EMAP Demonstration & Evaluation Guide

Prepare for an EMAP demonstration, focus the conversation, and document next-step questions.

Use this guide

Prepare your team for an EMAP demonstration and capture the questions that matter to your organization. This guide is an evaluation aid, not a scoring system or procurement specification.

Before the demonstration

- Identify the organization or jurisdiction evaluating EMAP.
- Identify the stakeholder roles that should attend.
- Choose one or two current workflow problems to focus on.
- List the information handoffs that currently depend on calls, texts, email, paper, or separate systems.
- Identify where follow-up, notification, documentation, or accountability is hardest to verify.
- Decide whether the immediate goal is education, a pilot discussion, implementation planning, or funding/procurement exploration.

During the demonstration - areas to examine

AREA	QUESTIONS TO CONSIDER
Role-based access	Can each authorized role reach the information needed for its responsibilities without unnecessary exposure to other information?
Communication	Does the workflow make notifications, responses, and follow-up easier to see and document?
Workflow clarity	Are responsibilities, status, and next actions understandable?
Documentation	Can authorized users follow what happened, when it happened, and what follow-through occurred?
Coordination	Could the workflow reduce disconnected handoffs between providers, courts, prosecutors, jails, law enforcement, or other approved participants?
Usability	Can users work effectively from appropriate computers, tablets, or phones in their normal environment?
Operational fit	Which current procedures would stay the same, and which would need local review or adjustment?

Questions to bring to the demonstration

- Which users would need access, and what responsibilities do they have?
- Which information should be visible to each role?
- Which notifications or handoffs are most important to document?
- What reports, records, or follow-up information matter to administrators and oversight personnel?
- What local policies, procedures, contracts, court practices, or agency requirements must be considered?
- Would a limited pilot provide useful evidence before a broader decision?

After the demonstration

- Identify the capabilities that warrant deeper evaluation.
- Document unanswered operational, technical, procurement, or policy questions.
- Identify organizations and decision-makers needed for a pilot or implementation discussion.
- Define a potential pilot problem statement and desired outcomes.
- Determine whether funding, procurement, security review, or legal/policy review is needed before proceeding.

Demonstration boundary

Public demonstrations should use marketing-safe sample data. Do not submit or request protected victim information, confidential case details, juvenile information, credentials, law-enforcement-sensitive information, or other protected records for a public demonstration.

Public planning notice. This material is provided for planning and educational purposes. It does not provide legal advice or replace applicable law, court orders, agency requirements, local procedures, contracts, or qualified professional advice.