



# Circle of Life

## Cooperative Preschool

### 2023 – 2024 Enrollment Agreement

Program Selected: \_\_\_ 3-Day (\$258/mo\*) \_\_\_ 2-Day (\$195/mo\*) \_\_\_ 5-Day (\$384/mo\*) Child's

Full Name \_\_\_\_\_

What name does your child go by? \_\_\_\_\_

#### Home Address

\_\_\_\_\_

Street	City	State	Zip
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Birth date \_\_\_\_\_ Age (as of Sept 1, 2022) \_\_\_\_\_ Gender/Pronouns \_\_\_\_\_

#### PARENT OR GUARDIAN INFORMATION:

Parent's Name \_\_\_\_\_

Address (IF DIFFERENT FROM ABOVE)

\_\_\_\_\_

Street	City	State	Zip
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Cell Phone \_\_\_\_\_ Home Phone \_\_\_\_\_

E-mail \_\_\_\_\_

Parent's Name \_\_\_\_\_

Address (IF DIFFERENT FROM ABOVE)

\_\_\_\_\_

Street	City	State	Zip
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Cell Phone \_\_\_\_\_ Home Phone \_\_\_\_\_

E-mail \_\_\_\_\_

## How did you hear about Circle of Life Cooperative Preschool?

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### IMPORTANT PARENT INFORMATION

#### Enrollment Information:

To hold your spot for your child in the upcoming school year, a non-refundable \$50 enrollment fee is due with the registration form for new families. A \$25 non-refundable enrollment fee is due with this form if you are a returning family, a sibling family, or a UUCF or Kol Ami member.

#### Tuition Information:

Tuition is due on the first day of each month. The first **non-refundable** tuition payment (for the month of September) is due on June 1<sup>st</sup> as well as the **non-refundable** supply fee (Supply fee\*: 5-day: \$130, 3-day: \$95, 2-day: \$80). The second tuition payment is due on Sept. 1<sup>st</sup>(for October). Tuition is paid 30 days in advance. Payments should be made out to UUCF.

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#### Administrative Notices:

All medical and emergency forms must be turned in before the first day of school. All parents/guardians working directly with children agree to a background check (including fingerprinting) at their expense, and must provide a copy of their COVID vaccine card for our records.

Circle of Life requires that all students be on a vaccine schedule or have a medical exception.

If for any reason you elect to withdraw your child from the program at CLC, we require 30-days notice prior to your child's last day of school. We do not issue refunds for tuition, as we collect tuition 30 days in advance.

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Each family will receive an electronic copy of the parent handbook that outlines all the policies and procedures indicated on this form in greater detail, for review. The Administrative Director will accept questions/comments/concerns at the first parent council meeting, which is mandatory. Please make note of this and make arrangements to be present. \* **NOTE** – Fees are subject to change as determined by the Parent Council.

**My signature below indicates that I have read, understood and agreed to all the information provided on this registration form. Please ensure all legal guardians sign this form.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Relationship to child Date

\_\_\_\_\_  
Signature Relationship to child Date