



San Luis Obispo County Adult Education Consortium Minutes

Wednesday March 4, 2026 | 9:00 AM- 11:00 AM |

Templeton Unified School District

Room: 950 Old County Road, ECTC

Consortium Description:

The San Luis Obispo County Adult Education Consortium is a county-wide consortium with responsibility for assessing, developing, and improving adult education programs and services as outlined in the California Adult Education Program (CAEP). The consortium includes members from Templeton Unified School District, San Luis Coastal Unified School District, Lucia Mar Unified School District, and Cuesta College.

Consortium Members & Committee:

X	Wes Martin, Cuesta College - Continuing Education Director
X	Jose Real Galaviz, Cuesta College - Coordinator of Continuing Education
	Jasmin Lopez, Cuesta College - Bilingual Student Success Coach
	Crystal Urbanon, Cuesta College - Bilingual Student Success Coach
	Amy Kayser, Cuesta College - Chair Student Development & Success
	Dan Neff, SLCUSD, - Director of Secondary Learning & Achievement
X	Leslie O'Connor, SLCUSD - Adult Ed Teacher
X	Cheryl London, Templeton USD - Coordinator of Adult School
	Kristin Anderson, Lucia Mar USD, Coordinator of Adult Education
	Ashley McCall, Lucia Mar USD, Director 21st Century Learning

	Dawn Boulanger, Workforce Development Board, Director
	Diana Marin, Workforce Development Board Program Manager



AGENDA ITEMS	WHO	TIME	INTENT	CAEP Goal/Objective
1. Approval of Agenda Made an amendment to the agenda to give the consult 15 minutes instead of 5 minutes.	All	9:00	Action	
2. Consortium Minutes & Approval Approved by Leslie, Second by Wes	All	9:05	Review / Action	December Meeting Minutes
3. Consortium Member Updates <ul style="list-style-type: none"> ● Lucia Mar – absent, no report ● San Luis Coastal – Recently have a few graduates in HSD, enrollment in GED is dropping off significantly, ESL is going well, Open over summer to accommodate students and to provide more persistence of students ● Templeton – AUMT meeting to determine potential of offering medical classes in the fall or spring 2026/27, Enrollment in HSD is the largest it has been ● Cuesta College – Presented proposal for Blacksmith program that will start in the fall of 2026, which is under the vocational ed w/ non-credit. Will be on both campuses – will use new facility at the NCC. 	All	9:10	Discussion	Cuesta - Blacksmith
4. Presentation of Sage Consultants <ul style="list-style-type: none"> ● (Will they be zooming with us for questions?): James Hayes answered the Questions and gave us an overview of what he provides. Decided to move forward with trying to hire him so we need to schedule an Executive meeting to have them 	All	9:30	Discussion	Google doc for Questions



hear about his proposal before the Exec meeting on 4/23 where they will vote to accept proposal before the CFAD.				
5. Review and Update Quarterly Data Forms <ul style="list-style-type: none"> Add Breakdown of expenses by budget code Wes will add screenshot from Nova to show breakdown by budget code Show expectations for the year from annual plan & 3 year plan to show growth toward expectations Talk about strategies we are using to help with persistence – both successes and failures at the Exec meeting during Quarterly reporting. 	All	9:35	Discussion	Quarterly Reports
6. CFAD <ul style="list-style-type: none"> Formula for how to allocate the additional \$42,833 for the 2026/27 year. Proposal was to use a majority of the COLA for funding of Consultant fee. We agreed this is a good use of the COLA so we will have a Exec Meeting before 4/2 to let the Execs weigh in on this idea. Discussion will occur on 4/2 Manager Meeting as to the breakdown of the COLA. 	All	10:00	Discussion	
7. Upcoming Deliverables: <ul style="list-style-type: none"> 3/1 - Q2 expenses in NOVA 3/31 - Q2 certified in NOVA 				
8. Agenda Items for next meeting: 4/2: CFAD, Data Review Sheet/Strategic discussion	All	10:45		
9. Adjourn 11:08	All	11:00		
SUMMARY of Meeting Actions, Decisions, and Future Steps				
1.				



FUTURE AGENDA ITEMS

1. Annual Plan				
2. 3 Year Plan				
3. Fall meeting dates				

Next Meeting: April 2, 2026 | 9:00 - 11:00 am | SLCUSD Room TBD

Manager Meetings, 9:00 – 11:00 AM:

- **May 7, 2026 – Cuesta College NCC**
- **June 4, 2026 – Lucia Mar/Zoom**

Executive Meetings, 1:30 – 2:30 PM:

- **April 23, 2026 – San Luis Coastal**
- **August 6, 2026 – Lucia Mar/Zoom**

Resources are available on the [SLOCAEC](#) webpage

- Bylaws
- Three Year Plan
- Annual Plan
- Comprehensive Master Plan