



San Luis Obispo County Adult Education Consortium Agenda

Thursday, October 2nd | 9:00AM-11:00AM |

San Luis Coastal USD, Room H1

Consortium Description:

The San Luis Obispo County Adult Education Consortium is a county-wide consortium with responsibility for assessing, developing, and improving adult education programs and services as outlined in the California Adult Education Program (CAEP). The consortium includes members from Templeton Unified School District, San Luis Coastal Unified School District, Lucia Mar Unified School District, and Cuesta College.

Consortium Members & Committee

x	Cheryl London, Templeton USD - Coordinator of Adult Education, Workgroup Member
x	Ashley McCall, LMUSD - on behalf of Jennifer Bowen
x	Wes Martin, Cuesta College - Continuing Education Director, Workgroup Member
x	Jose Real Galaviz, Cuesta College - Coordinator of Continuing Ed, Workgroup Member
x	Jasmin Lopez, Success Coach
x	Crystal Urbano, Success Coach
x	Leslie O'Conner, San Luis Coastal USD - Adult Ed
x	Dawn Boulanger , Workforce Development Board Director - MSW
x	Diana Marin, Workforce Development Board Program Manager



AGENDA ITEMS	WHO	TIME	INTENT	CAEP Goal Objective
• Approval of Agenda Approved 9:05	All	9:00AM	Action	
• Consortium Minutes & Approval Approved 9:00	All	9:05AM	Review / Action	

CAEP Conference

Attendees:

- Cheryl London (Full Conference Attendee)
- Wes Martin (One-day Conference Attendee)

1. Overview:

- **Cheryl London** attended the full conference and shared a presentation with the group.
- **Wes Martin** participated in the conference for one full day.

2.Cheryl London’s Key Takeaways:

- **WIOA Funding Increase:**
 - Slide #2 highlighted the upcoming increase in WIOA funding.
- **Social Security Number Approval:**
 - Approval has been granted for the use of Social Security Numbers, ensuring alignment and improving the accuracy of DataVista reporting.
- **Spending Allocations:**
 - Emphasized the importance of utilizing allocations for current students within the designated fiscal year.
- **Healthcare Grant:**
 - Discussed the potential for a healthcare grant (Slide #5), which is a key opportunity for future funding.
 - SLCUSD will host the B3 application meeting on **November 5th, 9:00-11:00 AM**, where further details will be discussed.
- **GED Timeline:**
 - A timeline for GED initiatives was reviewed (Slide #6).

All

9:15AM

Presentation

3. Wes Martin's Feedback:

- **Consultant Recommendation:**
 - Wes recommended exploring the possibility of hiring a consultant to improve operational efficiency.
 - Suggested questions to ask potential consultants include:
 - What are the estimated costs for their services?
 - What specific offerings will they provide to the consortium?
 - What is their vision for the future of the consortium?
 - How will they keep us informed of the latest developments in state funding?

- **Develop agenda/presentation for Exec Meeting**
 The consortium developed an agenda for the meeting on 10/23 for the executives.

Topics for Discussion -

- CAEP Conference
- Data Review
- Medical Career Cluster - RFA -meeting to be held on 11/5 @ SLCUSD B3
- Digital Literacy Partnership
- Cuesta Referral
- Consultant Conversation and Brown Act Update

All

9:30AM

Discussion

AUMT Medical Pathway Update

- **Current Enrollment:**
The AUMT Medical Pathway program currently has 7 students enrolled.
- **Program Restructuring:**
The program schedule was recently adjusted to accommodate the need for improved instructional space. This restructuring aims to enhance the learning environment and overall student experience.
- **Future Expansion Plans:**
The consortium is exploring opportunities to expand the program, including the potential use of Cuesta College facilities to better support program growth.
- **New Developments:**
The team learned of Cuesta's recent expansion efforts and the opening of a new campus in Pismo Beach. These developments may offer new collaboration opportunities and additional space for medical career training pathways.
- **Next Steps:**
 - Evaluate the suitability of Cuesta's facilities for future AUMT classes.
 - Explore partnership opportunities with Cuesta's new Pismo campus.
 - Continue monitoring enrollment and space needs to support program scaling.

Jennifer Bowen
Ashley McCall

10:00AM

Discussion

Culinary / Food Services Program Update

- **Program Launch:**
The Culinary / Food Services class officially began on **September 23** with **12 students enrolled**.
- **Curriculum Highlights:**
The course includes training on food safety and sanitation, and students are working toward earning their **Food Handler's Card**, an essential certification for entry-level employment in the food service industry.
- **Consortium Discussion:**
Several consortium members engaged in a productive discussion regarding the program's potential for:
 - **Expanded Public Offerings:** Exploring ways the course can serve not only students but also the broader community.
 - **Community Outreach:** Strengthening visibility and impact through targeted outreach efforts.
 - **Partnership Development:** Identifying local businesses, restaurants, and nonprofits that could benefit from or collaborate with the program.
- **Future Opportunities:**
There is strong interest in developing **special events**—such as pop-up restaurants, catering opportunities, or community dinners—which would provide students with **real-world experience** and enhance workforce readiness.
- **Next Steps:**
 - Evaluate feasibility of hosting public culinary events.
 - Begin outreach to potential community and industry partners.
 - Assess student interest and readiness for expanded hands-on experiences.

Leslie O'Connor

10:10AM

Discussion

- **Cuesta - [Referral - new form](#)**, not a lot of feedback just yet - gaining momentum

Jasmin Lopez & Crystal Urbano

10:12AM

Discussion

Digital Literacy Program Update

- **Program Purpose:**
The **Digital Literacy program** was developed to foster strategic **partnerships** and increase **public awareness and visibility** of digital skill-building opportunities across the region.
- **Consortium Updates:**
Consortium members shared updates on their **local progress with Digital Literacy classes**, highlighting ongoing efforts to engage learners and expand program reach.
- **Grant Extension:**
The **Digital Literacy grant** has been officially **extended for one additional year**, providing more time to strengthen program outcomes and collaborative efforts.
- **Workforce Integration:**
Dawn shared details on how the program connects with **Workforce Development** services available to both the **public and private sectors**.
These offerings include:
 - **One-on-one Coaching**
 - **Access to Career Centers**
 - **Skill-building Workshops**
 - **Work Readiness Training**
- **Next Steps:**
 - Continue expanding program access through community outreach.
 - Leverage extended grant period to build stronger inter-agency partnerships.
 - Promote available workforce services in conjunction with digital literacy efforts.

Dawn Boulanger

10:40AM

Discussion

- **Review Data - spreadsheet** - Data was not reviewed at this time
spreadsheet was not available to all members for input

All

10:50AM

Discussion

- **Adjournment**

All

10:51AM



Next Manager Meetings:

December 4, 2025 – Lucia Mar
January 8, 2026 – Zoom/Cuesta
March 5, 2026- Templeton
April 2, 2026 – SLO
May 7, 2026 – Cuesta
June 4, 2026 – Zoom/Lucia Mar

Next Executive Meeting Dates:

October 23, 2025 – Hosted by Cuesta
January 22, 2026 – Zoom Templeton
April 23, 2026 – Hosted by SLOCUSD
August 6, 2026 – Zoom Lucia Mar

Resources are available on the SLOCAEC webpage

- Bylaws
- Three Year Plan
- Annual Plan