



San Luis Obispo County Adult Education Consortium Agenda

Thursday, December 04 | 9:00 – 11:00 AM |

Cuesta College SLO Campus, Room 3409

Consortium Description:

The San Luis Obispo County Adult Education Consortium is a county-wide consortium responsible for assessing, developing, and improving adult education programs and services as outlined in the California Adult Education Program (CAEP). The consortium includes members from Templeton Unified School District, San Luis Coastal Unified School District, Lucia Mar Unified School District, and Cuesta College.

Consortium Members & Committee

X	Ashley McCall, Lucia Mar USD - Director 21st Century Learning, Voting Member		Amy Kayser, Chair, Student Development and Success
X	Cheryl London, Templeton USD - Coordinator of Adult Education, Workgroup Member		Dawn Boulanger, Workforce Development Board, Director
X	Wes Martin, Cuesta College - Continuing Education Director, Workgroup Member	X	Diana Marin, Workforce Development Board Program Manager
	Jennifer Bowen, Lucia Mar USD - Principal of Adult Education, Workgroup Member		Jasmin Lopez, Cuesta College, Bilingual Student Success Coach
X	Leslie O'Conner, San Luis Coastal USD - Teacher, Workgroup Member	X	Crystal Urbano, Cuesta College, Bilingual Student Success Coach
X	Jose Real Galaviz, Cuesta College - Coordinator of Continuing Education		Kristin Anderson, Lucia Mar USD – Coordinator of CTE



AGENDA ITEMS	WHO	TIME	INTENT	RESOURCES
Approval of Agenda <i>No Changes requested</i>	All	9:00	Action	
Consortium Minutes & Approval <i>Minutes look great!</i>	All	9:05	Review / Action	SLOCAEC Management Minutes 10.02.2025
Lorena Ohls – Aspire Career Education <i>Computer Basics Toolkit and CASF Digital Inclusion Grant</i> <u>Creating opportunities to those that have no digital literacy skills. Toolkit can be used by anyone for free (free curriculum). Curriculum tends to be 6-8 weeks. About 24 hours of the course. Chromebooks used for class and given to students to keep as an incentive. Response from pilot group was positive, most changing habits and opening job opportunities.</u> <u>California Advanced Services Fund Adoption Account: Deadline July 1. Eligible projects are digital literacy training program. Reimbursable for up to two years. EDC can help take the lead and support with CASF Adoption Applications. Would be best to apply site specific.</u> <u>Discussion: Sites in agreeance of applying to program.</u>	Lorena Ohls	9:10	Info	PPT Presentation
Medical Career Cluster – RFA <i>Updates from and since 11/5 meeting at SLCUSD</i> <u>No updates regarding completion of application yet.</u>	Dawn/All	9:20	Discussion	Healthcare Grant - 20 awards for \$1-5 million each
WIOA Funding <i>Updates from December 2 Statewide Networking meeting</i> <u>Reductions in WIOA funding to sites by almost 50%.</u>	Wes/ Cheryl	9:35	Info	
Digital Literacy Partnership <i>Updates, promotional material, future classes</i> <u>Cuesta College does not have updated flyer for Spring 26 yet. Courses are structured to occur twice a week, one a day in SLO and Paso.</u>	All	9:45	Info	



<u>Possibility of using curriculum from presentation mentioned earlier for Spring courses.</u>				
Programming Updates <i>Outcomes, highlights, future classes</i> <u>SLCUSD finished their Food Safety Handler Training. They are attempting to start an ESL course for their JailEd program. LMUSD mentioned an increase in students not meeting Math standards. It may be a conversation of starting some type of remedial math course to ensure students can pass the math hurdle to graduate high school.</u> <u>Cuesta College updated their hiring process for CDL so that the qualifications allow for more individuals to qualify to apply through the equivalency committee. Templeton has good enrollment this semester, but there seems to be a difference in type of student and their motivation.</u>	All	9:55	Info	
Cuesta Referral Process <i>Check-In and Updates</i> <u>Cuesta shared they included additional columns that provide additional information regarding a student situation. It will allow all managers to get updates on the transitional progress of students. Templeton and SLCUSD suggest that there is additional attempts to contact.</u>	Cuesta	10:20	Info	Referral Form
Consultant Conversation <u>Consortium discussed the items that they would like to discuss with the consultant. Items were selected in checklist. SLCUSD brought up a question for consultant, asking them what items do other consortiums often select that the SLO consortium may have missed.</u>	Wes	10:35	Discussion	Checklist of Services 2025 - Sage Business & Education
Agenda Development <u>Leave Medical, WIOA, Digital inclusion grant from presentation. All items may be brought back up. Develop agenda. Began preparing updated Q2 reports.</u>	All	10:45	Discussion	



Adjournment and Notice of Next Meeting	All	11:00		
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Manager Meetings, 9:00 – 11:00 AM:

- September 4, 2025 - Templeton
- October 2, 2025 – San Luis Coastal
- December 4, 2025 – Cuesta College SLO (previously Lucia Mar)
- January 8, 2026 – Lucia Mar/Zoom (previously Cuesta College)
- March 5, 2026 – Templeton
- April 2, 2026 – San Luis Coastal
- May 7, 2026 – Cuesta College NCC
- June 4, 2026 – Lucia Mar/Zoom

Executive Meetings, 1:30 – 2:30 PM:

- October 23, 2025 – Cuesta College SLO
- January 22, 2026 – Templeton/Zoom
- April 23, 2026 – San Luis Coastal
- August 6, 2026 – Lucia Mar/Zoom

Resources are available on the [SLOCAEC](#) webpage