



San Luis Obispo County Adult Education Consortium Agenda

Thursday, May 14 |9:00 – 11:00 AM|

Location: San Luis Obispo Campus, Room 3409

Zoom: <https://cuesta-edu.zoom.us/j/88473449790>

Consortium Description:

The San Luis Obispo County Adult Education Consortium is a county-wide consortium responsible for assessing, developing, and improving adult education programs and services as outlined in the California Adult Education Program (CAEP). The consortium includes members from Templeton Unified School District, San Luis Coastal Unified School District, Lucia Mar Unified School District, and Cuesta College.

Consortium Members & Committee

	Wes Martin, Cuesta College - Continuing Education Director, Workgroup Member		Amy Kayser, Chair, Student Development and Success
	Cheryl London, Templeton USD - Coordinator of Adult Education, Workgroup Member		Dawn Boulanger, Workforce Development Board, Director
	Leslie O'Conner, San Luis Coastal USD - Teacher, Workgroup Member		Diana Marin, Workforce Development Board Program Manager
	Kristin Anderson, Lucia Mar USD – Adult Education Administrator, Workgroup Member		Jasmin Lopez, Cuesta College, Bilingual Student Success Coach
	Jose Real Galaviz, Cuesta College - Coordinator of Continuing Education		Crystal Urbano, Cuesta College, Bilingual Student Success Coach



AGENDA ITEMS	WHO	TIME	INTENT	RESOURCES
Approval of Agenda Leslie approved, Cheryl second Motion Approved	All	9:00	Action	
Consortium Minutes & Approval Cheryl Motion to Approve, Leslie second Motion approved	All	9:05	Review / Action	SLOCAEC Management Minutes 04.02.2026
Public Comment No public comment Wes made comment about ensuring all members attend in person. Kristin offered Lucia Mar meeting to be offered in person. Members agreed so next meeting will be in person at Lucia Mar on June 4 th 9:00AM.	Open	9:06	Info	
Programming Updates <i>Outcomes, data, highlights</i> Kristin shared that they have the largest graduation class finish and walk. Have also completed 3 rd cohort of phlebotomy. For cosmetology, 5 are walking but 10 more that have completed. Highlighted the team that has done it. SLCUSD digital literacy has taken off. Leslie mentioned they have a steady group of students and have received 5 more students in the last week for HSD. Leslie also mentioned a warning on AI being used by students to complete courses through Edgenuity. Now, safety browsers are required to access Edgenuity. TUSD enrollment is higher but not what was expected. Cheryl mentioned the classes run where they meet together that help create a community for students motivates them and creates additional positive outcomes that students look for. Cuesta College has hired a second CDL instructor that will mirror the second instructor's schedule, where we can have two students in the program per week. Once they are boarded, Cuesta will bring in	All	9:10	Info	



additional instructors that have been recommended. They also hosted ESL Award Ceremony for students to provide incremental certificates to students.				
Templeton Graduation Event TUSD frontload their graduation ceremony. At the end of April the event is there, they have their caps and gowns and photographer. They buy the caps and gowns for them. They buy the first picture for students. They have a pizza party and for the adults they have the counselors come in. The counselors also come in early January. An opportunity for them to come. Lucia Mar asked if they get a local photographer and TUSD said they do. Their photographer has done it in awhile. The students can choose who to add. The photographer does it for free but Templeton purchases at least 10. Kristin asked how to get academic Success Coaches to attend program and Crystal clarified reaching out to Wes or her with confirmations worked. She also said workshops and one-on-one work as well. She also offered to provide flyer that includes the information	Cheryl/ Crystal	9:30	Discussion	
Updates to Cuesta Promise Before, students were only eligible if they graduated in the spring or summer, so it left out people that graduated in the fall. Now, those that graduate in the Fall CAN receive the promise but have to wait until the next Fall. CCCApply does have to be completed by June 2 nd . FAFSA does have to be submitted by June 30 th . It is no longer required to complete the Cuesta Promise application by March 2 nd . They created some things as optional, now the orientation gives priority registration. July 30 th is deadline for transcripts.	Crystal	9:40	Info	
Consortium Pathways Development Wes is suggesting creating pathways between programs. Lucia Mar wants to expand CTE offerings. Wants to mirror dual enrollment idea where adult ed students can take classes and get dual enrollment.	Wes	9:50	Discussion	



Especially in culinary and/or welding. Cuesta mentioned they are waiting for the new associate director of dual enrollment to make that work. Lucia Mar will begin the programs but will wait until DE is settled to begin talks with adult dual enrollment.				
Consultant Updates There are two things to prioritize: annual plan and bylaws. Bylaws will dictate everything that we do as a consortium. The bylaws are used to continue same practice when the current staff departs from position. Consultant suggests taking the bylaws and do a full re-draft of them, along with a crosswalk to our current bylaws. He wants to have a draft before June 4 th and team will discuss and add things but will not be approved so comments can be made post-meetings. Also suggests adding a July working meeting to go over annual plan that is due in August. Annual plan will also be planned in June. Team has agreed to meet July 7 th 1-4PM in the North County Campus.	Wes	10:05	Info / Discussion	
Bylaw Review May not be necessary since consultant will be reviewing bylaws. All participants are good with moving on.	All	10:15	Discussion	
June 4 Meeting Agenda Development Public Comment Annual plan development Bylaw review Schedule meetings for the upcoming year (annual calendar) [WIOA, Deliverable dates, meetings] Graduation requirements discussion	All	10:50	Discussion	
Upcoming CAEP Deliverables Due Dates Fiscal report for Q3 due June 1 st in Nova. Will be certified on June 30 th . Annual plan is due August 1 st and is certified on the 15 th (executive meeting is the 6 th) WIOA survey deadline 5/15	All	10:55	Info	



Adjournment and Notice of Next Meeting	All	11:00		
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Manager Meetings, 9:00 – 11:00 AM:

- September 4, 2025 - Templeton
- October 2, 2025 – San Luis Coastal
- December 4, 2025 – Cuesta College SLO (previously Lucia Mar)
- January 8, 2026 – Cuesta College hosting via Zoom
- March 5, 2026 – Templeton
- April 2, 2026 – San Luis Coastal
- May 14, 2026 – Cuesta College SLO
- June 4, 2026 – Lucia Mar in person

Executive Meetings, 1:30 – 2:30 PM:

- October 23, 2025 – Cuesta College SLO
- January 22, 2026 – Templeton hosting via Zoom
- April 23, 2026 – San Luis Coastal
- August 6, 2026 – Lucia Mar hosting via Zoom

Resources are available on the [SLOCAEC](#) webpage