

January				
Date	Topic	Task	Action	Meeting Details
January 12, 2026	Teacher Staffing	Human Resources sends a list of current CTOSA/TOSAs to the Union to Review.	Informational	
January 15, 2026	Teacher Staffing	Important Date: Staffing decisions based on licensure on file in Human Resources as of this date (per collective bargaining agreement, MOA Unrequested Leave of Absence, Section 17).	Informational	
January 15, 2026	Teacher Staffing	Due date for teachers on leave of absence to state their intent to return or request extension of their leave to Human Resources (per collective bargaining agreement, Article XI, Section 3, Subd 3, C).	Informational	
January 15, 2026	Teacher Staffing	Due date for letters of intent to retire due to Human Resources (per collective bargaining agreement, Article XV, Section 3).	Informational	

February				
Date	Topic	Task	Action	Meeting Details
February 17, 2026	Teacher Staffing	Human Resources sends letters to CTOSA/TOSAs based on employment status information provided from Supervisors	Informational	
February 17, 2026	Teacher Staffing	Final due date for teachers on leave of absence to state their intent to return or request extension of their leave to Human Resources (per collective bargaining agreement, Article XI, Section 3, Subd 3).	Informational	
February 17, 2026	Teacher Staffing	Final due date for retirements due to Human Resources (per collective bargaining agreement, Article XV, Section 3).	Informational	
February 24, 2026	Teacher Staffing	Due date for CTOSA/TOSAs to submit letters to Human Resources stating their intent to stay in their position or to bid out.	Informational	

March				
Date	Topic	Task	Action	Meeting Details
March 4, 2026	Teacher Staffing	Meeting with Human Resources and Union to Review ULA information and postings for ULA Voluntary Bidding Round.	Informational	4:00pm District Service Center Conference Room A
March 5, 2026 & March, 6 2026	Teacher Staffing	Principals to communicate building staffing changes for upcoming year.	Action Needed	
March 9, 2026-March 13, 2026	General	Spring Break	Informational	
March 16, 2026	Teacher Staffing	Human Resources sends written notification to teachers impacted by ULA.	Informational	
March 17, 2026-March 19, 2026	Teacher Staffing	Special Voluntary Movement for teachers with dual licensure who volunteer to bid to another area to avoid ULA.	Informational	
March 19, 2026	Teacher Staffing	Meeting with Human Resources and Union to review ULA/Special Voluntary Movement results and Realignment.	Informational	4:00pm District Service Center Conference Room A
March 20, 2026	Teacher Staffing	Principals/Supervisors to deliver letters to displaced teachers. Meetings need to occur by 4pm.	Action Needed	
March 24, 2026-March 26, 2026	Teacher Staffing	Round 1 Bidding - Continuing contract and retained probationary teachers are eligible to bid.	Informational	
March 26, 2026	Teacher Staffing	Meeting with Human Resources and Union to review & award bids. Review Round 2 Bidding postings (per collective bargaining agreement, Article XII, Section 2).	Informational	4:15pm District Service Center Conference Room A
March 26, 2026	Teacher Staffing	Board Meeting - Human Resources will take the resolution to Board releasing all non-renewed teachers and Resolution Intent for Unrequested Leave of Absence (ULA) by subject if applicable.	Informational	
March 27, 2026	Teacher Staffing	Principals/Supervisors to deliver letters to released teachers. Meetings need to occur by 4pm.	Action Needed	

April

Date	Topic	Task	Action	Meeting Details
March 31, 2026-April 2, 2026	Teacher Staffing	Round 2 Bidding - Continuing contract and retained probationary teachers are eligible to bid. <i>*occurring 3 days after Round 1 Bidding per contract</i>	Informational	
April 2, 2026	Teacher Staffing	Meeting with Human Resources and Union to review & award bids (per collective bargaining agreement, Article XII, Section 3, Subd 3).	Informational	4:15pm District Service Center Conference Room A
April 6, 2026	Teacher Staffing	All open positions posted externally & interview process can begin. <i>*Postings must be posted for 5 business days before an offer can be extended.</i>	Informational	
April 14, 2026	Teacher Staffing	Meeting with Human Resources and Union to review ECFE/SRP postings	Informational	4:00pm District Service Center Conference Room A
April 17, 2026	Teacher Staffing	Early Childhood Family Services Supervisor will email ECFE/Preschool postings to ECFE/Preschool teachers.	Informational	
April 23, 2026	Teacher Staffing	Board Meeting - Human Resources Director to present Resolution placing teachers on Unrequested Leave of Absence (ULA).	Informational	
April 29, 2026	Teacher Staffing	ECFE/Preschool Bidding	Informational	Virtual - Microsoft Teams Check-in Begins at 4:00pm

May				
Date	Topic	Task	Action	Meeting Details
May 11, 2026	Teacher Staffing	ECFE/Preschool positions posted externally & interview process can begin. *Postings must be posted for 5 business days before an offer can be extended.	Informational	
May 21, 2026	Teacher Staffing	Board Meeting - Human Resources Director to present Resolution releaseing all-long term teacher subs	Informational	

August				
Date	Topic	Task	Action	Meeting Details
August 1, 2026	Teacher Staffing	Last day internal teachers can apply for vacant positions (per collective bargaining agreement, Article XII, Section 4, Subd 2).	Informational	
August 23, 2026	Teacher Staffing	Any position filled by an external applicant after the day before New Teacher Orientation in August will be considered temporary (per collective bargaining agreement, Article XII, Section 4, Subd 2).	Informational	
August 24, 2026	Teacher Staffing	New Teacher Orientation and SoWashCo Probationary Academy	Informational	East Ridge High School