

Alpine Lake Public Utilities Company

1813 Alpine Lake Road, Terra Alta, WV 26764
Phone (304)789-6996 or Fax (304)789-6488
office@alpuc.com or www.alpuc.com

LEAK ADJUSTMENT REQUEST FORM

Name and Account Number _____

Phone Number(s) _____

Service Address _____

ATTACH DOCUMENTS (ex: photos, plumbers' invoice, receipts, etc.) AND PROVIDE A BRIEF EXPLANATION:

I do hereby certify that the above information is true and request that a leak adjustment be made to my account:

Signed _____ Date _____

FOR UTILITY USE ONLY

Last Name and Account Number _____

Usage Including Leak _____ gallons

Average Historical Usage _____ gallons per month

Excess Usage _____ gallons

Is this an eligible leak, with adequate documentation? YES / NO

Was request received on time? YES / NO

Service Period and Billing Amount _____

Leak Adjustment \$ _____ Gallons Adjusted _____

ALPUC Employee _____ Date _____