the end of the road. Also , since there is no full time assistant, that you are comfortable with them walking from the stop to our facility alone. Elementary bus drops off between 4:15 and 4:30 during 2024/2025. Times may vary with new schedule this coming 2025-2026. It is also the guardians responsibility to make sure your child eats breakfast, weather you pack it and drop them off with it here or they eat before hand or at school.

### **V. Health and Safety**

The Childcare Provider will ensure that the child is in a safe and healthy environment at all times. The Parent/Guardian must provide a list of any allergies, medical conditions, or other health concerns. The Childcare Provider reserves the right to refuse care if the child is sick or has any contagious illnesses.

### **VI. Communication**

The Childcare Provider will provide regular updates on the child's activities, behavior, and progress.

The Parent/Guardian must notify the Childcare Provider of any changes in the child's health or behavior that may affect their care.

## VII. Parent Responsibilities

We ask that the The parent(s)/guardian(s) provide the following if applicable:

- ☐ Change of Clothes (applicable for the season . Also for special water days, paint days etc)
- ☐ Formula/Breast Milk
- ☐ Bottle/Sippy Cup
- ☐ Diapers & Wipes
- ☐ Blanket/Nap mat for Nap Time
- ☐ Lunch/Snacks Depending on Needs

In

## VIII. Trial Period

There is a **1-month** trial period before your child is guaranteed a permanent place in the Childcare facility. This time will be used to determine if your child adapts well to the Childcare program and that the program fulfills all of your child's needs.

## IX. Vaccinations

The Childcare Provider requires Parent/Guardian to keep the child's vaccines up to date and provide the daycare with a copy of the child's updated immunization record. Your child cannot be admitted into the daycare until you comply with this requirement.

**X. These holidays, Wonderwall In-Home Daycare will be closed as of this Contract date. There will be notice 2 weeks before any holiday we are closed. Payment will remain the same for that week. Any additional holidays/days not noted will be given notice ahead of time.**

- New Years Eve/New Years Day
  - Presidents Day (unless noted otherwise)
  - Christmas Eve/Christmas Day
- \*Two personal vacation periods (max 1 wk per occurrence with given notice to parents)  
\* Thanksgiving Eve/Thanksgiving Day

1. **Vacation:** The Childcare has the right to be closed for vacation 2 periods out of the year which we will provide at least 2 weeks' written notice. Parent/Guardian is NOT required to pay for childcare those weeks as we understand that we are putting you out temporarily. Best case scenario, we will have a reputable substitute to take over during those weeks. In that case, you will be required to pay your regular weekly tuition.

## XI. Payment for Absences:

**In the event that a child is unable to attend our childcare services due to illness, vacation, or any other reason, the full tuition fee will still be charged.** This policy ensures that we can maintain our staffing levels

and continue to provide high-quality care for all children in our program.

1. **Notification of Absences:** Parents/guardians must notify us of any planned absences 1 week in advance, such as vacations or scheduled appointments. For unplanned absences, such as illness or emergencies, parents/guardians must notify us by telephone as soon as possible.
2. **Extended Absences:** In the event of an extended absence due to illness or other circumstances, please notify us as soon as possible. We will work with the parents/guardians to determine the best course of action for maintaining their child's enrollment in our program.

## XII. Overtime and Late Fees

**All late fees are strictly enforced and are due immediately after each occurrence.**

1. **Early drop off/Late pick up:** If the parent/guardian drops off the child earlier or picks up later than the times specified above, the following overtime rate will be charged: **\$1** per minute. **There are no drop offs before 7am under any circumstance. The door will be open @ 7am to 5pm.**
2. **Late payment:** a **\$50** fee will be charged for **every** late payment.

### **FIRST AID KIT**

The childcare facility keeps a first aid kit in the Kitchen. Additionally, each childcare provider is provided with a simple first aid kit for minor injuries that do not require medical attention. If a child sustains a simple injury, a supervising teacher will provide simple first aid, complete an incident/injury report, and file it in the child's folder. The parent will receive a copy of this report. All regular staff members have received training in Basic First Aid, and AED.

### **TERMINATION OF CARE**

Either party may terminate this agreement with written notice of 14 days. Parent (s) may remit 2weeks' child care fees in lieu of providing the 2 weeks notice. The Childcare Provider reserves the right to terminate care immediately if the Parent/Guardian fails to comply with the terms of this agreement and/or if the child's behavior is **not conducive to the safety and well-being of other children enrolled in the childcare program, their own safety, or the safety of our staff.**

### **LIABILITY**

The Childcare Provider is not liable for any injuries or damages that may occur while the child is under their care. The Parent/Guardian is responsible for any damages caused by the child while under the care of the Childcare Provider.

### **SUMMER TIME SHENANIGANS**

Summer time allows for Wonderwall In-Home Daycare to have up to 12 children in the home during operational hours. Summertime 2024 starts May24th and ends August 6th. During that time, some contracts will be specifically for summer time kiddos and will begin and end on those dates unless otherwise noted for before and afterschool care. We will more than likely do water activities in the yard numerous times a week, so if you would like to provide sunscreen, towel and swim attire, please do so. Watermelon and popsicles will also be provided numerous times unless the child is not allowed to consume them.

### **Before and Afterschool Care**

Before and afterschool care varies based on hours needed and if they have a sibling. The Bus drops off between 4:15 and 4:30 during 2024-2025 times may vary with new schedule this coming yr. You will need to be comfortable with your child walking from the stop alone, due to us not having a full time assistant. It is also the guardians responsibility to make sure your child eats breakfast, weather you pack it and drop them off with it here or they eat before hand or at school.

### **XIII. Illness and Emergencies**

If your child gets sick while he or she is at the Childcare facility, the Childcare Provider will attempt to contact the parent/guardians at the numbers provided. If we determine that your child needs urgent care or that other children may be at risk of being infected, we may request that your child be taken home before his regular pick-up time. In case of an emergency, we will contact 911 first, then the parents/guardians will be notified.

To protect all children, we will not accept any child that is experiencing one or more of the following:  
**high temperature, vomiting, diarrhea, or any other potentially contagious illness.**

### **XIV. Pick-Up Procedures**

Children can only be picked up by their parent/guardian or an individual that has previously been authorized by the parent/guardian and registered on the emergency card. ID verification will be required.

### **XV. Change of Address**

The childcare should be notified in writing as soon as possible for any change of address, phone numbers, emergency contacts, school, or any other important information.

### **XVI. Signs of Neglect**

The law requires us to report any sign of neglect or abuse to any child under our care. We will comply with this law in all aspects as they are related to the safety and well-being of the children in our care.

### **XVII. Damages**

Parents/guardians will be responsible for any damages (excluding normal wear and tear on toys) caused by their child to the childcare provider's property or belongings during their child's attendance at the childcare services. Example: purposely broken toys, doors, tvs, etc. (My son use to have a thing about throwing toys at the tv and shattered 2 tvs lol)

### **XVIII. Termination of Care:**

Either party may terminate this agreement with written notice of **14 days. This gives the provider enough time to attempt to fill that spot.** The Childcare Provider reserves the right to terminate care immediately if the Parent/Guardian fails to comply with the terms of this agreement and/or if the child's behavior is not conducive to the safety and well-being of other children enrolled in the childcare program, their own safety, or the safety of our staff.

### **XIX. Liability:**

Although the childcare provider promises to observe your child and promote safety while being cared for, The Childcare Provider is ***not liable for any injuries to the child or damages to the child's belongings that may occur while the child is under their care.*** (a notice of lack of liability insurance will be signed by the parent)

By signing below, both parties acknowledge and agree to the terms of this Child Care Agreement.

<div></div>	<div></div>	<div></div>
Parent/Guardian Name Printed	Parent/Guardian Signature	Date
<div></div>	<div></div>	<div></div>
Childcare Provider Name	Childcare Provider Signature	Date